

**PG DIPLOMA  
REGULATIONS  
APRIL 2015 ONWARDS**



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## ADMISSION TO PG DIPLOMA COURSES

### 1. Eligibility for Admission into PG Diploma Courses

The admission to the PG Diploma courses is made by the selection committee in case of Government Quota and by the Judges Committee in case of Management Quota. The application forms for admission may be obtained from Selection Committee, Kilpauk, Chennai.

#### A. Educational qualification required –MCI recognized MBBS degree

The candidate applying for the Post-graduate Diploma courses of this University should have a MBBS degree from this University or any other University recognized as equivalent there to by the authority of this University and the Indian Medical Council and obtained permanent registration from any of the State Medical Councils.

2. An Eligibility Certificate is required if candidate's qualifying exam is from another University/ State
3. Eligibility Certificate to be applied for and obtained from the Academic Section of the TN Dr MGR Medical University. For procedure of obtaining Eligibility Certificate click on link [ELIGIBILITY CERTIFICATE](#)
4. A migration certificate has to be obtained from the parent University if the candidate acquired MBBS degree from other than the TN Dr.MGR Medical University.
5. Cutoff date for joining the PG Diploma Course is 31<sup>st</sup> May every year
6. Duration of PG Diploma courses- 2 years
7. Number of PG Diploma Medical available in the University is 12
8. Number of PG Diploma Surgery available in the University is 3

**LIST OF POST GRADUATE DIPLOMA COURSES AVAILABLE IN THE**

S.No	MEDICAL	SURGERY
1	DGO	D.ORTH
2	DCP	DO
3	DCH	DLO
4	DMRD	
5	DMRT	
6	DA	
7	DPM	
8	DTCD	
9	DPH	
10	D.PHYS. MED	
11	D.DAIB	
12	DDVL	

## REGISTRATION

1. All the students admitted to the various Institutions affiliated to the TN Dr MGR Medical University should be registered with the University
2. The Institution should have obtained PROVISIONAL AFFILIATION or the CONTINUATION OF PROVISIONAL AFFILIATION before the process of Registration is begun
3. The Registration Process is initiated within one month of the last cut off date for admissions to the particular course – ie 31<sup>st</sup> May
4. The University draws up a schedule for spot verification for the various colleges offering the course. The Colleges are then intimated about the dates for the SPOT VERIFICATION
5. On the day of the spot verification, the college should send an authorized college official to the University with all the necessary documents.
6. The institution should produce all the original certificates at the time of registration for verification. Photocopies of all the documents should be enclosed along with the registration application in addition to the originals. Photographs of the applicants should be attested by the Head of the Institution on completion of verification all the originals will be returned to the institution immediately. The University does not retain the original Certificates under any circumstances. It is the responsibility of the concerned college to preserve the original certificates of the candidates.
7. For each candidate, the documents to be produced at the time of the spot verification along with the registration fee are listed below
  - 1) Allotment order (All India Quota/ State Quota)
  - 2) Community Certificate
  - 3) Transfer Certificate
  - 4) X Std / XII Std Mark Statement
  - 5) MBBS degree Certificate
  - 6) CRRRI certificate
  - 7) Migration Certificate & Eligibility Certificate for students from other Universities (originals to be enclosed along with the registration application)
  - 8) State Council registration certificate for UG degree

For candidates from abroad (Foreign Candidates) the following documents should also be produced in addition to the certificates listed above

1. Screening test result
  2. Medical Council of India certificate
  3. Evidence of CRRM completion in India
- 
8. If all the above documents are produced in original by the college official, they are compared with and cross checked with the online entries made by the college. If the original and the online entry is found correct, R3 verification is completed at the University and the candidate is PROVISIONALLY REGISTERED
  9. If any document is not produced by the college, then the registration is kept pending till it is submitted for verification within 30 days
  10. After the spot verification is completed, the registration subcommittee meeting is held. After approval by the Registration Sub Committee, the Registration statement is approved by the Registrar and the Final Intimation of completion of the Registration Process is sent to the college

## SYLLABUS AND CURRICULUM

1. The syllabus and Curriculum will be as per MCI Norms. For a detailed syllabus click on the link [Syllabus & Curriculum](#)
2. However the candidate should be aware that in medical courses particularly at higher levels of qualification, syllabus cannot be and should not be a limiting factor in the quest for knowledge and the need for acquisition of skills.

## EXAMINATION APPLICATION

1. The examination applications for the eligible candidates are generally opened to the Institute about one month prior to the onset of the theory examination
2. The exam application for all the eligible candidates should be filled up and submitted online by the Institution along with the details of the fee paid
3. The fee must be paid before the last date announced by the University
4. After verification of the Fee paid, the Internal Assessment and the Attendance will be opened by the University
5. The Institute will then fill up the Attendance and submit the same online to the University
6. **The eligibility criteria to apply for examination are as follows:**

1. **Submission of Med ej (Candidates admitted from the A.Y.2014-15)**

**Med ej is the official e-journal of The Tamilnadu Dr.M.G.R. Medical University,- Chennai. The articles for this e-journal will be the scientific papers submitted by the Post Graduate Diploma students of this University. Submission of an article for Med ej is mandatory for issue of hall ticket to the students.**

7. The University will then process the exam application form with respect to the following criteria
  - i) Whether the required exam fee has been paid?
  - ii) Whether the candidate has been awarded the minimum Attendance required?
  - iii) **Whether the Med EJ had been submitted?**

**If the above three criteria are satisfied, then the hall ticket is generated**



## ATTENDANCE

1. The Institute/Department has to maintain a record of the attendance of all the candidates admitted to the Institution
2. The attendance Galley will be opened by the University to the Institution about one month before the onset of the theory exam
3. The Institute has to calculate the attendance from the records and enter the final attendance online and approve it at the R1 level.
4. The entered attendance should be verified by the Head of the Institution and approved at the R2 level
5. The Minimum Attendance required to be eligible for the exam is **80 % as per MCI**

### **Guidlines**

6. IF THE CANDIDATE IS GIVEN ATTENDANCE BELOW THE MINIMUM REQUIRED, THE CANDIDATE BECOMES INELIGIBLE TO TAKE THE EXAM AND THE HALL TICKET CANNOT BE GENERATED
7. **EXTREME CARE SHOULD BE TAKEN DURING ATTENDANCE ENTRY AND ATTENDANCE VERIFICATION TO ENSURE THAT THE CORRECT ATTENDANCE IS ENTERED ONLINE. THE ENTRIES OF THE CANDIDATES BEING AWARDED ATTENDANCE BELOW THE MINIMUM REQUIRED SHOULD BE PARTICULARLY RECHECKED AT R2 LEVEL BEFORE SUBMISSION TO THE UNIVERSITY TO ENSURE THE DATA ENTRY IS IN ORDER . (With effect from August 2015 exam as per the 233<sup>rd</sup> GC)**
8. Once the Attendance is submitted online, the Institute/Department can no longer alter it in any way and no further representation in this regard will be entertained
9. A hard copy of the Attendance signed by the HOD should also be submitted to the University BY POST immediately.
10. If a candidate who has FAILED in a previous attempt is appearing for another attempt the Institute should RE ENTER HIS ATTENDANCE online for the current exam session
11. If the candidate did not have sufficient attendance for one exam he may attend the required classes and a fresh attendance should be submitted when he attempts the exam next time.
12. If the candidate did not have sufficient attendance for one exam he may attend the required classes and a fresh attendance should be submitted when he attempts the exam next time.



## ISSUE OF HALL TICKETS

1. The eligibility criteria for obtaining a hall ticket are as follows
  - A. The requisite fee should have been paid
  - B. The candidate should have the minimum required Attendance as entered online by the parent Institution
  - C. Candidate should have submitted the med ej
2. The hall ticket that is thus generated is dispatched online to the Institution one week before the exam and should be collected from the parent Institution by the candidate
3. The hall tickets will contain the Name and register number of the candidate along with the photograph of the individual
4. The hall ticket will also list out the subjects for which the candidate is eligible to take the exam.
5. On receipt of the Hall Ticket, the candidate should check if all the details are correct including the name, the registration number, the photograph and the details of the exams permitted
6. The hall ticket is the only ID proof and eligibility proof which should be produced by the candidate for entry into the exam hall
7. The hall ticket is necessary for permitting entry into theory as well as practical exams conducted by the University
8. If a hall ticket is misplaced or lost, the candidate should submit an application with details of Name, Registration Number, Name of the Institution and details of the examination. The application should be forwarded to the University by the Head of the Institution. On verification of the details the University shall issue a duplicate Hall ticket online to the Institution.
9. In case any discrepancy is noted in the hall ticket, the student should immediately bring it to the notice of the Head of the Institution who shall contact the COE at the following email id [coe@tnmgrmu.ac.in](mailto:coe@tnmgrmu.ac.in)

**EXAMINATION SCHEME**

## **PRACTICAL SCHEME**

- 1. Number of candidates permitted per day for the practical exam- 8**
- 2. The concerned candidates have to approach their parent institution for getting details about the date and center of clinical examination.**
- 3. Candidates are required to bring the log book at the time of Clinical examination without fail**
- 4. Four examiners will conduct the clinical examination. Out of the four examiners, two examiners are external (i.e. out of the parent University) and the remaining two are internal.**
- 5. The marks obtained by the candidate should be fed into the online system on the same day itself and NOT ON THE LAST DAY OF THE EXAM. It is the responsibility of the examiners to personally feed the oral and practical marks obtained by the candidates in the respective fields of the online Screen. Examiners have to ensure that the marks obtained by the candidate are based on the maximum marks prescribed for each segment. The examiners should also be clearly aware of the minimum required for a pass. There should never be any ambiguity in the award of marks of the candidate.**
- 6. The Convener should also submit the hard copy of the marks galley also to the university on the day of the exam itself without fail. Further it is mandatory that the hard copy must be authenticated by ALL the four concerned examiners.**

## PRACTICAL SCHEME FOR DGO

Particulars	Maximum Marks
Clinical ( 5 Cases X 20 marks )	100
OSCE ( 5 Stations x 10 Marks) ( 5 Stations X 5 Minutes)	50
Ward Rounds ( 5 X 10 Marks) ( 5 Cases X 4 Minutes)	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

## PRACTICAL SCHEME FOR DCP

Particulars	Maximum Marks
Clinical	150
Viva Voce	50
Log Book	50
TOTAL	250
<b>MINIMUM FOR PASS</b>	<b>125</b>

## PRACTICAL SCHEME FOR DCH

Particulars	Maximum Marks
Clinical	100
OSCE	50
Ward Rounds	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

## PRACTICAL SCHEME FOR DMRD

Particulars	Maximum Marks
Clinical	100
OSCE	50
Spotters	50
Viva voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>



## PRACTICAL SCHEME FOR DMRT

Particulars	Maximum Marks
Clinical	100
OSCE	50
Spotters	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

**PRACTICAL SCHEME FOR DA**

<b>Particulars</b>	<b>Maximum Marks</b>
Clinical	100
OSCE	50
Ward Rounds	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

## PRACTICAL SCHEME FOR DPH

Particulars	Maximum Marks
Practical	150
OSCE	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

## PRACTICAL SCHEME FOR DTCD

Particulars	Maximum Marks
Clinical	100
OSCE	50
Ward Rounds	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

**PRACTICAL SCHEME FOR DPM**

<b>Particulars</b>	<b>Maximum Marks</b>
Clinical	100
OSCE	50
Spotters	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

**PRACTICAL SCHEME FOR D PHY MED**

<b>Particulars</b>	<b>Maximum Marks</b>
Clinical	100
OSCE	50
Ward Rounds	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

**PRACTICAL SCHEME FOR D DIAB**

<b>Particulars</b>	<b>Maximum Marks</b>
Clinical	100
OSCE	50
Ward Rounds	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

**PRACTICAL SCHEME FOR DDVL**

<b>Particulars</b>	<b>Maximum Marks</b>
Clinical	100
OSCE	50
Ward Rounds	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>



**PRACTICAL SCHEME FOR D ORTH**

<b>Particulars</b>	<b>Maximum Marks</b>
Clinical	100
OSCE	50
Ward Rounds	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

**PRACTICAL SCHEME FOR DO**

<b>Particulars</b>	<b>Maximum Marks</b>
Clinical	100
OSCE	50
Spotters	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

**PRACTICAL SCHEME FOR DLO**

<b>Particulars</b>	<b>Maximum Marks</b>
Clinical	100
OSCE	50
Ward Rounds	50
Viva Voce	50
Log Book	50
<b>TOTAL</b>	<b>300</b>
<b>MINIMUM FOR PASS</b>	<b>150</b>

## RESULTS

1. At the University, the answer scripts are shuffled and packed into bundles of fifteen and are assigned to the evaluators at random. The evaluators correct the paper which is bar coded and the marks are entered by shooting the bar code printed on the answer scripts.
2. Every effort is made to ensure accuracy, fairness and absence of bias in the evaluation process.
3. As per MCI norms, a candidate will be declared pass if the candidate secures 50% marks individually in theory and practical examination.
4. Further the candidate will be declared pass only if he / she passes both the theory and clinical examination simultaneously. If the candidate secures less than 50% marks either in clinical or in theory examination, the candidate has to appear for both the theory and practical in the subsequent examinations.
5. The results will be declared online and will be available on the website for a period of 15 days from the date of declaration of the results. The candidate, who desires to get a photo copy of the answer sheet, has to apply through the parent Institution along with necessary fees to the university within 15 days from the date of declaring the results.
6. The candidates have to approach their respective colleges for getting the statement of marks, provisional certificate etc.,

## CONVOCATION

- 1. On receipt of Provisional certificate from the university, the candidates are eligible to apply for degree certificate through their respective colleges.**
- 2. The candidate may obtain the Degree certificate either in-person or in absentia. The candidates who choose in person will be awarded the degree certificates in the next convocation of the University. The candidates who choose in absentia will receive their degree certificates at their institutions by post after the convocation is held. The candidate has to clearly specify the mode of receipt of the Degree Certificate either in person or in absentia in the application itself.**

## MISCELLANEOUS REGULATIONS

### Break of Study / Condonation order

The candidate those who have discontinued from the course have to obtain Break of Study / Condonation order from the Academic Section for rejoining the course.