

REGD. POST

TOP PRIORITY/MOST IMPORTANT

THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY,
GUINDY, CHENNAI- 600 032.

Dr. SUDHA SESHAYYAN., M.S.,
REGISTRAR i/c.

PHONE: 22353572

Lr.No.ACII(4)/36270/2009

Dated:15.10.2009

To
The Deans/Principals of all affiliated College of this University
Conducting Medical, Dental, Paramedical
and Indian Medicine and Homoeopathy Courses

Sir/Madam,

Sub: Academic – The Tamil Nadu Dr.M.G.R. Medical
University, Chennai – Issue of Eligibility Certificate for
Foreign candidates from South African countries like
Sudan, Kenya, Nigeria, Ethiopia, Uganda and Tanzania
etc., seeking admission to Medical, Dental, Paramedical
and Indian Medicine and Homoeopathy courses-Certain
guidelines – Framed – Reg.

I am to inform that the candidates from South African countries like Sudan, Kenya, Nigeria, Ethiopia, Uganda and Tanzania etc., are applying for Eligibility certificate seeking admission in the under-graduate degree courses in Medical, Dental, Paramedical and Indian Medicine and Homoeopathy Degree courses in one of the affiliated Institutions of this University. On verification of the original documents submitted by foreign candidates, it is found that some of the students have submitted bogus or fake '**No Objection Certificate**' in the name of the Embassies of the concerned foreign countries. In some other cases, the students themselves have affixed the signature, endorsement and official seal of their Embassies

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in the +2 statement of marks issued by the Education Department of the respective foreign countries. In order to avoid such malpractices, this University has laid down the following regulations to be followed by the affiliated institutions while submitting the Eligibility certificate applications of foreign candidates to this University:-

1. The Institutions admitting candidates from the South African countries like Sudan, Kenya, Nigeria, Ethiopia, Uganda and Tanzania etc., should obtain the documents from the candidates in original alongwith the Photocopies of i) Passport ii) No Objection Certificate from the Embassies of the concerned foreign countries iii) +2 Statements of marks issued by the Education Department in the country of their origin.
2. After obtaining the original documents from the candidate, the Institution has to forward the 'No Objection Certificate' to the Embassies of the concerned foreign countries and get the genuineness certificate from their Embassies.
3. Also the +2 Statement of marks has to be forwarded to the Education Department of the countries origin and get the genuineness of the documents duly certified.
4. The Institution has to obtain and furnish a certificate from the Department of Police as to whether there is any criminal case pending against the candidate in the State of Tamil Nadu (or) any other States of India.
5. The institution should forward the genuineness of the certificates along with other original documents such as Passport, No Objection certificate from their Embassies, + 2 Statement of Marks along with the Police verification certificate and the required fee to this University. Also a copy to be marked to the SECRETARY, FOREIGN AFFAIRS MINISTRY, GOVERNMENT OF INDIA, NEW DELHI.
6. The Institution must themselves apply and get the genuineness of the certificates from the concerned authorities and should not allow the candidate or his representative or any mediator.
7. The Institution has to give an undertaking to this effect that the institution only had applied to the concerned authorities and not the candidate.

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8. Henceforth, if the genuineness anyone of the certificate(s) of the candidate is found to be bogus, action will be taken against the institution in the form of withdrawal of the **provisional affiliation granted** to the institution for conducting the course.
9. The Institution which admits those said candidates after following these procedures are **SOLELY** responsible for the proper conduct of the candidates till he/she passes out of their courses.
10. Any Crime committed by the candidates of those mentioned countries, the institution should take severe disciplinary action even amounting to the discharge of the candidate from the course to be done with the intimation to this University.
11. The above guidelines shall come into force from the academic year **2009-2010**.

I am therefore to request you to follow the above guidelines scrupulously before submitting the applications for Eligibility Certificate obtained from candidates hailing from Sudan, Kenya, Nigeria, Ethiopia, Uganda and Tanzania etc., to the University.

Kindly acknowledge the receipt of this letter by return of post.

Yours faithfully,

For **REGISTRAR i/c.**

Copy to:

1. **The Academic Officer i/c.**
2. **The Controller of Examinations i/c.**
3. **The Law Officer Statutes.**
4. **The Deputy Controller of Examinations**
I (M.B.B.S & Pharmacy) II (Dental & Nursing)
III(Indian Medicine & Physiotherapy)
5. **The Deputy Registrar (Courts)**

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6. The Deputy Registrar (Affiliation)
7. The Deputy Registrar (Examination)
8. The Deputy Registrar & P.S. to Vice-Chancellor
9. The Assistant Registrar (Academic)
10. The Assistant Registrar (Affiliation) I II
11. The Assistant Registrar (Examination Wing)
 I II III IV V

12. The Assistant Registrar & P.S. to Vice-Chancellor
13. P.A. to Registrar i/c
14. P.C to Academic Officer
15. Academic Section I (Supdt.)
16. Academic Section II (Supdt.)
17. AC I (1) 18. AC I (2) 19. AC I (3)
20. AC II (1) 21. AC II (2) 22. AC II (4)
23. DCD (Supdt.) 24. DCD (1) 25. DCD (2) 26. DCD (3)
27. Spare 10 Nos.