

THE TAMIL NADU DR.M.G.R. MEDICAL UNIVERSITY, CHENNAI.

THE TAMIL NADU DR.M.G.R. MEDICAL UNIVERSITY

(AFFILIATION OF POST GRADUATE MEDICAL DEGREE / DIPLOMA AND

SUPER SPECIALITY COURSES IN MODERN MEDICINE) STATUTES

ASSENT OF THE CHANCELLOR

These statutes have received the assent of the Chancellor communicated in Lr.No.589/U2/2012, dated 24.08.2012 of the Secretary to the Governor of Tamil Nadu.

UNIVERSITY AUTHORITIES**THE TAMIL NADU DR.M.G.R. MEDICAL UNIVERSITY, CHENNAI.****LAWS OF THE UNIVERSITY**

THE TAMIL NADU DR.M.G.R. MEDICAL UNIVERSITY (AFFILIATION OF POST GRADUATE MEDICAL DEGREE / DIPLOMA AND SUPER SPECIALITY COURSES IN MODERN MEDICINE) STATUTES

In exercise of the powers conferred by section 42 of the Tamil Nadu Dr.M.G.R. Medical University, Chennai, Act, 1987 (Tamil Nadu Act 37 of 1987), and in supersession of the Statutes for Affiliation of POST GRADUATE MEDICAL DEGREE / DIPLOMA AND SUPER SPECIALITY COURSES IN MODERN MEDICINE STATUTES, the Governing Council of the Tamil Nadu Dr.M.G.R. Medical University, Chennai, hereby makes the following Statutes :

1. (i) These statutes may be called the Tamil Nadu Dr.M.G.R. Medical University (Affiliation of Post Graduate Medical Degree / Diploma and Super Speciality Courses in Modern Medicine) Statutes.
(ii) They shall come into force from the date of assent of the Chancellor.
2. The words and phrases used in these statutes shall, unless expressly explained otherwise, have the same meaning as they have with reference to the Tamil Nadu Dr.M.G.R. Medical University, Chennai, Act, 1987, (Tamil Nadu Act 37 of 1987) hereinafter called "the Act".

3. It shall be necessary for the Medical College / Institutions which is conducting undergraduate courses and seeking affiliation to the Tamil Nadu Dr.M.G.R. Medical University, Chennai for starting Post Graduate Medical Degree / Diploma and Super Speciality Courses in Modern Medicine to apply for issue of Letter of Consent of Affiliation from the Tamil Nadu Dr.M.G.R. Medical University, Chennai to enable it to apply for permission of the Central Government (Letter of Permission) for starting the Post Graduate Degree / Diploma and Super Speciality Courses.
4. The application for the issue of Letter of Consent of Affiliation shall be in writing and addressed to the Registrar of the Tamil Nadu Dr. M.G.R. Medical University, Chennai alongwith Inspection Proforma duly filled-in and processing fee of Rs.60,000/- (Rupees sixty thousand only) per speciality or such amount as may be prescribed by the Governing council from time to time payable to the Tamil Nadu Dr. M.G.R. Medical University, Chennai. The application shall be in Form A of the annexure.
5. The application shall contain the following particulars:-
 - (a) Name of the Trust or promoting body and Trust deed.
 - (b) Name of the Medical College / Institution which proposes to start the course.
 - (c) Address where the college / Institution in which the proposed course is to be started with telephone No., E-Mail/Web site.

(d) Name of the Post Graduate course proposed to be started.

(e) No. of students proposed to be admitted in the first year of the courses.

(f) Ready built area available for accommodation of the proposed course as per MCI norms.

(g) Residential quarters for the staff.

(h) Details regarding playground.

(i) Hostel and such other particulars as may be required by the Tamil Nadu Dr.M.G.R. Medical University, Chennai from time to time.

6. On receipt of the application, the University shall scrutinise the same and verify whether the following conditions which are necessary for the issue of Letter of Consent of Affiliation to the proposed college / Institution are fulfilled:-

CONDITIONS FOR ISSUE OF Letter of Consent of Affiliation:-

(a) The application shall produce evidence to show that the College / Institution has been in existence in that speciality for a period of not less than 5 (five) years for starting Post Graduate Diploma Course, 7 (seven) years for starting Post Graduate Degree Courses and 10 (ten) years for starting Super Speciality Courses such as D.M. / M.Ch., respectively.

(b) The Medical College / Institution in which the proposed Post Graduate Medical Degree / Diploma or Super Speciality course is to be started shall have adequate staff in the speciality concerned so as to satisfy the norms prescribed by the Medical Council of India as amended from time to time.

(c) The applicant College / Institution shall furnish an undertaking that it shall fulfil the requirements specified by the University from time to time.

7. The University, after a preliminary inspection, if satisfied that all the conditions required to be fulfilled by the applicant college / Institution are fulfilled, shall issue a Letter of Consent of Affiliation of the applicant college to enable the college / Institution to approach the Central Government for necessary permission to start the course. The Letter of Consent of Affiliation shall be in Form B in the annexure on payment of Rs.1,00,000/- towards fee for issue of Letter of Consent of Affiliation.
8. The issue of Letter of Consent of Affiliation alone shall not confer any right on the applicant to start the proposed Post Graduate / Super Speciality Course.
9. The applicant college / institution shall, before applying for affiliation for any of the Post Graduate Medical Degree / Diploma or Super Speciality courses in Modern Medicine in Form C in the annexure, shall satisfy the conditions stipulated in statute 10 hereunder, concerned with the starting of respective course.

10. Conditions to be satisfied by the applicant college / Institution applying for affiliation of Post Graduate Medical Degree / Diploma or Super Speciality course in Modern Medicine.

(A) STAFF PATTERN:-

The speciality in which the proposed course is to be started shall have atleast three faculty members viz. 1(one) Professor and 2 (two) more teachers at the level of Associate Professor / Reader Assistant Professor / Lecturer who shall possess the minimum qualification as prescribed by the Medical Council of India for Post Graduate teachers from time to time.

(B) READY BUILT AREA:-

(i) The Medical College / Institution shall possess and own building for which the land and building shall be in the name of Society / Trust.

(ii) Each speciality building must have adequate space to house lecture halls, Laboratory, Seminar halls, Operation theatres and departmental library with easy access for the Post Graduate apart from the space for the beds to be specified.

(C) POST GRADUATE HOSTEL:-

Hostel accommodation shall be provided in the same premises to enable the Post Graduates to serve as residents for their respective departments. Single room accommodation can be provided for Post Graduate students.

(D) PLAY GROUND:-

Play Ground facility available for under-graduate students shall be made available for Post Graduate students and a letter of consent shall be obtained from the concerned authority in this regard, wherever necessary.

(E) EQUIPMENTS:-

The Institution shall have Audio Visual equipment, illustrations, Central Photograph units and Xerox Machines. It shall be under the control of a technically qualified Non-Medical Officer.

Department shall have equipments which are essential for the concerned speciality subject to the satisfaction of the inspectors sent by the University. The requirements shall be updated as per Medical Council of India norms from time to time.

(F) LABORATORY:-

There shall be a laboratory equipped with the specific requirements of concerned speciality in addition to the basic facilities required for urgent investigation as per Medical Council of India norms from time to time.

(G) BED STRENGTH IN CLINICAL DEPARTMENTS:-

The department to be recognised for training of Post Graduate students shall have a minimum of 50 beds for General Medicine, General Surgery, Obstetrics and Gynaecology, Paediatrics and 30

beds for “others” in the case of M.D. / M.S. / Diploma and 20 beds in the case of D.M. / M.Ch. There shall be atleast 10 beds per Post Graduate student, inclusive of those registered for degree and diploma, available for training in the speciality concerned. For Super specialities, amongst the minimum required beds (appropriate number) not less than 5, depending on the speciality need to be earmarked for children and as prescribed by Medical Council of India from time to time.

(H) OUT PATIENTS DEPARTMENTS:-

Out patient departments shall have to be maintained as per the stipulation of the Medical Council of India from time to time.

(I) NUMBER OF POST GRADUATE STUDENTS TO BE ADMITTED:-

For the proper training of Post Graduate students, there shall be a limit of the number of students admitted per year, as determined by the Medical Council of India from time to time for all Super Specialities, Post-Graduate & Diploma courses. This limit shall be determined by the Medical Council of India on the basis of availability of recognised Post Graduate teachers and with reference to adequacy of other infrastructural facilities.

(J) DURATION OF THE COURSE:-

Each Diploma course consists of 2 (two) calendar years (24 months).

Each Degree course (Post Graduate course like M.D. / M.S. consists of 3

(three) calendar years (36 months).

Each Post Graduate Super Speciality course like M.Ch. and D.M. consists of 2 (two) calendar years (24 months).

Direct M.Ch. (Neuro) course for candidates with M.B.B.S. degree consists of 5 (five) calendar years (60 months).

(K) SECURITY DEPOSIT:-

Security Deposit shall be provided by the Management / Trust / Society / Institution for each Post Graduate Degree / Diploma and Super Speciality course as stated below:

Each Post Graduate Diploma CourseRs.10.00 Lakhs

Each Post Graduate Degree CourseRs.15.00 Lakhs

Each Post Graduate Super Speciality CourseRs.20.00 Lakhs

(L) PERMISSION OF CENTRAL GOVERNMENT:-

The applicant college / Institution shall produce the Letter of Permission obtained from the Government of India (Central Government) as required under Section 10-A of the Indian Medical Council Act, 1956 (Central Act 102 of 1956).

(M) APPLICABILITY OF THE NORMS OF THE MEDICAL COUNCIL OF INDIA:-

In addition to the above requirements, the applicant shall also satisfy the norms prescribed by the Medical Council of India from time to time in respect of the courses concerned.

11. The applicant college / institution after fulfilling conditions stipulated in the above statute shall intimate the fact to the University in writing alongwith completed Inspection proforma duly filled-in and payment receipt of Rs.50,000/- (Rupees fifty thousand only) or such amount as may be prescribed by the Governing Council from time to time towards the inspection fee payable to the University and shall request the University to depute its Inspection Commission. On receipt of the above intimation the University shall send its inspection commission to inspect the facilities available at the proposed institution and to submit report to the University as to the satisfactory fulfillment of the conditions required to be fulfilled. The Inspection Commission shall also report the lacunae, if any, in the fulfillment of any of the conditions required to be fulfilled and also advise as to the capability of the Trust / Society to rectify the lacunae within a period of one month (30 days) from the date of receipt of the University communication/letter. In case there are lacunae in the fulfillment of the conditions, the University may conduct such re-inspection wherever necessary on production of a payment receipt for Rs.50,000/- (Rupees fifty thousand only) or such amount as may

be prescribed by the Governing Council from time to time towards the re-inspection fee and shall receive a final report from the Inspection Commission.

12. After a detailed examination of the final report of the Inspection Commission, if the University is satisfied as to the fulfillment of the conditions for the Provision Affiliation for the first batch of course, the University shall direct the applicant Institution to remit an amount as specified in condition (K) under statute 10 or such amount as may be prescribed by the Governing Council from time to time, in respect of the proposed course towards the security deposit. The security deposit shall be invested in a fixed deposit in a Nationalised Bank or Government undertaking / Corporation which accepts fixed deposits jointly in the names of the Registrar of the Tamil Nadu Dr.M.G.R. Medical University, Chennai and the Institution. The fixed deposit receipt shall be kept in the custody of the Registrar. The interest accrued thereon shall be utilized by the institution towards the maintenance of the course / institution.
13. On the remittance of the security deposit by the applicant Trust / Society as required under statute 12 above, and on receipt of the intimation from the applicant / Institution that all the staff members required for starting the course are in a position to start the teaching course, the University shall grant Provisional Affiliation for the first batch of course, after collecting payment receipt of Rs.3,00,000/- (Rupees three lakhs only) per Speciality or such amount as may be prescribed by the Governing Council from time

to time, towards the fee for the Provisional Affiliation for the first batch of course.

14. The Provisional Affiliation granted by the University shall be only for the first batch of course.
15. By the time only 6 (six) months period is left for the commencement of the Second Batch of Post Graduate Degree / Diploma / Super Speciality course as the case may be, the (applicant college) management of the Institution shall apply to the University for Continuance of Provisional Affiliation of the second batch of the Post Graduate Degree / Diploma / Super Speciality courses in Form 'C' in the Annexure, alongwith a payment receipt Rs.50,000/- (Rupees Fifty thousand only) or such amount as may be prescribed by the Governing Council from time to time, towards the inspection fee payable to the University and shall request the University to depute its Inspection Commission.
16. On receipt of the above intimation the University shall send its Inspection Commission atleast 5 months before the commencement of the Second Batch of the course to inspect the facilities which are provided at the proposed Institution for running the first batch of Post Graduate Degree / Diploma / Super Speciality Courses are continued to be provided in the said Institution for running the second batch of the study also. Besides the Inspection Commission shall also inspect and submit a report to the University as to be availability of the Infrastructural facilities

in the Institution as required by the Medical Council of India, if any, for conducting the second batch of the course concerned.

17. After a detailed examination of the report of the Inspection Commission and if the University is satisfied as to the fulfillment of the conditions for the Continuance of Provisional Affiliation for the second batch of the Post Graduate Degree / Diploma / Super Speciality course, the University shall grant Continuance of Provisional Affiliation for the second batch of the Post Graduate Degree / Diploma / Super Speciality course after collecting a payment receipt Rs.3,00,000/- (Rupees three lakhs only) per speciality or such amount as may be prescribed by the Governing Council from time to time, towards the fee the Continuance of Provisional Affiliation for second batch of the course.
18. It shall be necessary for the Institution to apply for Continuance of Provisional Affiliation of the course for the third and subsequent batches, wherever the duration of the course exceeds two batches in Form 'C' in the annexure. The application for such Continuance of Provisional Affiliation shall be sent to the Registrar of the University alongwith a payment receipt of Rs.50,000/- (Rupees fifty thousand only) or such amount as may be prescribed by the Governing Council from time to time towards the Inspection Fee.

On receipt of the application, the University shall send its Inspection Commission to the Institution for the purpose of verifying the infrastructural facilities provided by the Institution for

conduct of the first and second batch of the course concerned are continued to be provided and submit a report to the University. While making its report, the Inspection Commission shall also specify whether the norms specified by the Medical Council of India for conduct of third and subsequent batch of the course concerned, if any, are satisfied by the Institution. On receipt of the Inspection Report, the University, if satisfied shall grant Continuance of Provisional Affiliation for the respective batch of the course after collecting a payment receipt of Rs.3,00,000/- (Rupees three lakhs only) per speciality or such amount as may be prescribed by the Governing Council from time to time, towards the Continuance of Provisional Affiliation fee for the course concerned.

19. It shall be competent for the University to entertain or decline to entertain for reasons which shall be recorded in writing, the application received from the management of the college/institution for increase in the number of seat in the Post Graduate Degree / Diploma / Super Speciality course.
20. No Post Graduate Degree / Diploma / Super Speciality College shall apply to the University for increase in seats until the first batch of students passed out of the College and the Post Graduate Degree / Diploma / Super Speciality Degree so obtained is recognised by the Medical Council of India and notified by the Government of India.

21. The applicant college shall satisfy the University with the following norms as prescribed by the University and the Medical Council of India in this regard from time to time while making application for increase in seats in Form 'D' annexed with these statutes with a processing fee of Rs.60,000/- (Rupees sixty thousand only) per speciality and cost of application of Rs.1,000/- (Rupees thousand only) or such amount as may be prescribed by the Governing Council from time to time.
- (i) Proportionate increase in the staff pattern;
 - (ii) Proportionate increase in the equipment and laboratory facilities;
 - (iii) Proportionate increase in the accommodation; and
 - (iv) Expansion of Library.
22. The University, if satisfied on the basis of the report of the Inspection Commission that all the conditions required to be fulfilled by the applicant are fulfilled shall issue a "Letter of Consent of Affiliation" in Form "B" annexed with these statutes after collecting a payment of receipt of Rs.1,00,000/- (Rupees one lakh only) or such amount as may be prescribed by Governing Council from time to time for issue of "Letter of Consent of Affiliation" irrespective of the number of branches applied to the applicant to enable to get the permission from the Government of India and to make further arrangements to increase the seats in Post Graduate Degree / Diploma / Super Speciality Degree courses.

23. The issue of the "Letter of Consent of Affiliation" alone shall not confer any right on the applicant college to increase the seats in Post Graduate Degree / Diploma / Super Speciality Degree courses.
24. The applicant college shall apply to the University for Provisional Affiliation of Post Graduate Degree / Diploma / Super Speciality Degree course in Form "C" annexed with these statutes, and shall fulfill the conditions stipulated under statute 21 to enable the University to appoint and send an Inspection Commission to verify the conditions stipulated for increase the seats in Post Graduate Degree / Diploma / Super Speciality Degree courses.
25. On receipt of the application from the applicant of the College for increase in seats along with the permission of the Government of India as per section 10A of the Indian Medical Council Act, 1956 (Central Act 102 of 1956) and after providing necessary infrastructural facilities for such increase of seat, the University shall appoint an Inspection Commission to inspect the suitability of the facilities provided by the college for such increase in seats. A payment receipt of Rs.50,000/- (Rupees fifty thousand only) per speciality or such amount as may be prescribed by the Governing Council from time to time payable to this University towards the inspection fee.
26. The Inspection Commission referred to in statute 25 shall report to the University as to whether all the facilities required to be

provided by the management of the college for increase in seats have been provided. The Inspection Commission shall also point out in its report the lacunae, if any, in the fulfillment of the requirements to be provided and also advise as to the capability of the college to rectify the lacunae within a period of one month (30 days) from the date of receipt of the University communication/letter. The University shall conduct re-inspection wherever necessary on production of a payment receipt of Rs.50,000/- (Rupees fifty thousand only) or such amount as may be prescribed by the Governing Council from time to time by the applicant of the college towards re-inspection fee. The Inspection Commission shall send its final report.

27. On receipt of the final report of the above Inspection Commission, and if the report is found satisfactory the University shall grant permission to the college concerned to admit students in the seats so increased after collecting a payment receipt of Rs.3,00,000/- (Rupees three lakhs only) per speciality as prescribed by the authorities of the University concerned from time to time.

28. GRANT OF SUBSEQUENT BATCHES, WHEREVER THE DURATION OF THE COURSE EXCEEDS TWO BATCH OF POST GRADUATE DEGREE / DIPLOMA / SUPER SPECIALITY DEGREE COURSE FOR GRANT OF CONTINUANCE OF PROVISIONAL AFFILIATION:-

The Management of the college shall apply to this University after complying with the requisite facilities, as prescribed by the Medical Council of India from time to time for grant of Continuance of Provisional Affiliation for subsequent batches, wherever the

duration of the course exceeds two years of Post Graduate Degree / Diploma / Super Speciality degree course as prescribed for second batch of Post Graduate Degree / Diploma / Super Speciality degree course stated above along with the fee prescribed therefor.

29. The permission granted to the management of the College by the University under statute 27 is liable to be withdrawn if the students and teachers ratio becomes disproportionate and is not in accordance with the regulations of the Medical Council of India. In case of such withdrawal, the permission shall be restored only when a satisfactory report is received by the University on an inspection that the student teachers ratio is proportionate as per the regulations of the Medical council of India.
30. It shall be competent for the University to send an Inspector at any time to inspect the applicant College and on receipt of report from the inspector, the University may take any decision which in its opinion deems fit and necessary.
31. Surprise inspection will be conducted by the University suo-motto or on complaints at any point of the year to confirm whether all such institutions are maintained in best condition as per Medical Council of India norms. If any deficiencies are pointed out / noticed during the surprise inspection, action will be initiated to withdraw the Provisional Affiliation / Continuance of Provisional Affiliation granted to the particular college/institution.

32. The college/institution shall not enter into any Memorandum of Understanding with other Universities or any other organization without obtaining the prior permission from this University. It shall be competent for the Governing council to entertain or decline to entertain for reasons which shall be recorded in writing, the application received from the affiliated Colleges for such permission.
33. It shall be competent for the University to decide/change the venue of the Examination centre at its discretion of Governing Council and to send observers/flying squads during Examination. The institution cannot claim the exam centre in their institution as a matter of right.
34. Prior permission of the State Government/University is mandatory for shifting of college from one place to another place.
35. All the fees payable to the University shall be in the mode prescribed by the University from time to time.
36. Prior permission of the State Government / University is mandatory if there is a change in the Management of the College.

FORM - A

(See Statutes 4)

APPLICATION FOR ISSUE OF LETTER OF CONSENT OF AFFILIATION

1. Name of the Trust or promoting body
2. Name of the Medical College / Institution which proposes to start the course
3. Date of Establishment of the College / Institution and the period of existence of the College / Institution.
4. Address where the College / Institution in which the proposed course is to be started with telephone number, E-Mail, Web site.
5. Name of the Post Graduate Course / Super Speciality Course proposed to be started
6. Number of students proposed be admitted in the first year of the course
7. Whether adequate staff in the speciality in which the proposed Post Graduate / Super Speciality course is available as per the norms of Medical Council of India. If so, furnish break up details therefor
8. Details of ready built area available for accommodation of the proposed course
9. Details of Residential Quarter for the staff
10. Particulars regarding availability of Hospital for the Post Graduate / Super Speciality students
11. Details of playground available
12. Whether the College / Institution fulfils all the conditions and requirements as specified in the statutes to apply for issue of letter of permission from the University
13. Whether the applicant College / Institution is willing to fulfil the requirements specified by the University from time to time
14. Any other particulars

Signature of the Applicant

Place :

Date :

FORM - B

(See Statutes 7 & 22)

THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI-32.

LETTER OF CONSENT OF AFFILIATION

Based on the report of the Inspection Commission the Tamil Nadu Dr. M.G.R. Medical University, Chennai hereby issues Letter of Consent of Affiliation Under Statute 7 of the Tamil Nadu Dr.M.G.R. Medical University (Affiliation of Post Graduate Medical Degree / Diploma and Super Speciality Courses in Modern Medicine) Statutes to to enable the said applicant to apply to the Central Government of permission to start the as per Section 10-A of the Indian Medical Council Act, 1956 (Central Act 102 of 1956).

This letter of Consent of Affiliation shall be valid for a period of one year from the date of issue.

The issue of the letter of Consent of Affiliation alone will not confer any right on the holder to start the course.

(By order of the Governing Council)

Signature of the Registrar

Place : Chennai – 600 032.

Date :

Seal :

FORM - C

(See Statutes 9, 15, 18 and 24)

**APPLICATION FOR PROVISIONAL AFFILIATION/CONTINUANCE OF
PROVISIONAL AFFILIATION OF POST GRADUATE MEDICAL DEGREE /
DIPLOMA / SUPER SPECIALITY COURSES IN MODERN MEDICINE**

1. Name and Address of the :
applicant
2. Location of the College / :
Institution with full address and
Telephone Number, E-Mail, Web
site.
3. Does the College possess the :
letter of Consent of Affiliation
issued by the Tamil Nadu
Dr.M.G.R. Medical University for
starting the course by the college
/ Institution (copy of the
permission letter to be enclosed)
4. Whether the permission of the :
Central Government has been
obtained as per Section-10-A of
the Indian Medical Council Act,
1956 by the College (produce
evidence)
5. Does the college satisfy all the :
conditions stipulated in the
statutes for affiliation of the
course concerned. (produce full
details and evidence thereof)

Signature of the Applicant

Place :

Date :

FORM - D
(See Statute 21)

Application for Increase of seats by

**College for POST GRADUATE MEDICAL DEGREE / DIPLOMA / SUPER
SPECIALITY COURSES IN MODERN MEDICINE**

1. Name and address of the applicant
2. Location of the college with full address with telephone number, if available
3. Does the college satisfy all the conditions stipulated in the statutes of the University for increase in the number of seats (full details with evidence therefor)
4. Has the college obtained Provisional Affiliation /Continuance of Provisional Affiliation for the course (full details with University Provisional order number and date and copies thereof to be enclosed)
5. Number of students permitted for each speciality of course (full details year wise to be furnished).
6. Whether the permission of the Central Government as per Section 10A of the Indian Medical Council Act, 1956 has been obtained (enclose copy thereof)
7. Has the first batch of students completed the course, appeared for the University examinations and Degree obtained by them has been recognised by the Medical Council of India, New Delhi
8. Percentage of result during the previous years (year wise details)

Signature of the Applicant.

Station:

Date :