



**THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY
CHENNAI**

**SILVER JUBILEE YEAR XXIII CONVOCATION
29.2.2012 (WEDNESDAY)**

INSTRUCTIONS TO "IN PERSON" CANDIDATES

To

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The convocation is a solemn occasion which ought to be conducted with the fullest sense of discipline, dignity and decorum. Every candidate receiving Degree, Diploma should maintain the due solemnity throughout the ceremony. The following instructions may please be noted.

I. BEFORE ENTERING THE CONVOCATION HALL

1. Candidates attending the Convocation for conferment of Degree / Diploma must be properly and decently dressed.
2. The male candidates shall wear formal dress like **FULL SUIT OR SAFARI SUIT**. The female candidates shall wear **SAREE AND HAIR SHOULD BE GROOMED PROPERLY**. All are required to pay due regard to formality and uniformity in their dress, in their respective academic robes.
3. The course-wise convocation robes will be supplied on hire basis at the convocation venue from 11 am onwards on 29.2.2012.
4. Candidates not wearing the prescribed Dress Codes **WILL NOT BE ADMITTED** to the Convocation.

SECURITY INSTRUCTIONS :

Eatables, Water Bottles, Cigarettes, Matchbox, Lighters, Handbags, Briefcases, Mobile Phones, Cameras, Smart Phones, Laptops, iPods, Note Pads, Weapons and Electronic Gadgets will not be allowed inside the Auditorium.

II. **CANDIDATES HAVE TO PRODUCE ANY ONE OF THE FOLLOWING DOCUMENTS AT THE VENUE FOR THE PURPOSE OF IDENTIFICATION:**

1. Original Provisional Pass Certificate for UG and Original UG Degree Certificate for PG.
2. Identification Card / Bonafide Certificate issued by their respective institution / Passport / Ration Card / Driving License / PAN Card.
3. **No Candidates will be allowed to enter the auditorium after 4.00 pm**
4. Candidates shall not bring their relatives, friends and children of any age inside the Auditorium.

III. **INSIDE THE HALL**

1. Candidates should **REMAIN STANDING** when the Chancellor and Members of the Governing Council enter the hall till they are seated.
2. Every candidate shall wear the robes for his / her degree and shall occupy the seats allotted to them in the Auditorium.
3. One representative from medalists of D.M., M.Ch., Post Doctoral Fellowship, Ph.D., Medical UG - PG, Dental UG - PG, AYUSH UG - PG & Allied Health Sciences UG - PG and one representative from the above courses for degree certificate will be selected by Random Number Selection. These candidates will go up to the dais to receive the certificate from the Chancellor. The names of the candidates chosen will be displayed in the University website 5 days before the Convocation.
4. As the names of Recipients of medals, degree certificates are called, they shall one after the other, ascend the dais by the steps on the left, proceed to the front of the Chancellor, obtain the degree and descend the dais by the steps on the right and resume to their seats.
5. For other candidates when the particular degree are being presented they shall **STAND** and **REMAIN STANDING** till the Chancellor admit them to their degree.
6. Candidates are specially requested to **REMAIN STANDING** and to repeat the pledge audibly when the chancellor reads out the pledge.
7. After the close of the Convocation, the National Anthem will be played and all the candidates shall **STAND UP** and continue to **REMAIN STANDING** till the Chancellor and others come down from the dais and leave the Auditorium.
8. Candidates are required to maintain **STRICT SILENCE** during the entire programme.

IV. **AFTER LEAVING THE HALL**

1. The candidates shall return the respective Academic robes without fail in the counter from where they obtained the same.
2. Compliance regarding errors in Degree Certificates shall be made in writing and addressed to the University within one month.

ADMISSION CARD

(SHOULD BE PRODUCED AT THE ENTRANCE)

1. Convocation robes can be hired at the venue on payment of rental charge as follows :

| SECURITY DEPOSIT | | | |
|------------------------------|-----------------------------|----------------------------|----------|
| Under Graduates Rs. 500/- | Post Graduates Rs. 800/- | Ph.D & D.Sc. Rs. 1000/- | |
| HIRE CHARGES FOR ROBES | | | |
| Courses | Under Graduates | Post Graduates | Ph.D. |
| Medical | Rs. 500 | Rs. 700 | Rs. 1000 |
| Dental | Rs. 500 | Rs. 700 | Rs. 1000 |
| Indian Medicine & Hom. | Rs. 400 | Rs. 600 | Rs. 800 |
| Allied Health Sciences | Rs. 400 | Rs. 600 | Rs. 800 |

The Security Deposit amount will be refunded to the candidates on return of the Convocation robes immediately after the Convocation is over.

Note :

- 11 am to 2 pm : Verification of admit card & robe distribution
2 pm to 3 pm : Candidates have to make arrangements for their own lunch
3 pm to 4 pm : Students will be allowed to enter the auditorium and sit in their seats allotted.

- Students coming without In-person "**ADMISSION CARD**" will not be allowed inside the Auditorium
- **DUPLICATE ADMISSION CARD** will **NOT** be issued
- The University has authorised Mr.Sampath, Savitha Studios (Mobile No. 9840386637, 9444188328) as official photographer to take photos in the Convocation Venue. Candidates may contact him for their requirement. University will not take any responsibility for claims by any unauthorised outside photographer

Date : 29.2.2012 (Wednesday)

Time : 5.00 pm to 6.15 pm

**Venue : Centenary Auditorium, University of Madras
Chepauk, Chennai - 600 005**