

DR.K.SIVA SANGEETHA,M.D.,  
REGISTRAR (FAC)

Lr.No.UCO(1)/04802/2013

Dated: 21.02.2013

To

The Dean / Principal,  
All affiliated colleges of this University

Sir,

Sub:	The Tamil Nadu Dr.M.G.R. Medical University, Chennai – E.Payment system in UGC – Particulars filled in Mandate form - Regarding.
Ref:1	No.F.50-1/2012(SA-III), dated 18.01.2013 from the Section Officer, UGC., New Delhi.

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With reference to the above letter cited, University Grants Commission has informed that as per policy of Government of India it has been decided to introduce e-payment system to pay all the payments to Universities/Colleges electronically.

Hence all the Dean/Principals are instructed to send the information to UGC in the enclosed mandate form through e-mail at **sosa3ugc@gmail.com** as well as hard copy so as to make the payment electronically for the following schemes.

1. Rajiv Gandhi Nation Fellowship for SC/ST candidates
2. Maulana Azad National Fellowship for Minority students.
3. Post Doctoral Fellowship for SC/ST candidates.
4. PG Scholarship for Professional courses for SC/ST candidates.
5. Indira Gandhi PG Scholarship for Single Girl Child.
6. PG Scholarship for University Rank Holder.
7. PG Scholarship for M.E./M.Tech/M.Pharm for GATE qualified students.

Sd/....  
REGISTRAR(FAC)

**Encl: Copy of the reference and the mandate form.**



Speed Post

04802  
विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

No.F.50-1/2012(SA-III)

Dated: January, 2013

The Registrar/Principal  
Tamilnadu Dr. M.G.R.  
Medical University, Anna  
Salai, Chennai-600 032 .

**Sub:- Regarding E-payment system in UGC.**

Sir/Madam,

As per policy of Government of India, it has been decided to introduce e-payment system in UGC. it is further to inform you that all payments to Universities/Colleges/grantee institution/vendors etc. will be made electronically.

You are, therefore, requested to send the information in the enclosed mandate form through e-mail at sosa3ugc@gmail.com as well as hard copy to enable us to make the payment electronically, as early as possible in respect of following schemes.

You are further requested to circulate the circular as well as the Mandate form to the affiliated colleges and instruct them to send the same to UGC at the earliest.

1. Rajiv Gandhi National Fellowship for SC/ST Candidates
2. Maulana Azad National Fellowship for Minority Students
3. Post Doctoral Fellowship for SC/ST Candidates
4. PG Scholarship for Professional Courses for SC/ST Candidates
5. Indira Gandhi PG Scholarship for Single Girl Child
6. PG Scholarship for University Rank Holder
7. PG Scholarship for M.E./M.Tech/M.Pharm for GATE Qualified students

Encl: As above

Yours faithfully

(Sudha Sharma)  
Section Officer

**MANDATE FORM**

**ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)/REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS**

**A. DETAILS OF ACCOUNTS HOLDER:-**

NAME OF ACCOUNT HOLDER	
COMPLETE CONTACT ADDRESS	
TELEPHONE NUMBER/FAX/EMAIL	

**B. BANK ACCOUNT DETAILS:-**

BANK NAME	
BRANCH NAME WITH COMPLETE ADDRESS TELEPHONE NUMBER AND EMAIL	
WHETHER THE BRANCH IS COMPUTERIZED?	
WHETHER THE BRANCH IS RTGS ENABLES? IF YES, THEN WHAT IS THE BRANCH'S IFSC CODE	
IS THE BRANCH ALSO NEFT ENABLED?	
TYPE OF BANK ACCOUNT (SB/CURRENT/CASH CREDIT)	
COMPLETE BANK ACCOUNT NUMBER (LATEST)	
MICR CODE OF BANK	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the use Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the scheme.

(.....)  
Signature of Customer

Date:

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

(.....)  
Signature of Customer

Date:

1. Please attach a photocopy of cheque along with the verification obtained from the bank.
2. In case your Bank Branch is presently not "RTGS enables", then upon its up gradation to "RTGS enables" branch, please submit the information again in the above proforma to the Department at earliest.