

**Dr. S. JEEVANANDAM, M.B.B.S., D.L.O., M.B.A., Ph.D.,
ACADEMIC OFFICER (FAC).**

Rc. No. ACAD.I(4)/47043/2011

Dated: 30.09.2011

To

The Dean/Principals of all Medical Colleges
conducting Post Graduate Diploma, Degree and
Super Speciality courses.

Sir/Madam,

Sub: Academic – The Tamilnadu Dr. MGR. Medical University,
Chennai, - Performance Report of all Post Graduate Degree/
Diploma & Super Speciality students should be maintained and
submitted the University at the at the end of Academic year – Reg.

Ref: Resolution passed in the 42nd meeting of the Standing
Academic Board held on 20.09.2011.

I am to state that the University has decided to have a uniform Internal
assessment scoring system to be followed by all the Head of Department's of
Medical Colleges which are conducting Post Graduate Degree, Diploma and
Super Speciality courses.

Therefore, in the 42nd Standing Academic Board meeting it was resolved
that, "In order to assess the academic activities of each candidate of the Post
Graduate Diploma, Degree and Super Speciality, students Performance report
should be maintained and submitted to the University at the end of every
academic year by the Institution in the prescribed format (annexed). The
maintenance of Performance report will come into effect for the candidates who
have joined from the academic year 2011-12 onwards".

Therefore, I am to request you to instruct all the Heads of the
Departments under your control to maintain the performance report for all Post
Graduate Degree, Diploma & Super Speciality students. If the Performance
report has not been submitted by the Institution at the end of every academic
year, the Hall tickets of the concerned Institutions will not be issued by the
university, to appear for the University examinations.

Yours faithfully,

**Sd/-
ACADEMIC OFFICER(FAC)**

POST GRADUATE PERFORMANCE REPORT

Sl. No.	NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
I	TIMING															
	ENTRY															
	EXIT															
II	ACADEMIC PROFILE															
	1. Seminar															
	2. Case Presentation															
	3. CME															
	4. Journal Club															
	5. Inter Departmental meeting															
	6. Dissertation progress report															
	7. Log Book Submission															
	8. Publication															
III	INTERACTION															
	1. With Professor															
	2. With Asst. Professor															
	3. Colleague Post Graduates															
	4. Subordinate															
	5. Patients															
IV	ATTENDING DUTIES															
	1. Call Duty															
	2. Stay Duty															
V	LEAVE															
	1. With prior Intimation															
	2. Without prior Intimation															
VI	Attending monthly Review meeting															

NAME OF THE POST GRADUATE

REGISTRATION NUMBER:

NAME OF THE COURSE & YEAR:

REPORT FOR MONTH & YEAR:

ACADEMIC ACTIVITIES FOR THE MONTH

A= +2, B= +1, C=0, D= -1

POST GRADUATE PERFORMANCE REPORT

Sl. No.	NAME	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
I	TIMING	ENTRY															
			EXIT														
II	ACADEMIC PROFILE																
	1. Seminar																
	2. Case Presentation																
	3. CME																
	4. Journal Club																
	5. Inter Departmental meeting																
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	2. Stay Duty																
V	LEAVE																
	1. With prior Intimation																
	2. Without prior Intimation																
VI	Attending monthly Review meeting																

ACADEMIC ACTIVITIES FOR THE MONTH

Total Marks: No. of Entries x 2

Mark scored by the candidate:

Mark in Percentage:

REMARKS:

SIGNATURE OF ASST. PROFESSOR:

SIGNATURE OF PROFESSOR:

