



THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY

No. 69, ANNA SALAI, GUINDY, CHENNAI – 600 032

Website: www.tnmgrmu.ac.in

Ph : 22353574, 22353576-79, 22301760-63, 22353094

E-mail : mail@tnmgrmu.ac.in

Fax : 91-44-22353698

**Dr.K.SIVASANGEETHA, M.D.,
REGISTRAR (FAC)**

Rc.No. SII(3)/24436/2025

Dated. 17.10.2025

To
The Printers

Sir,

Sub	Stores – The Tamil Nadu Dr. M.G.R. Medical University – Chennai – Printing and Supply of 600 Nos. of Monthly Wall Calendar and 500 Nos. of Diary for the year 2026 of this University - Quotation Called for-Regarding.
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I am to request you to quote your rate for Printing and Supply of of 600 Nos. of Monthly Wall Calendar and 500 Nos. of Diary for the year 2026 for the use of this University. The Specification is as given below:

SPECIFICATIONSOF MONTHLY WALL CALENDAR FOR THE YEAR 2026.

- 1.Quantity : 600 Nos.
- 2.Monthly Calendar : 6 sheets (Front & Back Print)
- 3.Size : 17 ½ X 22 ½ inch
- 4.Paper : Foreign Art Board
- 5.Type of Printing : Multicolour Printing
- 6.Top Joint : Tin Mount
- 7.Print Details : English & Tamil – Month & Date
- 8.Colour : Date in Royal Blue

Saturday, Sunday & Holidays in Red Colour
University Logo & University Building
Photo, other Flower photos in Multi Colour

SPECIFICATIONS OF DIARY

- Quantity : 500 Nos.
- Size : 145 MM X 220 MM
- Uty details : 30 pages in multicolour in foreign art paper 110 GSM
- Inside diary : Pages : 2 days per page
80 GSM BalarpurDeluxMaplitho paper in single colour printing
- Outside Wrapper : Multicolour printing with matt lamination with Gold Foil
- Binding : Case Binding with Stiff Binding.

The Multi Colour Photo block of the University building, and the photo of his Excellency the Governor of Tamil Nadu and Chancellor of this University, Hon'ble Chief Minister of Tamil Nadu, Pro-Chancellor, Vice-Chancellor of this University should be in the first five pages. The list of G.C. Members' name with address and Telephone Numbers, list of Government Holidays should be printed in the next pages.

INDEX, INDIA / WORLD Maps (Political)

Succession list of Vice-Chancellors

Abstract list of University, Affiliated Institutions

World Time, Planner 2026

Proverbs at the bottom space of each page.

Few Slogan on Blood / Organ Donation Health Motivation + HIV prevention

List of Affiliated institution with address and Telephone Nos.

Your quotation should be addressed to the Registrar of this University on or before 03.11.2025 in a sealed cover duly superscribed as "Quotation for Print and Supply of Monthly Wall Calendar and Diary for the year 2026 due on 03.11.2025". The quotation must be kept in a sealed cover (with sealing wax) duly certified with signature and superscribed as prescribed along with request for acknowledgement. Unsealed cover without request of acknowledgement will be summarily rejected.

Sd/-
REGISTRAR (FAC)