

THE TAMIL NADU DR.M.G.R. MEDICAL UNIVERSITY, CHENNAI - 600 032
MASTER OF DENTAL SURGERY DEGREE COURSE
TO GRANT CONTINUANCE OF PROVISIONAL AFFILIATION
FOR CONDUCTING II MDS DEGREE COURSE
INSPECTION REPORT FOR THE ACADEMIC YEAR 20 – 20

Note:-

Each column will be completely filled by the Inspector by computer printing / typing / handwritten in detail. Annexures after being signed by the Principal, will be duly certified by the inspectors and will be sent by the college authorities to the University within 48 hours of Inspection.

- I. Name of the convenor with Designation and Address, Mobile No. :
- Names of Member(s) with Designation and Address, Mobile No. :
- II. University Letter No. & date in which the Inspection Commission Constituted :
- IV. Date of Inspection :
Date of the last Inspection :
- V. Name and details of authorities representing the Management present at the time of Inspection. :

I. TRUST DETAILS

1. Name of the Managing Trustee and Name of the Society/Trust and its full registered address with telephone Numbers (Telex No., Fax No., E-mail No. etc.)
Enclose trust details with audited accounts for the last 3 years.
2. Name of the Dental College :
Full Address of the Dental College with Telephone, Fax Nos. & E-Mail Address :
Name of the Principal of the Dental College :
Qualification :
Teaching Experience :
3. Name of the other courses run by the Trust :
4. No. of seats sanctioned

Speciality	
No. of seats applied	

University	
State Govt.	

II. PERMISSION LETTERS

1. State Govt. Permission-Essentiality Certificate Lr.No:
Dt. :
Valid upto
2. Consent for affiliation issued by the University Lr.No:
Dt. :
Valid upto
3. DCI/GOI's formal permission for starting the course Lr.No:
Dt. :
4. Provisional Affiliation issued by the University Proc.No:
Dt. :
Valid upto

5. Year of commencement of the I BDS Degree Course Year :
No of Intake
6. DCI/Govt. India notification of the recognition of the BDS degree course conducted by the institution Lr.No:
Dt. :

III. Date and number of MDS Student(s) in the PG Speciality with details*

Name of the PG Student	Dates of admission	Name of the PG Guide under whom Regd.	Category - S.C./S.T./ Backward/Merit/Management/ Others

*Note: Where admission(s) has/have been done without the permission of the competent authority the reason thereof be given in each and every case separately duly certified by the Principal of the Institution.

PG Degree Programme vide Section III of MDS Regulation 2007 – (Check in detail and give remarks)

To Check whether the syllabus as laid down by the Dental Council of India in the MDS Regulation is thoroughly implemented by the University and the College. Please attach a copy of the question paper of the last year annual/supplementary examination along with the Inspection Report.

INFRASTRUCTURE FUNCTIONAL REQUIREMENTS FOR MDS :

Space:

In addition to the BDS functional programme the following physical facilities shall be made available to start postgraduate training programmes leading to MDS degree.

- 1.A separate clinical area for postgraduate students. Minimum Area – 600 sq feet
- 2.A seminar room furnished with proper seating arrangement and audio-visual equipments. Minimum Area – 300 sq. ft.
- 3.A separate room for the use of postgraduate students. Minimum Area - 200 sq.ft.

Equipment:

Each postgraduate department shall be provided with all the required equipments as recommended by Dental Council Of India.

Library:

A department library shall be provided with copies of relevant books. In addition a central library should provide all the recent editions of books pertaining to the speciality and allied subjects. In case, the central library is shared with the medical college, there shall be provision for additional space and separate budget allocation for the Dental College.

All the journals of relevant speciality and allied subjects shall be made available.

Minimum 10-15 titles of renowned authors and 6-8 International Journals should be available along with 8-10 volume of back issues in each speciality of MDS Course.

IV. LAND & INFRASTRUCTURE DETAILS

LAND DOCUMENTS	:	Sale Deed/Lease Deed (verification of copies translated in English)
Total Area of Land (Minimum 5 acres of land)	:	_____
Year of Lease	:	_____
Lease Valid Till	:	_____
Survey Numbers	:	_____
Is the land contiguous and a single piece of land	:	Yes / No
Approval Plans/ Land Use Conversion (Approved by LDA/ Municipality/ Competent Authority)	:	Yes / No
Verification of Ownership from Land Records	:	Yes / No
Total Constructed Area	:	_____
Whether Completion Certificate furnished from the competent authority	:	Yes / No

Whether Pollution Control norms are followed : Yes / No

Whether Bio-waste management is followed as per : Yes / No

PCBI

Please ensure that all the land documents duly certified by the Revenue Authority have been checked by you

V.BUILT UP AREA

Total Constructed Area Required: 1,00,000 Sq.ft.

FLOOR	AREA (sqft)	CLINICAL FACILITIES	ACADEMIC DEPARTMENTS	ADMIN / LOGISTICS / SUPPORT	MAJOR FACILITIES
Basement					
Ground					
First					
Second					
Third					
Fourth					
TOTAL		(sq.ft.)			

Infrastructure	Requirement	Availability
Dental Departments (9)	27000 sq.ft.	
Administrative block	3000 sq. ft.	
Library	8000 sq. ft.	
Lecture Halls – 4	6400 sq. ft.	
Central Stores	800 sq. ft.	
Maintenance room	1000 sq. ft.	
Photography and artist room	400 sq. ft.	
Medical Stores	300 sq. ft.	
Amenities area	3200 sq. ft.	
Compressor and room for gas plant	300 sq. ft.	
Cafeteria	1500 sq. ft.	
Examination hall	3600 sq. ft.	
Auditorium (To accommodate 500 people)		
Faculty Recreation Hall		
Laboratories (Pre Clinical)		
Pre-clinical Prosthodontics and dental material lab	3000 sq. ft.	
Pre-clinical conservative lab	2500 sq. ft.	
Oral biology and oral pathology lab	2500 sq. ft.	
Laboratory for orthodontics and Pedodontics	1500 sq. ft.	
Laboratories (Medical Subjects)		
(only for independent dental colleges)	7500 sq. ft.	
Anatomy dissection hall with storage for cadavers, osteology, demonstration room etc.	2500 sq. ft.	
One laboratory for physiology and pathology and microbiology with stores and preparation rooms for individual subjects attached to it.	2500 sq. ft.	
Laboratory for biochemistry and pharmacology with store and preparation rooms separately for both subjects	2500 sq. ft.	
Laboratories (Clinical)		
Prosthodontics	2500 sq. ft.	
Conservative Dentistry	600 sq. ft.	
Oral pathology for histopathology	600 sq. ft.	
Haematology and clinical biochemistry	300 sq. ft.	
Others		
Hostel for UG & PG students		
Staff Quarters		
Play Ground		
Basic Sciences Departments (9)	27000sq.ft.	
Additional requirement for PG Course.		

VI.HOSTEL FOR BOYS & GIRLS

Whether the building of Hostels for Boys & Girls is separate from the dental college building and staff quarters : Yes / No

Whether there is a separate hostel for post graduate & undergraduate students. Yes / No

Whether Hostels for Boys & Girls are within the campus. If not how far from the campus. : Yes / No

Whether hostel is shared by other colleges/ institutions : Yes / No
 Whether there are separate wardens for both the boys & Girls Hostel
 If yes their names & telephone numbers. Yes / No
 Whether there is a separate area for recreation(TV), play area for indoor games, gymnasium
 for boys & reading room Yes / No
 Whether basic amenities (water, wash room etc..) are available Yes / No

Dwelling	Single Seater	Twin Seater	Triple Seater	% of Accom against total strength	No of equipped Common Rooms	No of messes	Remarks
Boys							
Girls							

VII.CENTRAL LIBRARY :

Name of the Chief Librarian with qualifications :

Assistant Librarian with qualifications :

Time of functioning of the Library :

Total Number of Books :

Total Number of Journals :

Indian Journals :

International Journals :

Back Volumes :

Total Area :

Seating Capacity(it should be 50% of total strength)

Undergraduate students :

Post graduate students

Staff

List of books recommended by the Dental Council of India

There should be 5 copies for 100 admissions

Journal Room

Computer / Internet Room

Room for Librarian

Photocopying area

Staff available in the Library

Audio Visual aids available

Number of CD's

Academic

Educational

Annual budget for Books, Journals, Audiovisual aids provided & utilized to be verified with invoice

VIII.DENTAL CHAIRS

Total Dental Chairs Installed with all the attachments thereon (Required: 200 Dental Chairs) :

Whether all the chairs and units are functioning and electrically operated? :

Number of Dental Chairs Electrically Operated :

Number of Dental Chairs Non-Electrically Operated :

* Specification: Electrically operated, Spittoon attachment, Halogen Light with 2 intensity, high power evacuation system, Air ventury suction, X-ray viewer, Airrotor, Micromotor with straight and contrangle Handpiece, 3 way syringe, ultrasonic sealer with 3 tips, Light cure unit, instrument tray and suction, Dental operator stool with height adjustment

Required for 100 admissions

200

Prosthodontics

34

Conservative Dentistry

34

Periodontics

34

Oral Medicine

12

Oral Surgery

30

Orthodontics

18

Public Health Dentistry

16

Pedodontics

20

Oral Pathology

02

IX. Constructed Area for P.G Study (Clinical, Laboratory, Seminar Room, Departmental Library, P.G Common Room & Furnished Faculty Rooms : As per DCI Requirement)

Availability :

SUMMARY - DENTAL TEACHING STAFF

Department	Professor		Reader		Lecturer	
	Required	Available	Required	Available	Required	Available
Prosthodontics	1		2			
Oral Pathology	1		1			
Conservative Dentistry	1		2			
Oral & Maxillofacial Surgery	1		2			
Periodontics	1		2			
Orthodontics	1		1			
Pedodontics			1			
Oral Medicine			1			
Public Health Dentistry			1			
Total	6*		13		40	

Including one Principal from any speciality

SUMMARY - MEDICAL TEACHING STAFF

Departments	Number of Readers		Number of Lecturers	
	Required	Available	Required	Available
Anatomy	1		4	
Physiology	1		2	
Biochemistry	1		2	
Pharmacology	1		3	
General Pathology	1		2	
Microbiology	1		2	
General Medicine	1		3	
General Surgery	1		3	
Anesthesia	1		1	
Total	9		22	

Attach list of entire faculty department-wise in attached prescribed proforma

SUMMARY- NON-TEACHING STAFF/ MINISTERIAL STAFF:

		Requirement	Available
1	Managers/ Office Suptd.	4	
2.	Assistants	8	
3.	Receptionist	8	
4.	Librarian	1	
5.	D.S.A.(Chair side Attendant)	10	
6.	Dent. Tech. (Dental Mechanic)	6	
7.	Dent. Hygst.	3	
8.	Radiographer	2	
9.	Photographer	1	
10	Artist	1	
11	Programmer	1	
12	Data Entry Operators	1	
13	Physical Director	1	
14	Engineer	1	
15.	Electricians	2	
16.	Plumber	1	
17.	Carpenter	1	
18.	Mason	1	
19.	A.C. Tech.	1	
20	Helpers Electrical	1	
21.	Sweepers & Scavengers	10	
22.	Attenders	18	
23.	Security Personal	5	
24.	Dept. Secretaries	4	
25.	Driver	4	
26.	Nurses	3	
27.	Lab. Technicians	3	

X. OTHER FACILITIES

1. Rural centres with suitable staff and equipments :

- 2. One bus for the use of the students :
- 3. Hospital Waste Management :
- 4. Anti Ragging Committee :

XI. SECURITY DEPOST

Details regarding creation of Security Deposits

Instalment	Amount	FDR No. & Date	Bank	Maturity Date
I Instl				
II Instl				
III Instl				
IV Instl				

XII CONSTITUTION OF GOVERNING BODY OF THE COLLEGE :

- 1. The name and designation of the officer of the university :
who is the member nominated under statutes 17(1)
of the Dental statutes the Governing
- 2. As per statute 17(4) of the statutes when the last meeting :
of the Governing Body of the college was met (a copy
of the record of the proceedings of the Governings Body
meeting may be enclosed

XIII PASS PERCENTAGE FOR THE PAST THREE YEARS

	2007-2008	2008-2009	2009-2010
I Year			
II Year			
III Year			
IV Year			
V Year			

XIV. NUMBER OF CANDIDATES ADMITTED IN THE PREVIOUS YEAR

Is the institution a Minority Institution:
Provide necessary documents. :

Category	No. admitted	Dates of admission	
		Commence	End
S.C.			
S.T.			
Backward			
Merit			
Management			
Others			
Total			

DETAILS OF TEACHING STAFF SPECIALITY WISE

Name of the Department:

Sr. No.	Name	Present Designation	Date of Birth	Qualification			Details of Teaching Experience in an approved/recognized institution				Proof in support of Col. 6
				BDS/MDS Degree (Subject)	Year of Passing	University	After P.G.				
							Designation	Place	Date & Years		
				From	To						
1.	2.	3.	4.	5.			6.				7.
1.		Principal									
2.		Professor & HOD									
3.		Professor									
4.		Professor									
5.		Reader									
6.		Reader									
7.		Reader									
8.		Senior Lecturer									
9.		Senior Lecturer									
10.		Tutor (experience after BDS)									

Seal & Signature of the Head of the Dental Institution

*Attach additional pages wherever required.

Note: Teaching experience to be filled up/verified by the inspectors themselves(s) and must be attached and forwarded with Inspection Report Proforma.

DENTAL TEACHING STAFF

S. No	Designation	Faculty Name	DOB	Original Affidavit with date	ID CARD No	Form 16	Total Service college wise in all the previous Institutes (attach appendix)	DOJ & Experience in present institute	Total Experience as on 28 th February of current year	*Present during Inspection
1	Principal With speciality									
2	Professor HOD									
3	Professor									
4	Professor									
5	Reader									
6	Reader									
7	Lecturer									
8.	Tutor (experience after BDS)									

Remarks*

Whether the faculty has obtained NOC or not

Yes / No

Whether the faculty was present in any other BDS/MDS inspection in the current academic year.

Yes / No

Whether the faculty has got students registered under him in the previous institution who have yet to complete MDS Course. Give details as follow:

Name of the Faculty	Name of the Institution	Name of the Student (s)

XV.HOSPITAL:

Requirement of the 100 bedded general hospital for teaching BDS students drawn up in accordance with the parameters prescribed by the Bureau of Indian Standards

Own Hospital Medical College Govt. General Hospital

Whether the permission of the attached 100 bedded hospital is : Yes / No
issued by the competent authority?

Name and Full Address of Hospital:

Name of the CMO with Tel No. & Mobile No.:

Name of the Issuing Competent Authority:

Distance of the hospital from the Dental College : _____

by Road (please clarify as to whether you have physically verified/taking the reading of Taxi/Car Meter)

Number of Beds : Total:

Department	Required	Allotted	Occupancy	
			During last 6 months	On the day of inspection
General Ward – Medical including allied specialities	30			
General Ward –Surgical including allied specialities	30			
Private Ward (A/C & Non A/c)	9			
Maternity Ward	15			
Paediatric Ward	6			
Intensive Care Services (4% of bed strength)	4			
Critical Care Services (6% of bed strength)	6			

Area Requirements (As per Bureau of Indian Standards)

	Required	Available
Covered Area	20 sq.m./bed	
Inpatient Services	40%	
Outpatient Services	35%	
Department and supportive services	25%	

Man Power Requirement

Medical Staff

Department	Required	Available
General Surgery	2	
General Medicine	2	
Obstetrics & Gynaecology	2	
ENT	2	
Paediatrics	2	
Anaesthesia	2	
Orthopaedics	2	
Pharmacologist	1	
Radiologist	1	
GDMO	1	
Community Medicine	1	
Hospital Administration	1	

Nursing Staff

Designation	Required	Available
Matron	1	
Sister Incharge	6	
O.T. Nurses	6	
General Nurses	20	
Labour Room Nurses	4	

Health Staff

Designation	Required	Available
Female Health Assistant	1	
Extension Educator Paramedical Staff	1	
Lab Technician/Blood Bank Tech	4	
ECG Technician	1	
Pharmacist	4	
Sr. Radiographer	1	
CSSD	2	
Medical Records	1	

Engineering Staff

Designation	Required	Available
Civil	2	
Mechanical	2	
Electrical	2	

Engineering Aid	4	
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Other Staff

Designation	Required	Available
Drivers	2	
Carpenter	1	
Cooks	2	
Barber	1	
Class IV including chowkidars	55	

Administrative Staff

Designation	Required	Available
Office Superintendent	1	
Head Clerk	1	
Cashier	1	
Stenographer	1	
UDC	2	
LDC	4	

CLINICAL MATERIAL to be checked at the end of the OPD:

(Attendance Register to be checked)

Number of Patients : During Inspection _____
(Hospital)

Average (Last 6 months): _____

Whether attached Hospital fulfills BIS norms: Yes / No
(If No please give the details/deficiencies)

XVI.RULES AND REGULATIONS FOR THE MDS COURSE

Please go through MDS DCI Regulations, 2007 (Nov.).

a)Weekly Programme distribution of teaching/clinical/seminar /lecture sessions:

Attach copy of the last three months

Details of the clinical material available to be checked at the end of the OPD

Average no. of OPD in the institution for the last One year

b.)Details of patients referred to different specialities month wise during the last one year from Dept. of Oral Medicine & Radiology.

c.)Average no. of OPD in the speciality for the last one year

d.) Total attendance both in UG and PG Sections of the Deptt. of Speciality on the date of Inspection.

Details of output of work of UGs and PGs, "Year wise".

(Log books showing output of work to be produced beside treatment registers).

e) No. of Books & Journals in the speciality

Journal:

Average 8 – 10 international/national journals of the speciality. Attach list of journals.

Books:

10-12 titles out which 7-8 titles by foreign authors. Attach list of speciality books

**CLINICAL MATERIAL too be checked at the end of the OPD
Minimum Requirement (Both UG & PG Together)**

DEPARTMENT: Oral Pathology and Microbiology

Unit	Starting MDS	2 nd Renewal	3 rd & 4 th Renewal	Recognition
1 st Unit	1+3+5	1+6+5	2+6+10	2+6+10
2 nd Unit	3+6+12	3+7+12	3+7+14	3+7+14
3 rd Unit	4+7+16	4+8+16	4+8+18	4+8+18

DEPARTMENT: Oral Medicine and Radiology

Unit	Starting MDS	2 nd Renewal	3 rd & 4 th Renewal	Recognition
1 st Unit	70	80	100	100
2 nd Unit	120	130	150	150
3 rd Unit	170	180	200	200

DEPARTMENT: Public Health Dentistry

Unit	Starting MDS	2 nd Renewal	3 rd & 4 th Renewal	Recognition
1 st Unit	25	30	40	40
2 nd Unit	45	50	60	60
3 rd Unit	70	75	80	80

DEPARTMENT: Pedodontics

Unit	Starting MDS	2 nd Renewal	3 rd & 4 th Renewal	Recognition
1 st Unit	25	30	40	40
2 nd Unit	45	50	60	60
3 rd Unit	70	75	80	80

DEPARTMENT: Orthodontics and Dentofacial Orthopedics

Unit	Starting MDS	2 nd Renewal	3 rd & 4 th Renewal	Recognition
1 st Unit	15	25	30	30
2 nd Unit	40	45	50	50
3 rd Unit	60	65	70	70

DEPARTMENT: Periodontology

Unit	Starting MDS	2 nd Renewal	3 rd & 4 th Renewal	Recognition
1 st Unit	40	50	60	60
2 nd Unit	80	90	100	100
3 rd Unit	120	130	140	140

DEPARTMENT: Conservative Dentistry and Endodontics

Unit	Starting MDS	2 nd Renewal	3 rd & 4 th Renewal	Recognition
1 st Unit	40	50	60	60
2 nd Unit	80	90	100	100
3 rd Unit	120	130	140	140

DEPARTMENT: Oral and Maxillofacial Surgery

Unit	Starting MDS	2 nd Renewal	3 rd & 4 th Renewal	Recognition
1 st Unit	40 (1+4)	50 (1+5)	60 (2+10)	60 (2+10)
2 nd Unit	70 (2+12)	80 (2+14)	100 (2+15)	100 (2+16)
3 rd Unit	110 (3+10)	120 (3+18)	140 (3+20)	140 (3+20)

The average of Major Surgeries + Minor surgeries per week are mentioned above in the brackets(

DEPARTMENT: Prosthodontics

Unit	Starting MDS	2 nd Renewal	3 rd & 4 th Renewal	Recognition
1 st Unit	25	30	40	40
2 nd Unit	45	50	60	60
3 rd Unit	70	75	80	80

EQUIPMENTS

DEPARTMENT: Oral Medicine and Radiology

NAME	SPECIFICATION	QTY.	Availability
Dental Chairs and Units	Electrically operated with shadowless lamp, spittoon, 3 way syringe, instrument tray and suction	One chair & unit per PG faculty upto Reader level. One chair & unit per PG student	
Intra Oral Radiography Machine	55-70 kVp with Digital Compatibility	1	
Extra Oral Radiography machine	100 kVp	1	
Panoramic Radiography (OPG) Machine with	Digital Compatibility	1	
Intra-Oral Camera		1	
Pulp Tester		2	
Autoclave		2	
Punch Biopsy Tool		2	
Biopsy Equipment		2	
Surgical Trolley		2	
Emergency Medicines Kit		1	
Extra Oral Cassettes with Intensifying Screens (Conventional & Rare Earth)		4	
Lead Screens		2	
Lead Aprons		2	
Lead Gloves		2	
Radiographic Filters (Conventional & Rare Earth)		1	
Dark Room with Safe light facility		1	
Automatic Radiographic Film Processors		2	
Radiographic Film storage Lead Containers		1	
X-ray Viewer boxes		2	
Lacrimal Probes		2 sets	
Sialography Cannula		2 sets	
Computer with Internet Connection with attached Printer & Scanner		1	
Illuminated Mouth Mirror & Probe		2	

Note : These requirements are in addition to requirement for BDS Course.

CLINICAL MATERIAL to be checked at the end of the OPD

Number of Patients in the Deptt. of Speciality : On the day of Inspection: _____
(PG Section)

Minimum of 25 patients per day required for renewal of 2nd year MDS Course in the PG department of Oral Medicine and Radiology for a seat matrix upto 3 seats.

Performance of the Department since Stating of the MDS Course

Preclinical exercises :-

Clinical Work (Minimum per month for PG student):-

Didactic/ Research Activities:-

Number of Seminars presented (Minimum one per week) :

Journal clubs : (Minimum one per week) :

Clinical Case presentation (Minimum one per week) :

Clinical Pathological conferences (Minimum one per month) :

Speciality Conferences / Workshop attended (Minimum one):

Thesis Title undertaken

Clinical Postings in allied medical specialities :

Any other academic activity :

Each candidate's progress report should be provided separately

DEPARTMENT : Oral Pathology & Microbiology

NAME	SPECIFICATION	QTY	Availability
ESSENTIAL EQUIPMENT			

Dental Chairs and Units	Electrically operated with shadowless lamp, spittoon, 3 way syringe, instrument tray and suction	One chair & unit per PG faculty upto Reader level. One chair & unit per PG student	
Adequate laboratory glassware's as required for processing of biopsy specimens & staining.			
Tissue capsules / Tissue embedding cassettes		25 – 30	
Paraffin wax bath (thermostatically controlled)		1	
Leuckhart pieces		10	
Block holders		25	
Semi automatic microtome		1	
Automatic Microtome knife Sharpner		1 (Optional)	
Tissue floatation water bath (thermostatically controlled)		1	
Slide warming table		1	
Steel slide racks for staining		1+2	
Diamond glass marker		2	
Research microscope with phase contrast, dark field, polarization, CCTV & photomicrography attachments		1	
Binocular Compound Microscope		4, 1/PG	
Aluminum slide trays		5	
Wooden / Plastic slide boxes		5	
Wax block storing cabinet		1+2	
Slide storing cabinet		1 of 10,000 capacity	
Refrigerator		1	
Micropipettes		2	
Computer with Internet Connection with attached Printer & Scanner		1	
Tissue storing cabinet (Frozen state)		1 (Optional)	
DESIRABLE EQUIPMENT			
Cryostat		1	
Fluorescent Microscope		1	
Image analysis software		1	
Automatic processing equipment		1	
Hard tissue microtome		1 (Optional)	
Stereo microscope		1 (Optional)	
Microwave		1(Optional)	

Note : These requirements are in addition to requirement for BDS Course.

CLINICAL MATERIAL to be checked at the end of the OPD

Number of Tissue Processed : On the day of Inspection: _____
 Minimum of 5 Biopsies/ FNAC/ Exfoliative Cytology per day required for renewal of 2nd year MDS Course in the PG department of Oral Pathology & Microbiology for a seat matrix upto 3 seats.
 Performance of the Department since Stating of the MDS Course

Preclinical exercises :-

Clinical Work (Minimum per month for PG student):-

Didactic/ Research Activities:-

- Number of Seminars presented (Minimum one per week) :
- Journal clubs : (Minimum one per week) :
- Clinical Case presentation (Minimum one per week) :
- Clinical Pathological conferences (Minimum one per month) :
- Speciality Conferences / Workshop attended (Minimum one):
- Thesis Title undertaken
- Clinical Postings in allied medical specialities :
- Any other academic activity :
- Each candidate's progress report should be provided separately

DEPARTMENT : Public Health Dentistry

NAME	SPECIFICATION	QTY.	Availability
Instruments in the department for comprehensive oral health care programme			
Dental chairs	Electrically operated with	One chair & unit per	

	shadowless lamp, spittoon, 3 way syringe, Micro motor, Aerator, scalar, light cure unit instrument tray and suction	PG faculty upto Reader level. One chair & unit per PG student	
Extraction forceps		4 sets	
Filling instruments		4 sets	
Scaling instruments	Super gingival scaling	4 sets	
Prosthetic instruments		4 sets	
Amalgamator		2	
Pulp tester		2	
Autoclave		2	
Sterilizer		2	
X-ray viewer		1	
Instrument cabinet		1	
Overhead Projector		1	
LCD or DLP multimedia projector		1	
Computer with Internet Connection with attached Printer & Scanner		2	
Peripheral Dental care or Field programme			
Staff bus		1	
Mobile dental clinic fitted with at least 2 dental chairs with complete dental unit		1	
Ultrasonic scalar, compressor		1	
Generator		1	
Public address system, audio-visual aids		1	
Television		1	
VCR		1	
Instrument cabinet, emergency medicine kits, BP Apparatus		1	
Portable oxygen cylinder portable chair		1	

Note : These requirements are in addition to requirement for BDS Course.

CLINICAL MATERIAL to be checked at the end of the OPD

Number of Patients in the Deptt. of Speciality : On the day of Inspection: _____
(PG Section)

Minimum of 20 patients per day required for renewal of 2nd year MDS Course in the PG department of Public Health Dentistry for a seat matrix upto 3 seats.

Oral Health Museum (Size & IEC Material):

Performance of the Department since Stating of the MDS Course

Preclinical exercises :-

Clinical Work (Minimum per month for PG student):-

Didactic/ Research Activities:-

Number of Seminars presented (Minimum one per week) :

Journal clubs : (Minimum one per week) :

Clinical Case presentation (Minimum one per week) :

Clinical Pathological conferences (Minimum one per month) :

Speciality Conferences / Workshop attended (Minimum one):

Thesis Title undertaken

Clinical Postings in allied medical specialities :

Any other academic activity :

Each candidate's progress report should be provided separately

DEPARTMENT : Paediatric and Preventive Dentistry

NAME	SPECIFICATION	QTY.	Availability
Dental Chairs and Units	Electrically operated, spittoon attachment, Halogen Light with 2 intensity, high power motorized evacuation system, Air rotor with miniature hand piece, Micro motor with miniature contrangle Hand piece, 3 way syringe, ultrasonic	1 chair each for II year and III year MDS students + 1 units per PG teacher	

	scaler with 3 tips, light cure unit LED based heat free, X-ray viewer, instrument tray, Dental Operator's stool with height adjustment (40% should pedo chair)		
Rubber Dam Kit		6	
Extraction forceps		4 sets (2 Pedo and 2 permanent)	
Amalgamator		1	
Endomotor		1	
Injectable GP condensation		1	
Pulp Tester		2	
Apex Locator		2	
SS crown kit		4	
Poly carbonate / strip crown kit		4	
Endodontic pressure syringe		2	
X-ray Viewer		1	
Hydrosolder		1	
Spot welder		2	
Cemo mechanical caries removal system		2	
Typhodont		6 (3 Pedo and 3 permanent)	
Pliers Band forming Band pinching Ball and socket (No. 112) Band removing Proximal contouring (No. 114) Crimping plier		2 sets each	
Computer with internet, Scanner and Printer	Pentium IV	1	
Sterilization Autoclave Glass bead sterilizer Ultrasonic cleaner Needle destroyer Fomalin chamber	Front loading	1 3 2 2 2	
<u>MINOR OT EQUIPMENTS/INSTRUMENTS</u>			
RVG		1	
X-ray machine		1	
Automatic developer		1	
Conscious sedation unit		1	
TENS (electronic anaesthesia)		1	
Pulse oxymeter		1	
Emergency drugs tray		1	
Magnifying loupes		3	
<u>PEDO PG LAB</u>			
Phantom table with phantom heads with attached light, airtor and micromotor		3	
Plaster dispenser	1 for plaster and 1 for stone	2	
Vibrator		2	
Model trimmer	(double disc one diamond and one carborandum disc)	1	
Lab micromotor		2	
Acrylizer		1	

Note : These requirements are in addition to requirement for BDS Course.

CLINICAL MATERIAL to be checked at the end of the OPD

Number of Patients in the Deptt. of Speciality : On the day of Inspection: _____
(PG Section)

Minimum of 30 patients per day required for renewal of 2nd year MDS Course in the PG department of Paediatric and Preventive Dentistry for a seat matrix upto 3 seats.

	Major	Minor
Number of major case and minor procedures of complete Oral Rehabilitation to be done under General Anaesthesia per month		

*Minimum requirement is one Major case and five minor procedures

Performance of the Department since Stating of the MDS Course

Preclinical exercises :-

Clinical Work (Minimum per month for PG student):-

Didactic/ Research Activities:-

Number of Seminars presented (Minimum one per week) :

Journal clubs : (Minimum one per week) :

Clinical Case presentation (Minimum one per week) :

Clinical Pathological conferences (Minimum one per month) :

Speciality Conferences / Workshop attended (Minimum one):

Thesis Title undertaken

Clinical Postings in allied medical specialities :

Any other academic activity :

Each candidate's progress report should be provided separately

DEPARTMENT : Orthodontics and Dentofacial Orthopedics

NAME	SPECIFICATION	QTY.	Availability
Dental Chairs and Unit	Electrically operated with shadowless lamp, spittoon, 3 way syringe, instrument tray and suction	One chair & unit per PG faculty upto Reader level. One chair & unit per PG student	
Vacuum/Pressure Moulding Unit		1	
Soldering torches		4	
Lab Micromotor		4	
Spot Welders		4	
Model Trimmer(Double Disc)		2	
Light Curing Unit		2	
Polishing Lathes		2	
Tracing Tables		3	
Digital Camera		1	
Computers with all accessories and software for orthodontic image manipulation		1	
Scanner with transparency adapter		1	
X-ray Veiwier		5	
O.H.P.		1	
LCD Projector		1	
Autoclave – microprocess based, Wet & Dry. High & Low Cycle		1	
Vacuum mixer, vibrators and plaster dispensers		2 each	
Dry Heat Sterilizer		1	
Ultrasonic Scaler		1	
Sets of Orthodontic Pliers		6 Sets	
Orthodontic Impression trays		4 Sets	
Ultrasonic tray cleaner		1	
Typodonts with full teeth set		6	
Anatomical Articulator with face bow attachments		1	
Three Plane Articulators		1	
Hinge Articulators		5	
Hydrosoldering Unit		1	
Electropolisher		1	

Note : These requirements are in addition to requirement for BDS Course.

CLINICAL MATERIAL to be checked at the end of the OPD

Number of Patients in the Deptt. of Speciality : On the day of Inspection: _____
(PG Section)

Minimum of 25 patients per day for renewal of 2nd year MDS Course in the PG department of Orthodontics and Dentofacial Orthopedics

Performance of the department since starting of MDS course Orthodontics and Dentofacial Orthopedics :-

1. Pre-clinical exercise :

Non appliance exercises

Clasps

Labial bows

Springs

Canine Retractors

Appliances

Soldering and welding exercises

Impression and study model preparation

Model analysis

Cephalometrics

Basics of clinical Photography including digital photography

Typodont exercises

2. Clinical Work :

On completion of basic clinical work each post graduate student should start a minimum of 50 cases of his / her own, which should include interceptive, functional and fixed appliances.

Additionally they should handle a minimum of 20 transferred cases.

3. Didactic/ Research Activities

Number of Seminars presented (Minimum two per week) :

Journal clubs : (Minimum one per week) :

Clinical Case presentation (Minimum one per week) :

Speciality Conferences / Workshop attended (Minimum one):

Thesis Title undertaken:

Clinical postings in allied disciplines:

Any other academic activity :

Each candidate's progress report should be provided separately

DEPARTMENT: Periodontology

NAME	SPECIFICATION	QTY.	Availability
Dental Chairs and Units	Electrically operated with shadowless lamp, spittoon, 3 way syringe, instrument tray and suction, micromotor, ultrasonic scaler	One chair & unit per PG faculty upto Reader level. One chair & unit per PG student	
Sterilization Instruments			
Table top Auto Clave		1	
Auto Clave		1	
Steel bin		4	
Diagnostic instruments			
W.H.O Probe		1	
Nabers Probe		1	
Williams Probe		1	
Newman's Probe		1	
Gold Man Fox Probe		1	
Marquis color coded Probe		1	
Oral Prophylaxis Instruments			
Supra gingival scalers	set	2	
Sub gingival scalers	set	2	
Surgical Instruments			
Routine Surgical Instrument kit	set	2	
Surgery Trolleys		6	
Electro surgery unit		1	
Special surgical Instruments			
Kirkland's Knife	set	1	
Bucks Knife	set	1	
Orban Knife	set	1	
Paquette Blade Handle		1	
Pocket Marker	set	1	
Mc calls universal curettes	set	1	

Graceys curettes	set	1	
Krane Kaplan		1	
Cumine Scalar		1	
Osseous Surgical Instruments			
Mallet		1	
Oschenbain Chisel		1	
Schluger Bone File		1	
Bone File		1	
Bone regenerative materials	Bone graft and GTR membranes Depending on need		
Microsurgical Instruments			
Micro Needle Holder		1	
Micro Scissor		1	
Magnifying Glass		1	
Miscellaneous Instruments			
Composite Gun and Splinting material			
Digital camera and intra-oral camera			
Iontophoresis unit			
Emergency kit			
Refrigerator			
X-ray viewer			
LCD projector			
Computer with Internet Connection with attached Printer & Scanner			

Note : These requirements are in addition to requirement for BDS Course.

Research facilities in micro-biology and bio-chemistry departments for post graduate students

CLINICAL MATERIAL to be checked at the end of the OPD

Number of Patients in the Deptt. of Speciality : On the day of Inspection: _____
(PG Section)

Minimum of 25 patients per day required for renewal of 2nd year MDS Course in the PG department of Periodontology for a seat matrix upto 3 seats.

Performance of the Department since Stating of the MDS Course

Preclinical exercises :-

Clinical Work (Minimum per month for PG student):-

Didactic/ Research Activities:-

Number of Seminars presented (Minimum one per week) :

Journal clubs : (Minimum one per week) :

Clinical Case presentation (Minimum one per week) :

Clinical Pathological conferences (Minimum one per month) :

Speciality Conferences / Workshop attended (Minimum one):

Thesis Title undertaken

Clinical Postings in allied medical specialities :

Any other academic activity :

Each candidate's progress report should be provided separately

DEPARTMENT : Conservative Dentistry and Endodontics

NAME	SPECIFICATION	QTY	Availability
Dental Chairs and Units	Electrically operated with shadowless lamp, spittoon, 3 way syringe, instrument tray and suction, micromotor, airtor, lightcure	One chair & unit per PG faculty upto Reader level. One chair & unit per PG student	
ENDOSONIC HANDPIECES – Physiosaline equipments		2	
Mechanized rotary instruments including hand pieces and hand instruments		3	
Glass bead sterilizers		3	
Autoclaves for bulk instrument sterilization Vacuum preferably		2	
Autoclaves for hand piece sterilization		2	
Apex locators		2	
Equipments for injectable thermoplasticized gutta percha –2 kits		2	

Pressurized local anaesthesia		2	
Operating microscopes –	Desirable	1	
Pickling kits		2	
Surgical endo kits		2	
Low speed high torque motors		2	
Torque control hand pieces		4	
Set of hand instruments		2	
Sterilizer trays		4	
Variable Intensity Polymerization equipments VLC units		2	
Conventional VLC units		1	
LCD projector		1	
Computer with Internet Connection with attached Printer & Scanner		1	
Clinical micro motors		2	
High speed hand pieces		2	
Composite kits with different shades and polishing kits		3	
Ceramic finishing kits		2	
Amalgam finishing kits		2	

LABORATORY EQUIPMENT		
Equipments for casting procedures including induction casting machines/ burnout preheat furnaces/ wax elimination furnaces		1
Equipments for ceramics		1
Lab micro motor/ metal grinders / sand blasters/ polishing lathes/ duplicator equipment/ vacuum investment equipments		1 Set

Note : These requirements are in addition to requirement for BDS Course.

CLINICAL MATERIAL to be checked at the end of the OPD

Number of Patients in the Deptt. of Speciality : On the day of Inspection: _____
(PG Section)

Minimum of 25 patients per day required for renewal of 2nd year MDS Course in the PG department of Conservative Dentistry and Endodontics.

Performance of the department since starting of MDS course :-

1. Pre-clinical work :-

Cavity preparation for different types of restorations including amalgam, other metal restoration and composite resins

Root canal preparation and obturation in single and multi rooted teeth

Crown preparation for metal fused to porcelain and all ceramic

Micro-dentistry

Study of sectional Anatomy of tooth structure

2. Clinical work (in a month per student) :

Surgical Endodontics (Minimum one)

Micro-dentistry (Minimum one procedure)

Root canal procedures Single and Multirooted (Minimum five)

Full cast restoration, Onlay and Inlay preparation (Minimum one each)

Post and core preparation (Minimum one)

Complex amalgam restoration (Minimum one)

Aesthetic restoration (Minimum two)

3. Didactic/ Research Activities

Number of Seminars presented (Minimum one per week) :

Journal clubs : (Minimum one per week) :

Clinical Case presentation (Minimum one per week) :

Clinical Pathological conferences (Minimum one per month) :

Speciality Conferences / Workshop attended (Minimum one):

Thesis Title undertaken

Clinical Postings in allied medical specialities :

Any other academic activity :

Each candidate's progress report should be provided separately

DEPARTMENT: Oral and Maxillofacial Surgery

NAME	SPECIFICATION	QTY.	Availability
Dental chairs and units	Electrically operated with shadowless lamp, spittoon, instrument tray and high vacuum suction, micromotor/Air motor	One chair & unit per PG faculty upto Reader level. One chair & unit per PG student	
Autoclave	Front loading	2	
Fumigators		1	
Oscillating saw	With all hand pieces	1	
<i>Surgical instruments</i>			
General surgery kit		2	
Tracheotomy kit (with set of disposable tubes consisting of six)		1	
Minor oral surgery kit			
Osteotomy kit		3	
Cleft surgery kit		1	
Bone grafting kit		1	
Emergency kit		1	
Trauma set including bone plating kit		2	
Implantology kit (standard/imported ISI approved)		2	
		2	
Distraction osteogenesis kit (desirable)		1	
Operating microscope and Microsurgery kit (desirable)		1	
Dermatomes		2	
Formalin chamber		1	
Pulse oxymeter		1	
Ventilator		1	
Major operation theatre with all facilities		1	
Recovery I.C.U. with all necessary life support equipments		2 beds	
Fiber optic light		1	
Inpatient beds		20	
Fiber optic laryngoscope			
Computer with Internet Connection with attached Printer & Scanner		1	

Note:- These requirements are in addition to requirement for BDS Course.

CLINICAL MATERIAL to be checked at the end of the OPD

Number of Patients in the Deptt. of Speciality : On the day of Inspection: _____
(PG Section)

Minimum of 25 patients per day required for renewal of 2nd year MDS Course in the PG department of Oral and Maxillofacial Surgery for a seat matrix upto 3 seats.

	Major	Minor
Number of major and minor surgeries done under General Anaesthesia in the last one year.		

Minimum requirement is two Major cases and ten minor surgeries per week.

Performance of the Department since starting of the MDS Course

1. Preclinical exercises :-

2. Clinical Work (Minimum per month for PG student):-

3. Didactic/ Research Activities

Number of Seminars presented (Minimum one per week):

Journal clubs: (Minimum one per week):

Clinical case presentation (Minimum one per week):

Clinical pathological conferences (Minimum one per month):

Speciality conferences/Workshop attended (Minimum one per student)

Thesis Title undertaken

Clinical postings in allied medical specialities:

Any other academic activity:

Each candidate's progress report should be provided separately

DEPARTMENT: Prosthodontics and Crown & Bridge

NAME	SPECIFICATION	QTY.	Availability
Electrical Dental Chairs and Units	With shadowless lamp, spittoon, 3 way syringe, instrument tray and suction, micromotor, airotor	One chair & unit per PG faculty upto Reader level. One chair & unit per PG student	
Articulators – Semi adjustable	With Face-bow	6	
Airotor & Airmotor Handpieces		6	
Micromotor – (Lab Type)		2	
Ultrasonic Scaler		4	
Light Cure		2	
Sterilization : - Hot Air oven		1	
Autoclave		1	
Surveyor		2	
Refrigerator		1	
X-ray viewer		1	
Pneumatic crown remover		2	
Needle destroyer			
Clinical Lab For Prosthetics			
Plaster Dispenser		2	
Model Trimmer with Carborandum Disc		1	
Model Trimmer with Diamond Disc		1	
Lathe		2	
High Speed lathe		2	
Vibrator		1	
Acrylizer		1	
Dewaxing Unit		1	
Hydraulic Press		1	
Mechanical Press		1	
Vacuum Mixing machine		1	
Micro motor lab type		2	
Curing pressure pot		1	
Pressure molding machine		1	
Chrome – Cobalt Lab Equipment			
Duplicator		1	
Pindex System		1	
Burn-out furnace		2	
Welder		1	
Sandblaster (micro & macro)		2	
Electro – Polisher			
Model Trimmer with Carborandum Disc		1	
Model Trimmer with Diamond Disc		1	
Model Trimmer with Double disc one Carborandum and one Diamond Disc		1	
Casting Machine Motor Cast with the safety door closure Gas blow torch with Regulator		1	
Dewaxing Furnace		1	
Induction Casting Machine with Vacuum pump, capable of casting Titanium Chrome Cobalt precision Metal		1	
Programmable Porcelain Furnace with Vacuum pump		1	
Spot Welder with Soldering, attachment of Cable		1	
Steam Cleaner		1	
Spindle Grinder 24,000 ROM with Vacuum Suction		1	
Wax Heater		2	
Wax Carver		2	
Milling Machine		1	

Stereo Microscope		1	
Magnifying Work Lamp		1	
Heavy duty lathe with suction		1	
Preheating furnace		1	
Dry model Trimmer		1	
Die cutting machine		2	
Ultrasonic cleaner		1	
Composite curing unit		1	
Ceramic Lab Equipment			
Ceramic Furnace		1	
Ceramic Kit (instruments)		6	
Ceramic Materialx			
Implant Equipment			
Implant Kit		2	
Implants		25	
Prosthetic Components		25	
Unit Mount Light Cure		2	
X-ray Viewer		2	
Ultrasonic Cleaner		1	
Implant Micro Surgeyor		1	
Camera		1	
Electrical Dental chairs and Units		2	
Strengthen Unit		1	
X-ray Machine		1	
Short cycle autoclave		1	
Refrigerator		1	
Surgical Kit		2	
Sinus lift instruments		1	
Educating Models			

Note : These requirements are in addition to requirement for BDS Course.

CLINICAL MATERIAL to be checked at the end of the OPD

Number of Patients in the Deptt. of Speciality : On the day of Inspection: _____

(PG Section)

Minimum of 25 patients per day required for renewal of 2nd year MDS Course in the PG department of Prosthodontics and Crown & Bridge for a seat matrix upto 3 seats.

Performance of the department since starting of MDS course

Preclinical exercises :-

- (i) Complete Dentures
- (ii) Removable Partial Dentures
- (iii) Fixed Prosthodontics
- (iv) Implants

Clinical Work (Minimum per month for PG student):-

- Complete dentures – five cases
- Removable partial dentures –two cases
- Cast partial denture – one case
- Three units of metal ceramic / ceramic
- One case of Maxillofacial prosthesis including relining, rebases
- One case of Implant Prosthodontics

3. Didactic/ Research Activities

- Number of Seminars presented (Minimum one per week) :
- Journal clubs : (Minimum one per week) :
- Clinical Case presentation (Minimum one per week) :
- Technique demonstration (Minimum one per week) :
- Speciality Conferences / Workshop attended (Minimum one):
- Thesis Title undertaken
- Clinical Postings in allied medical specialities :
- Any other academic activity :
- Each candidate's progress report should be provided separately

XVIII.SHOW CAUSE NOTICE

Whether show cause notice, if any, was issued for the inadequacy of facilities / teaching staff etc./ if so, furnish details

XIX. DETAILS OF REDUCTION OF SANCTIONED STRENGTH IF ANY :

Reduction of sanctioned strength, if any : Govt.of India Lr.No.
Dt:
No. of seats reduced :
from the academic :

XXII COMPLIANCE OF GUIDELINES :

Whether the institution has fulfilled all the conditions for B.D.S.Degree course as referred to in various provisions in the Dental Council of India Regulations and in the Tamil Nadu Dr.M.G.R.Medical University Statutes for the Affiliation of Dental Colleges.

XX. UNIVERSITY ADMINISTRATIVE EXPENSES FEE :

XXI PAST DEFICIENCIES:

Details of rectification of past deficiencies observed by the previous year inspection commission

XXII. OBSERVATION OF THE INSPECTION COMMISSION:

- a. Whether the Trust/Society/Institution/college has fulfilled all the conditions and requirements as specified in the statutes to grant provisional affiliation for conducting entire B.D.S. Degree Course of study for the academic year 20 - 20
- b. Other specific remarks of the Inspection Commission :
(The findings should be recorded in a separate sheet annexed to this report)

Signature of the Member:
(name in block letters)

Signature of the convenor :
(name in block letters)

Residential Address :

Phone No : Office :
Residence :
Mobile No. :

Residential Address :

Phone No : Office :
Residence :
Mobile

No. :

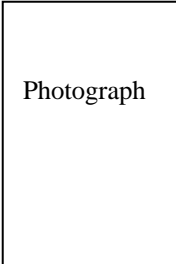
ANNEXURE

1. Trust details
1. Land
2. Building
3. General Hospital & Basic Sciences Department
4. Outpatient department
5. Hostel
6. Classroom and auditorium
7. Dental Departments
8. Dental Chairs & Equipments
9. Staff:- Teaching, Non teaching, paramedical
10. Library

AFFIDAVIT
(ON NON-JUDICIAL STAMP PAPER)

I, Dr. _____ S/o, D/o, W/o _____ presently working full-time as _____ (mentioned designation) in _____ (name and address of the Dental College), solemnly affirm and declare that I am not working in any other institution in any capacity and not in full-time private practice.

I also solemnly affirm and declare as under :-
Date of Birth _____ :



QUALIFICATIONS :

Degree	College of Study	University	Year & Month of Passing	Speciality	Registration No. of UG & PG with date	Name of the State Dental Council
B.D.S.						
M.D.S.						
Any Other						

TEACHING EXPERIENCE

Details of the previous appointments/teaching experience after MDS Qualification only if employed on full-time basis as teaching experience on part-time/visiting basis or on daily wages basis are not acceptable and will not be taken into consideration for determining length of teaching experience :

Position	Name of Institution	From	To	Total Experience Year-Month-Day
Lecturer (Full-time)				
Asstt. Professor /Reader (Full-time)				
Associate Professor (Full-time)				
Professor (Full-time)				
Dean/Principal (Full-time)				

Before joining present institution I was working at _____ as _____ and relieved on _____ after resigning/retiring.

(a) Relieving Order No. & Date :
(Enclose copies of Relieving Order, Experience Certificates, T.D.S. Certificate)

(b) Appointment Order No. & Date
of the previous appointment :
(Copy attached)

A certified copy of – (a) Appointment letter of the previous institutions, (b) Resignation to the previous institutions or Relieving letter from the previous institutions are attached.

I am not working in any other medical college/dental college in the State or outside the State in any capacity viz. full-time/part-time.

TDS Deduction yearly for last three years :

S. No.	Financial Year	Total Tax Deducted Yearly
1)		
2)		
3)		

(A certified copy each of my Form 16 (TDS certificate) for financial years* _ is attached)

*In the case of Professor last three financial years and in the case of Reader last one financial year.

For proof of the residential Address please attach any one of the following documents :- (a) Ration Card (b) Telephone Bill in the name of Deponent (c) Election Card (d) Water Bill in the name of Deponent (e) Proof of Children Education (f) Electricity Bill in the name of Deponent

Phone & Fax Number of Dental College
:

Address of Office :

Phone No. :

DEPONENT

Address of Residence : _____

Phone No. : _____

E-Mail address : _____

Date of Joining the present Institution : _____

PAN No. I.T. Circle : _____

DEPONENT

Full time/Part time : I have been appointed as full-time Professor/Reader/Lecturer at the said college.

Appointment Order No. & Date
of the present appointment :
(Copy attached)

Salary offered on the U.G.C. Pay- : I have been offered UGC Pay-Scales for the above-said post by
scales the above college authority

Letter of Acceptance : I have accepted the above offer (a copy of the letter of acceptance
is enclosed).

I also solemnly declare that the information furnished herein is true to the best of my knowledge and nothing has been concealed and no statement made therein is false.

[N.B. Please note that making false statement in the affidavit will attract the relevant provision of the Indian Penal Code etc.]

DEPONENT

Date :

Counter Signature

This is to certify that the information given by the above deponent is correct and nothing has been concealed therefrom and deponent is working in the _____ (department) as _____ (designation) as a full-time teacher in our college and is not engaged in full-time private practice anywhere.

[N.B. Please note that making false statement in the affidavit will attract the relevant provision of the Indian Penal Code etc.]

Chairman of the Trust

Seal with Date

Principal of the College with seal

Attestation by Notary Public/Oath Commissioner

CERTIFIED THAT THE DEPONENT

Dr.

S/o, W/o, D/o

Identified by Shri

has solemnly affirmed before me at _____

on at Sl. No.

that the contents of the affidavit which
have been read and explained to him/her
are true and correct to his/her knowledge.

Signature Notary Public/Oath Commissioner

We have verified all the relevant documents and confirmed that information given are true to our knowledge and the above staff member was present during the inspection.

DEPONENT

II MDS courses

Check list for the Inspectors/Visitors:

All Inspection Reports by the Council's Inspectors/Visitors will be put on the website of Ministry of Health & Family Welfare, Govt. of India, New Delhi. Please be specific while preparing the Inspection Report.

Is the Inspection Proforma filled Completely and each page signed by both the inspectors. Yes No

Attached Separate Sheet for each PG Student.

Name of PG & date of admission _____ Name of Guide & date of appointment as guide & BDS Teaching experience _____

- (a) Library Dissertation Topic. _____
- (b) Thesis Topic date of acceptance by University _____
- (c) Assessment sheet and log book - (i) Table -1, (ii) Table -2 (iii) Table -3 of the section (III) of MDS Regulation 2007
- (d) List of special cases with detail informations done in the last three years.

Percentage & daily occupancy in the attached 100 bedded hospital in the last 6 months. Distribution of beds in Medical Surgery etc. as per proforma. Authority & attachment with 100 bedded/ Medical college (MCI approved/recognised) and interaction with CMO/Registrar/Superintendent/ Principal/Dean about Medical teaching of BDS/MDS – (Separate para with details).

Is the attached hospital (100 bedded) as per the BIS norms and is located within 10 kms from the Dental College and the teachers are posted as per MCI norms and the update registration certificate from State Government attached? Yes No

Is the list of teaching staff as per DCI format enclosed? Yes No

- Have the Dental and Medical faculty been checked for the following?
- (a) Appointment:- The appointment of faculty in private dental colleges should be made through proper selection committee (as per University Act of the concerned state and as per Dental Council of India (Miscellaneous) Regulations 2007, The Gazette of India Part III Section (IV) page 3 serial No. 8 Yes No
 - (b) Affidavit (Yes/No) (c) Teaching Experience (Yes/No)
 - (d) Reliving certificates from previous Institution (Yes/No)
 - (e) TDS certificate (Yes/No) (f) Form 16 (Yes/No)
 - (g) Proof of Residence (Yes/No) (h) DCI – Identity Card (Yes/No)
 - (j) Any staff on Notice Period (Not to be considered after submission of resignation) (Yes/No)
 - (k) Biometric Attendance made functional so far. If not, give reason
 - (l) Signature of the teaching faculty on the day of inspection.

Have you checked clinical material at the end of the OPD and patient inflow as per norms? (given in the inspection proforma). Daily 40 patient for 3 PG in each speciality plus 100-150 patients for UG in 100 seats dental college. Yes No

Have you checked the E-library/library for Journals/Books other facilities as per DCI norms. Yes No

Have you submitted your detailed comments with strengths and shortcomings if any in your inspection report? Yes No

Have you attached the copies of the publications of the concerned faculty HOD –3, Prof –2 & Reader –1, in the following format: - Yes No

S. N	Faculty Name	Designation	Speciality Name	No. of Publications	Name of the Publications in an Indexed Journal National / International OR in any of the National Dental Speciality Association Journals, as a first author.

Whether any case of ragging has been reported in the Institution during the last one Yes No

year, if yes, action taken thereon.

1 Signature of Inspector
with full name and date

2 Signature of Inspector
with full name and date

Note:-

1. Please retain one copy of the Inspection Report duly signed by the Inspectors for future eventualities for a period of 8 weeks and then destroy.
2. A College with 100 admission and 9 P.G. specialities with 2 -3 seats each should have a OPD of 450 – 500 patients daily.