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Dr. JHANSI CHARLES, M.D.,
REGISTRAR.

Lr.No. ACII(3)/ 53493 /2014

Date:23.02. 2015

To
All the Principals of Physiotherapy and Occupational Therapy Colleges
affiliated to this University.

Sir/Madam,

Ref: ACADEMIC - The T.N. Dr. MGR Medical University, Chennai -
Recommendation of the 49th Meeting of the Standing
Academic Board held on 07-01-2015 – Communicated -
Reg.

Ref: 1 Minutes of the Meeting of the Board of Studies in
Physiotherapy and Occupational Therapy Courses
held on 17.12.2014.

2 Minutes of the Meeting of the 49th
Standing Academic Board held on 07-01-2015 and a
Copy of Resolution No.39 Passed at 233th meeting of
the Governing Council, held on 22.01.2015.

I am to inform that the Meeting of the Board of Studies in Physiotherapy and Occupational Therapy Courses was held on 17 .12.2014 and discussed various academic matters. The decisions of the Board of Studies in Physiotherapy and Occupational Therapy Courses was approved by the 49th Meeting of the Standing Academic Board, held on 07-01-2015 and passed in the 233rd Meeting of the Governing Council held on 22.01.2015 which are detailed below:

1. ABOUT THE FEE STRUCTURE AND THE MAXIMUM DURATION TO BE ALLOWED BEYOND THE DOUBLE THE DURATION OF STUDY IN UNDER GRADUATE / POST GRADUATE COURSES.

It was resolved to refer the issue to the Examination Reforms Committee to fix the fee on a year basis for candidates who have not completed the course of study within double the duration and applying beyond the period of double the duration.

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It was further resolved to permit the candidates who have crossed Double the duration in their course of study to appear for the examinations after collecting the prescribed fees. The students should follow the existing scheme while appearing for examination.

Further, it was resolved to write a letter to the respective Central Councils of the concerned courses for clarification about the implementation of double the duration scheme.

2. COMPULSORY IMPLEMENTATION OF SIX MONTH CORE MODULE SYLLABUS FOR ENVIRONMENTAL STUDIES FOR ALL UNDERGRADUATE COURSES AS REQUESTED BY THE SECRETARY OF UNIVERSITY GRANT COMMISSION, NEW DELHI.

Resolved to address the respective regulatory authorities regarding the compulsory implementation of six months core module syllabus on Environmental Studies for all under graduate courses. As there is no Central Council for Physiotherapy courses. The above matter may be placed before the next Board of Studies for discussion and decision.

3. THE ERRORS OCCURED IN EVALUATION OF THEORY PAPERS AT THE UNIVERSITY AND PUNITIVE MEASURES FOR THE ERRORS

Resolved to implement the following corrective/punitive measures on the evaluators of theory papers for effective evaluation of answer sheets of the candidates. It is further resolved to circulate this to all the affiliated institutions and to place in the University website under "Corrective Measures for Paper Evaluators".

S.No	Evaluation error Committed	Penalty suggested
1	Error in evaluation for the first time	The evaluation remuneration for that particular session shall be forfeited
2	Error in evaluation for the second time	Evaluation remuneration for the session shall be forfeited and the evaluator is debarred for three subsequent examination sessions including UG and PG
3	Error in evaluation for the third time	The evaluator will forfeit the remuneration for that particular examination session and will be permanently debarred from the evaluation process of this university

This will be implemented from February 2015 examination onwards.

4. ENTRY OF INTERNAL ASSESSMENT MARKS AND THE ATTENDANCE BY THE INSTITUTIONS.

It was resolved that the on-line entry of the IA & Practical marks once entered and submitted will not be corrected from August 2015 exam session. However, the Principals / Head of the Institutions can be called for a session for updating the same.

5. WITH RAPID INCREASE IN THE NO OF ADMISSIONS TO BPT COURSE TO CHART OUT STRINGENT NORMS FOR ALLOTMENT OF CANDIDATES FOR PRACTICAL & ORAL VIVA FOR EXAMINATIONS (BPT/MPT)

It was resolved to fix the following norms for allotment of candidates for Practical and Oral Viva in BPT/MPT Examinations.

20 – 25 candidates per day for UG

08 – 10 Candidates per day for PG

6. TO INCLUDE Msc (ANATOMY) & Msc PHYSIOLOGY, MSC (MEDICAL MICROBIOLOGY) & QUALIFIED FACULTY FOR EXAMINERSHIP AS PER SYLLABUS NORMS

It was resolved to fix the qualification to the Examinership and for evaluating the paper MS/MD Anatomy) / MSc (Medical Anatomy), MD (Physiology)/ MSc (Medical Physiology), MD (Microbiology) / MSc (Medical Microbiology), MD (Pathology).

7. TO INCREASE THE TEACHING HOURS FOR THE SUBJECT PT IN NEUROLOGY FOR FINAL YEAR BPT COURSE FROM 100 HOURS TO 200 HOURS.

It was resolved to increase the course hours from 100 to 150 hours in PT Neurology subject due to increase in the number of clinical conditions in Neurology for Theory and Practicals. The teaching hours of PT Ortho has been reduced from 250 to 200 hours in IV Year BPT course. This will be implemented from the Academic Year 2015-2016.

CHANGES IN EXAMINATION CONDUCTING METHODS

BOT

8. FOR CLINICAL SUBJECTS LIKE CLINICAL-ORTHOAEDICS, NEUROLOGY AND CARDIO RESPIRATORY VIVA-VOCE TO BE CONDUCTED BY THE CLINICAL SPECIALISTS (MEDICAL DOCTOR) FROM THE RESPECTIVE INSTITUTION AND AN OCCUPATIONAL THERAPIST AS THE EXTERNAL EXAMINER.

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It was resolved that Clinical subjects like Clinical- Orthopaedics, Neurology and Cardio Respiratory viva-voce can be conducted by the Clinical Specialist (Medical Doctor) from the respective institutions and an Occupational Therapist as the External Examiner.

9. PAPER SETTING AND PAPER EVALUATION FOR THE ABOVE CLINICAL SUBJECTS TO BE DONE BY THE CONCERNED CLINICAL SPECIALIST AND TO FOLLOW THE EXISTING PATTERN.

It was resolved to follow the existing pattern with regard to the paper setting and paper evaluation.

MOT

10. FOR THE 1ST YEAR MOT PAPER IN OCCUPATIONAL THERAPY, EDUCATION AND MANAGEMENT, BOTH THE TOPICS EDUCATION AND MANAGEMENT SHOULD BE EQUALLY REPRESENTED WHEN THE QUESTION PAPER IS SET.

It was resolved to give equal importance for the topics Education and Management while setting a question paper for 1 year M.O.T. paper in Occupational Therapy and Education Management.

11. FOR 2ND YEAR MOT PAPER CLINICAL SPECIALITY REQUESTED TO HAVE BOTH THE EXAMINERS FROM OCCUPATIONAL THERAPY, ONE FROM THE CONCERNED INSTITUTION (INTERNAL EXAMINER) AND ONE FROM ANOTHER INSTITUTION (EXTERNAL EXAMINER), INSTEAD OF ONE DOCTOR AND AN OCCUPATIONAL THERAPIST FROM THE SAME SPECIALITY WHICH IS THE EXISTING PATTERN.

It was resolved that the existing pattern of One clinician and an Occupational Therapist as Examiners from the same speciality be followed.

12. FOR 2ND YEAR MOT, TO CONSIDER HAVING A SEPARATE DAY FOR EVALUATION FOR DISSERTATION AND VIVA-VOCE INSTEAD OF COMBINING IT WITH SPECIALTY II PAPER.

It was resolved to fix a separate day for evaluation of Dissertation and viva-voce instead of combining it with Specialty II Paper

EXAMINERSHIP

13. THE EXTERNAL EXAMINERS, THE EXAM CONDUCTING INSTITUTIONS, AND THE PAPER VALUATORS BE INTIMATED ABOUT THE EXAM DATES ATLEAST ONE WEEK IN ADVANCE.

It was resolved to intimate the Exam dates to all the External Examiners & Paper Evaluators and the institution concerned atleast one week in advance.

14. TO INSIST ALL QUESTION PAPERS TO BE SCRUTINIZED & PROOF READ BY FIELD EXPERT PRIOR TO EXAM - AN ACADEMICIAN WITH PG QUALIFICATION IN PHYSIOTHERAPY & MORE THAN 10 YEARS OF TEACHING EXPERIENCE & NOT BELOW THE RANK OF PROFESSOR/PRINCIPAL CAN BE CALLED ON CONFIDENTIALLY TO EXECUTE THIS WORK.

It was resolved that as a trial for the February 2015 Examination session examination, One Clinician and one Physiotherapist with PG qualification with 10 years of teaching experience may be called to scrutinize and to do proof reading of the question paper so as to prevent repetition of questions.

15. TO INSIST ON E JOURNALS FOR ALL PHYSIOTHERAPY COLLEGES & FOR ALL AFFILIATED P.T COLLEGES TO JOIN THE E-CONSORTIUM FOR THE BENEFIT OF OUR STUDENTS.

It was resolved that all physiotherapy colleges may be informed to join the e-consortium of this university.

I request that the decision of the Standing Academic Board as mentioned above may be communicated to all the Professors and Heads of Departments for information and further follow up action in this regard. I am also to request that a copy may be displayed on the Notice Board of the College/Hostel for information to the students concerned.

The receipt of this letter may be acknowledged. by return of post.

Yours faithfully,

Sd/-

REGISTRAR