

**THE TAMILNADU DR. M.G.R. MEDICAL UNIVERSITY
CHENNAI - 32**



MBBS DEGREE COURSE

**AFFILIATION INSPECTION PROFORMA FOR GRANT OF
LETTER OF CONSENT OF AFFILIATION / PROVISIONAL
AFFILIATION / CONTINUANCE OF PROVISIONAL AFFILIATION**

250 ADMISSIONS

M.B.B.S. DEGREE COURSE
TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL
AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION
250 ADMISSIONS

BIBLIOGRAPHY

1. Part – I

2. Part – II

General Infrastructural Facilities

3. Part – III

- i.** Anatomy
- ii.** Physiology
- iii.** Bio-chemistry
- iv.** Pharmacology
- v.** Pathology
- vi.** Microbiology
- vii.** Forensic Medicine
- viii.** Community Medicine
- ix.** General Medicine
- x.** Paediatrics
- xi.** Respiratory Medicine

- xii.** Dermatology, Venereology & Leprosy
- xiii.** Psychiatry
- xiv.** General Surgery
- xv.** Orthopaedics
- xvi.** Oto Rhino Laryngology
- xvii.** Ophthalmology
- xviii.** Obstetrics & Gynaecology
- xix.** Anaesthesiology
- xx.** Radio-Diagnosis
- xxi.** Dentistry
- xxii.** Radio-Therapy (Optional)
- xxiii.** Physical Medicine and Rehabilitation
- xxiv.** Emergency Medicine

4. Part – IV

Ancillary Services

5. Part – V

Mandatory Documents

6. Part – VI

Faculty Attendance

7. Part – VII

Affidavit Form – B

M.B.B.S. DEGREE COURSE
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PART- I

1	a) Name of the Medical College	
	b) Complete Postal Address	
	c) Telephone No.	
	d) E Mail Id	
	e) College Website	
2	Number of candidates to be admitted in the First – Year M.B.B.S. Degree Course.	
3	Medical College is owned by Govt/Trust/Society	
	If owned by Trust/Society. Give details below	
	a). Name of the Society / Trust	
	b). Registered Address <i>(Copy of Registered Trust Deed to be enclosed)</i>	
	c) Financial Status of the Trust/ Society <i>(Provide Affiliation Number given in the University communication)</i>	
4	Particulars of the Dean	
	Name	
	Date of Birth & Age in Years	
	Qualification with Year of Passing	
	Teaching Experience in years (as Professor)	
	Administrative Experience	
5	Particulars of the Vice Principal	
	Name	
	Date of Birth & Age in Years	
	Qualification with Year of Passing	
	Teaching Experience in years (as Professor)	
6	Particulars of the Medical Superintendent	

	Name		
	Date of Birth & Age in Years		
	Qualification with Year of Passing		
	Teaching Experience in years (as Professor)		
	Administrative Experience		
7	Other Courses run by the Trust Attach Annexure with details of the name of the course and the no of seats		
8	Total Population in & around 20 km radius of Medical College		
9	Distance between the Medical College and Hospital in Kms		
10	a) Name of the Attached Hospital		
	b) Address		
	c) Telephone No		
	d) E mail Id		
	e) Whether the Hospital is registered under Tamil Nadu Clinical Establishment Act 2019 (Provide reference number & Photocopy of the relevant document)		
11	Bed Strength for various departments	Required Bed Strength/Unit	Available
	<u>Medicine & Allied Specialties :</u>	440/15	
	General Medicine	240/8	
	Paediatrics	120/4	
	Respiratory Medicine	30/1	
	Dermato Venereo Leprosy	20/1	
	Psychiatry	30/1	
	<u>Surgery & Allied Specialties :</u>	410/16	
	General Surgery	240/8	
	Orthopaedics	120/4	
	Ophthalmology	30/2	
	E.N.T	20/2	
	<u>Obstetrics & Gynaecology :</u>	150/5	
	Obstetrics	90/3	
Gynaecology	60 /2		

	Emergency Medicine		30/1	
	Grand Total		1030/37	
	Statistics		Previous Calendar Year	On the day of Inspection
12	a) OPD Census (Minimum 2000 per day)			
	b) Bed Occupancy Rate (Minimum 75 %)			
13	Number of Births	Normal Deliveries		
		LSCS		
14	Number of Deaths			
15	Hospital Services		Previous Calendar Year	On the day of Inspection
	Surgeries/Procedures Performed	Major Surgeries		
		Minor Surgeries		
		Day Care Procedures		
	Laboratory Services			
	a) Total Number of Bio Chemistry Investigations			
	b) Total Number of Clinical Pathology Investigations			
	c) Total Number of Histo Pathology Investigations			
	d) Total Number of Microbiology Investigations			
	Radiology & Imaging Services			
	X'Ray			
	Contrast Studies			
	USG			
	Doppler Study			
	USG Guided Biopsies			
	CT Scan			
	MRI Scan			
16	Blood Bank			
(i)	Valid License		Yes / No	
(ii)	Blood component facility available		Yes / No	
(iii)	All Units tested for Hepatitis C, B, HIV		Yes / No	
(iv)	Availability of Storage facilities (as per specifications)		Yes / No	
(v)	Average number of units utilized daily			
(vi)	No. of Units for Blood components available on the day of assessment			
(vii)	No. of Units utilized on the day of assessment			

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PART- II

GENERAL INFRASTRUCTURAL FACILITIES

Note: Enter the actuals in the “Available” column .

S.No.	Item	Required	Available	Remarks
1	Administrative Block			
	a) College			
	Dean / Principal office	36 sq. mt		
	Vice Principal room	36 sq.mt		
	Staff room	54 sq.mt		
	Office Superintendent room	10 sq.mt		
	Office Room	150 sq.mt		
	Record room	100 sq.mt		
	b) Hospital			
	Dean / Principal office	36 sq. mt		
	Medical Superintendent Room	36 sq.mt		
	Nursing Superintendent room	15 sq. mt		
	Staff room	54 sq.mt		
	Enquiry Office	10 sq. mt		
Reception area (including waiting space for patients & visitors, drinking water, rest room facilities)	600 sq. mt			
Hospital & Staff Committee room	120 sq.mt			
2	OFAMOS (Bio-metric Attendance of Faculty)	Available & functioning		
3	Lecture Hall of gallery type (preferably air-conditioned) Shared by various departments (1.4 sq.m/ student) should have OHP, LCD & Slide Projector & Microphone. If the hospital is not in the same unitary campus, 1 additional Lecture Hall with same seating capacity in hospital	<ul style="list-style-type: none"> ● 4 halls of 300 seating capacity in college ● Of the 4 in the college, one should have E class room facilities 		
4	Small Group Teaching Facilities 1.2 sq.m / students)			
	Capacity @ 25 students	9		
	Capacity @ 50 students	9		
5	CCTV, LIVE streaming to MCI of Class room teaching & Patient Care in Hospital	Available & functioning		
6	Practical Laboratories in college 60 students in each lab for work benches (3.5 sqm/student) Every seat provided with Steel Wash Basin/ electric point.	8 labs (with preparation room / store room / Technician room		

	Additional Teaching area for 20 students should be available			
7	Central Library	1500 sq.mt.		
		Air Conditioned with adequate lighting and ventilation		
		Staff reading room for 50 persons		
		Students – seating for 500 students		
		Room for Librarian		
		Room for Draftaries / Book binders		
		Journal room		
		Xerox room		
		Video & cassette room		
		Computer / Medlar / Internet facility with minimum of 65 nodes		
		Adequate space for stacking and display of books/journals		
		Provision for E- Library should be present		
		BOOKS & JOURNALS		
		Books - 7500 text and reference books		
		Number of copies of text books in each subject of undergraduate teaching shall be 5		
		Journals –75		
		Whether Journal available are conforming with NMC regulations		
Whether Journal subscriptions are up to date				
8	College Council <i>(Attach the composition of College council and Minutes of last 3 meetings as annexure)</i>	80 Sq.mt		
9	Medical Education Unit (150 - 160sqm) <i>(Attach the composition of MEU and training programmes conducted in the previous year as annexure)</i>	Available/Not Available		
10	Skills Lab (details as given in Part IV of this document)	Available/Not Available		
11	Functional Central Research Lab/Cell	Available/Not Available		
12	Whether the college Web Site is complete and regularly updated	Yes/No		

13	Common Room with rest room attached Male Students- 1 Female Students – 1	150 sq. mt each		
14	Cafeteria	400 sq.mt		
15	Hostel for Boys and Girls separately. Each room should accommodate not more than three students.	<ul style="list-style-type: none"> • Students Facility for accommodating @75% - 900 • Interns @75% : LOP to 4th Renewal – NIL/ Recognition - 185 • Size of each room -27 sq.mt • Central Modern kitchen • Entertainment room • Waiting area for parents • Security system including CCTV • Biometric system 		
16	Play Ground	Available/Not Available		
17	Gymnasium	Available/Not Available		
18	Intercom Network	Available/Not Available		
19	OPD attendance	2000 per day		
20	Bed Occupancy	75%		
21	OT &ICU Service Operation Theatre (No of Units)-	<ul style="list-style-type: none"> • Major- 11 • Minor- Each surgical speciality should have atleast 1 Minor OT • Separate OT-1 in OPD, 1 in Emergency Medicine Department 		
	Septic Operation Theatre	<ul style="list-style-type: none"> • 1 for labour ward • 1 for surgery Dept 		
	ICU	20 Beds		
	ICCU	20 Beds		
	SICU	20 Beds		
	Paediatrics ICU	20 Beds		
	Neonatal ICU	20 beds		

	Obstetric High Dependency Unit / ICU 1	20 beds		
	Intensive Burns Care Unit	-		
	Respiratory ICU(preferable)	-		
	Others (Please specify)	-		
	Others(Please specify)			
22	Radio Diagnosis			
	USG (Colour)	6		
	X ray units	<500 mA	6 numbers	
	Mobile X- Ray units	>60 mA	6 numbers	
	CT Scan	16 slice-spiral	1 number	
	MRI	1.5 tesla	1 number	
23	Functional Central Laboratory in Hospital	Available/Not available		
24	Functional Blood Bank-air conditioned (Attach the copy of Blood Bank Licence as annexure)	100 sq mt		
25	Pharmacy	3000sq.ft.		
26	Manifold Room (Attach the copy of 1 month refilling invoice for Oxygen & Nitrous oxide)	Oxygen		
		Nitrous Oxide		
		Medical Air		
		Vacuum		
	Liquid Oxygen Plant (Attach the copy of 1 month refilling invoice)	Capacity & Interconnectivity with Main Manifold		
27	Central Sterilization Services Department	Available/Not available		
28	Modern Laundry	Available/Not available		
29	Central Kitchen	Available/Not available		
30	Day Care Centre	Available/Not available		
31	Play area for Paediatric patients including Toys / TV/ Music & Books	Available/Not available		
32	Central Workshop for repair of equipment and instruments	Available/Not available		
33	Central Incineration Plant or other system approved by State Pollution Control Board	Available/Not available		
34	Computerised Medical Record Section with ICD 10 coding facility	350 Sq.mt.		
35	Staff Quarters	20% Teaching staff should have quarters		
		Non teaching staff- 20% should have quarters		
36	Residents Quarters	Facility for accommodating 100 % of residents		
37	Nurses Quarters	Facility for accommodating Nurses		
38	Sanitation and Water Supply	Adequate/Not Adequate Rest rooms should be made available separately for		

		Male Students		
		Female Students		
		Teaching & Technical Staff		
		Other Staff		
		Drinking water facility		
39	Electricity Supply	Electricity with stand-by UPS or Generator – not < 750KVA with auto start facility		
40	Rural Health Training (RHTC)			
41	Urban Health Training (UHTC)			

PART-III
DEPARTMENTS

M.B.B.S. DEGREE COURSE

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250 ADMISSIONS

ANATOMY

Note : Enter the actuals in the "Available" Column

I. TEACHING FACULTIES

Sl.No.	Faculties	Required	Available	Remarks
1	Professor	1		
2	Assoc. Prof	3		
3	Asst. Prof.	5		
4	Tutors/Demonstrator/Sr. Resident	6		

II. NON-TEACHING STAFF

Sl.No.	Faculties	Required	Available	Remarks
1	Technician	1		
2	Dissection Hall Attendants	4		
3	Store Keeper cum Clerk-cum Computer Operator	1		
4	Sweepers	2		

III. SPACE

Sl.No.	Space	Required	Available	Remarks
1	Dissection Hall Ventilation with exhaust fans Ante-room for students with lockers and fifteen wash basins, Adequate teaching aids	@ 4.20 sqm per student		
	Embalming room	12 sq.mt		
	Space for Storage tanks -3 Nos	1 of 3 sq.mt & 2 of 1.5 sq.mt each		
	Cold storage room or Cooling cabinets	Accommodating 1 body for 10 students		

2	Histology Laboratory 60 students in each lab for work benches(3.5 sqm/student) Every seat provided with Steel Wash Basin/ electric point Additional Teaching area for 20 students should be available	1		
3	Research Laboratory	50 sq.mt		
4	Museum	200 -300 sq.mt (In addition to Display area, separate seating accommodation for 50 students @ 1.2 sq m per student to be available)		
		α) No. of Catalogues available		
		β) Whether 4 multi stand type with 4 plate X – ray view boxes available		
		γ) Revolving stands for CT scan / MRI scan- Available/ Not available		
		δ) No of CT images available		
		ε) No of MRI images available		
		φ) No of Charts available		
		γ) No of Skeletons available		
	Preparation room for models / Specimens	15 sq.mt		
	Artists room	15 sq.mt		
5	Departmental Library (Not more than two copies of anyone book shall be counted towards computation of the total number of books)	30 sq.mt 80 – 100 books		
6	Professor & HOD of the department	18 sq.mt		
	Associate Professor	1 room for each Associate Professor 15 sq.mt each		
	Assistant Professor	1 room for every Assistant professor 10 sq.mt each		
	Tutors	1 room for every 2 Tutors - 15 sq.mt each		

Department office cum clerical room	1 room - 12 sq.mt		
Working accommodation for non teaching staff	1 room – 12 sq.mt		

IV. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI-Fill up the relevant columns

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			
C	Whether Assessment has been done as per new Norms of University –Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
Clinicals			
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

V. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STs Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VI. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
(A)	General			
1	Drill machine	As required		
2	Hand saw, preferably metal	As required		
3	Band saw for sectioning body and limbs	As required		
4	Brain knife	As required		
5	Mortuary cooler for storing cadavers	As required		
6	Storage tank to hold cadavers, static/movable, durable tank with input and output facility with lid	As required		
7	Plastic tanks for storing soft and dissected parts	As required		
8	Dissecting instruments for cadaveric dissection	As required		
9	Meat cutting machine for thin body sections (trans and vertical) for gross anatomy sectional study	As required		
10	Embalming Machine	1		
(B)	Histology Laboratory			
11	Microscopes, Monocular/Binocular	60		
12	Dissection microscope	As required		
13	Microtomes, rotary	As required		
14	Microtomes, Sledge, large cutting	As required		
15	Paraffin embedding bath	As required		
16	Hot plates for flattening sections	As required		
(C)	Museum			
17	Articulated Skeleton set	As required		
18	Bones (Dis-articulated) sets	As required		

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

PHYSIOLOGY

Note : Enter the actuals in the "Available" Column

I. TEACHING FACULTIES

Sl.No.	Faculties	Required	Available	Remarks
1	Professor	1		
2	Assoc. Prof	2		
3	Asst. Prof.	5		
4	Tutors/Demonstrator/Sr. Resident	4		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Technician	1		
2	Store Keeper cum Clerk-cum Computer Operator	1		
3	Sweepers	2		

III. SPACE

Sl.No.	Space	Required	Available	Remarks
1	Clinical Physiology Lab 160 students in each lab for work benches(3.5 sqm/student) Every seat provided with Steel Wash Basin/ electric point Additional Teaching area for 20 students should be available	1		
2	Departmental Library cum Seminar room with 80 – 100 books. Not more than 2 copies of anyone book shall be counted towards computation of the total number of books.	1 (30 sq.mt area)		
3	Research Laboratory	1(50 sq.mt area)		
4	Professor & HOD of the department	1 room - 18 sq.mt. area		
	Associate Professor	1 room for each Associate Professor 15 sq.mt each		
	Assistant Professor	1 room for every Assistant professor ,10 sq.mt each		
	Tutors	1 room for every 2 Tutors –		

		15 sq.mt each		
	Department office cum clerical room	1 room - 12 sq.mt. area		
	Working accommodation for Non-teaching staff	1 room - 12 sq.mt. area		

IV. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI-Fill up the relevant columns

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
C	Whether Assessment has been done as per new Norms of University – Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
		Clinicals	
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

V. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STs Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VI. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
A	Hematology Laboratory			
1.	Microscopes, oil immersion	60		
2.	Demonstration eye piece	3		
3.	Double demonstration eye piece	3		
4.	Stage incubator	1		
5.	Westergren's pipette for E.S.R. on stand(with space pipette)	20		
6.	Wintrobe's pipette for ESR and PCV with stand	20		
7.	Hemoglobin-meter Sahli's or Hellige (with spaces)	60		
8.	Hemocytometer	60		
B.	Clinical Physiology			
9.	Tuning fork time marker 100/sec	2		
10.	Electrodes	2		
11.	Spirit lamps	2		
12.	Marey's tambour	2		
13.	Perimeter Pristely Smith S/LP.984 B & T	10		
14.	Sphygmomanometer (digital) (Mercury based instruments to be replaced with suitable alternatives)	60		
15.	Stethoscopes	60		
16.	Stethoscopes, demonstration with multiple ear pieces	Desirable		
17.	Polygraphs	1		
18.	Venous pressure apparatus	1		
19.	Spirometer, ordinary	15		
20.	Gas analysis apparatus, Halden's student type	1		
21.	Van Slyke's apparatus manometric	1		
22.	Sherrington Starling kymograph (electrically driven)	2		
23.	Gas analyser automatic for CO ₂ , O ₂ , N ₂	1		
24.	Low voltage unit for tapping 2 and 4 volts for stimulation	2		
25.	Electromagnetic time marker	2		
26.	Douglas bag, complete	1		
27.	Basal metabolism apparatus	1		
28.	Mosso's Ergograph	10		
29.	Clinical thermometer	60		
30.	Compass aesthesiometer	30		
31.	Thermo-aesthesiometer	30		
32.	Algometer	25		
33.	Apparatus for passive movement	1		
34.	Knee hammer	30		
35.	Stethograph	25		
36.	Bicycle Ergometer	1		

37.	Olfactometer	1		
38.	Ophthalmoscope	5		
39.	Schematic eye	1		
40.	Phakoscope	1		
41.	Perimeter with charts (Lister's)	2		
42.	Color perception lantern Edridge green	1		
43.	Maddox rod	1		
44.	Newtons color wheel	1		
45.	Tuning fork to test hearing 32-10000 cps(sets-100, 256, 512 Hz)	30		
46.	Dynamometer	1		
47.	Otoscope	1		
48.	Stop watch	15		
49.	Multi-channel Physiograph, 3 channels, complete with accessories	2		
50.	Student physiograph, (single channel) with accessories	6		
51.	Centrifuge, high speed with technometer	1		
52.	Colorimeter, photoelectric	1		
53.	Myograph stand	2		
54.	pH meter electric	1		
55.	Electronic stimulator	1		
56.	Thermometers, balances, microslides and glassware	As required		
57.	Digital Physiograph	1		
58.	ECG Machine	2		

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

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BIO-CHEMISTRY

Note :Enter the actuals in the "Available" Column

I. TEACHING FACULTIES

Sl.No.	Faculties	Required	Available	Remarks
1	Professor	1		
2	Assoc. Prof	2		
3	Asst. Prof.	4		
4	Tutors/Demonstrator/Sr. Resident	4		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Technical Assistant / Technician	2		
2	Store Keeper cum Clerk-cum Computer Operator	1		
3	Sweepers	2		
4	Lab Attendant	1		

III. SPACE

Sl.No.	Space	Required	Available	Remarks
1	Practical Lab 60 students in each lab for work benches(3.5 sqm/student) Every seat provided with Steel Wash Basin/ electric point Additional Teaching area for 20 students should be available	1		
2	Departmental Library cum Seminar room not more than 2 copies of any book shall be counted towards computation of the total number of books	30 sq.mt area 80-100 books		
3	Research Laboratory	1 (50 sq.mt area)		
4	Professor & Head of the Department	1- 18 sq.mt. area		
	Associate Professor	1 room for each Associate Professor 15 sq.mt each		
	Assistant Professor	1 room for every Assistant professor 10 sq.mt each		
	Tutors	1 room for every 2 Tutors - 15 sq.mt each		
	Department office cum clerical room	1 room - 12 sq.mt. area		
	Working accommodation for Non-teaching staff	1 room - 12 sq.mt. area		

IV. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	No. of Clinical chemistry Investigations		
2	No. of Endocrine Investigations		

V. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI-Fill up the relevant columns

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
C	Any other teaching /training activities		
	Whether Assessment has been done as per new University Norms – Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
		Clinicals	
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VI. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STC Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
1.	Analytical Balance : upto 200g/1 gm increment	2		
2.	Urinometers calibrated (Mercury based instruments to be replaced with other alternatives)	25		
3.	Hot air oven (More than 200 litres)	2		
4.	Digital Colorimeters	5		
5.	Student Microscopes	10		
6.	Glucometer with strips (for POCT)	10		
7.	Thermometer 0 – 250 degree Celsius	5		
8.	Semi autoanalyser	2		
9.	Boiling Water baths	2		
10.	Constant temperature water bath Tank Capacity: (Temperature range 5 to 80 degree Celsius)	1		
11.	Centrifuge clinical for ≥ 8 tubes	2		
12.	pH meters of wide range digital	5		
13.	Fixed volume pipettes -- 1ml,0.5ml,0.2ml,0.1ml and 0.02ml	10 (of each volume)		
14.	Bottle dispensers	As required		
15.	Variable and fixed volume micro auto pipettes	As required		
16.	ELISA (Demonstration)	Demonstration		
17.	Vacutainer Tube	Demonstration		
18.	PCR Machine	Demonstration		
19.	ABG Machine	Demonstration		
20.	Autoanalyzer (either in the institution or elsewhere on a visit)	Demonstration		
21.	Complete Chromatographic Unit for paper & TLC	2 each		
22.	Complete Electrophoresis apparatus with power supply (Paper, PAGE, agarose)	1 each		

23.	Densitometer with computer	1		
24.	Vortex mixers	2		
25.	Incubator 37°C	2		
26.	Fume cupboard	1		
27.	Digital Analytical Balance	1		
28.	Balance Micro	1		
29.	Spectrophotometer	1		

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

**M.B.B.S. DEGREE COURSE
TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL
AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION
250 ADMISSIONS
PHARMACOLOGY**

Note : *Enter the actuals in the "Available" Column*

I. TEACHING FACULTIES

Sl.No.	Faculties	Required	Available	Remarks
1	Professor	1		
2	Assoc. Prof	2		
3	Asst. Prof.	4		
4	Tutors/Demonstrator/Sr. Resident	6		

II. NON-TEACHING STAFF

Sl.No.	Faculties	Required	Available	Remarks
1	Lab Attendant	2		
2	Store Keeper cum Clerk cum computer operator	1		
3	Sweepers	2		

III. SPACE

Sl.No.	Space	Required	Available	Remarks
	<p><u>Practical Laboratories :</u> 60 students in each lab for work benches(3.5 sqm/student) Every seat provided with Steel Wash Basin/ electric point Additional Teaching area for 20 students should be available</p>			
	i)Computer Assisted Learning (CAL) Lab	1		
	ii) Clinical Pharmacology Lab	1		
2	Animal Hold area (as per CPCSEA gudelines, if PG training is present)	1		
3	Museum With adequate Specimens, Charts, Models, (In addition to Display area, separate seating accommodation for 50 students @ 1.2 sq m per student to be available)	1 (to be shared with Microbiology & Community Medicine Department)		
4	Departmental Library cum Seminar room not more than 2 copies of anyone book shall be counted towards computation of the total number of books.	30 sq.mt area 80-100 books		

5	Research Laboratory	1 (50 sq.mt area)		
6	Professor & Head of the Department	1-18 sq.mt. area		
	Associate Professor	1 room for each Associate Professor 15 sq.mt each		
	Assistant Professor	1 room for every Assistant professor, 10 sq.mt each		
	Tutors	1 room for every 2 Tutors – 15 sq.mt each		
	Department office cum clerical room	1 room - 12 sq.mt. area		
	Working accommodation for non teaching staff	1 room - 12 sq.mt. area		

IV.COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI- Fill up the relevant columns

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			
C	Whether Assessment has been done as per new University Norms – Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
		Clinicals	
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

V. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	

No of Projects sponsored by National Agencies / State Agencies	
No of Ongoing Projects participated by MBBS students	
No of ICMR-STC Project approvals received by MBBS students	
State whether any innovations in teaching & research are implemented / created in the Department	

VI. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
(A)	Clinical Pharmacy			
1	Special Drug Delivery systems like Metered Dose Inhalers, Spacers, Rotahalers, Nasal sprays, Transdermal patches, Insulin infusion pumps (optional), Insulin pen etc.	10 sets		
2	Samples of dosage formulations of various types including rational and irrational FDC, Essential medicines	10 sets		
3	Manikins for demonstration of intravenous injection, enema, local, intramuscular injections, intracardiac injection and other routes of drug administration	10 sets		
(B)	Computer Assisted Learning Laboratory			
4	Must have computers with standard configuration and connected to the internet, (Preferably broadband) along with an AV aids (Multimedia Projector and Screen). The PC should be installed with CAL programmes and other software for teaching experimental pharmacology. The students must have access to the National Essential Drug Lists, Standard Treatment Guidelines, Banned Drugs List of the CDSCO, PVPI, WHO, Price Controlled Drugs List, Antibiotic Guidelines, Hospital formulary, adverse drug reactions, and other resource material which the student can use for learning the principles of rational prescribing.	25 computers		

Signature of the HOD

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University Inspection Team

Signature of the Member

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Signature of the Convenor

**M.B.B.S. DEGREE COURSE
TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL
AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION
250 ADMISSIONS
PATHOLOGY**

Note : Enter the actuals in the “Available” Column

I. TEACHING FACULTIES

Sl.No.	Faculties	Required	Available	Remarks
1	Professor	1		
2	Assoc. Prof	4		
3	Asst. Prof.	5		
4	Tutors/Demonstrator/Sr. Resident	6		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Technical Assistant / Technician	4		
2	Lab Attendant	2		
3	Steno cum computer operator	1		
4	Store Keeper cum Record Keeper	1		
5	Sweepers	2		

III. SPACE

Sl.No.	Space	Required	Available	Remarks
1	<p><u>Practical Lab</u> 60 students in each lab for work benches(3.5 sqm/student) Every seat provided with Steel Wash Basin/ electric point Additional Teaching area for 20 students should be available</p>			
	Histopathology and Cytopathology (to be shared with Forensic Medicine Dept)	1		
	Clinical Pathology/ Haematology (To be shared with Physiology Department)	1		
	<p>Preparation Room Benches fitted with Shelves, Cupboards, Sinks, Water taps, Light for Microscopy and Burners</p>	14 sq.mt. area		
2	<p>Service Laboratory Histopathology, Cytopathology, Haematology and other specialized work in the hospital suitably equipped.</p>	1 - 40 sq.mt		
3	<p>Museum with adequate Specimens, Charts, Models (In addition to Display area, separate seating accommodation for 50 students @ 1.2 sq m per student to be available)</p>	1 (To be shared with Forensic Medicine Department)		

	Ante Room	14 sq.mt		
4	Departmental Library cum Seminar room not more than 2 copies of any book shall be counted towards computation of the total number of books.	30 sq.mt area 80-100 books		
5	Research Laboratory	1 (50 sq.mt area)		
6	Professor & Head of the Department	1-18 sq.mt. area		
	Associate Professor	1 room for each Associate Professor 15 sq.mt each		
	Assistant Professor	1 room for every Assistant professor 10 sq.mt each		
	Tutors	1 room for every 2 Tutors - 15 sq.mt each		
	Department office cum clerical room	1 room - 12 sq.mt. area		
	Working accommodation for non teaching staff	1 room - 12 sq.mt. area		

IV. SERVICES (Numbers to be given for the previous 12 months)

Sl.No	Item	Previous Calendar Year	On the day of Inspection
1	No. of Clinical Pathology Investigations		
2	No. of Haematology Investigations		
3	No. of Histo pathology Investigations		
4	No. of Cyto Immunology Investigations		
5	No of Molecular pathology investigations		

V. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI- Fill up the relevant columns

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
C	Whether Assessment has been done as per new University Norms – Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
		Clinicals	
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VI. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted whether credit points from University/Tamil Nadu Medical Council is obtained	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STs Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
(A)	General			
I	Histopathology / Cytopathology for Students			
1.	For Students – LED Binocular with Scanner, 10X, 40X, & Oil immersion lenses and inbuilt Battery backup power source	60		
II	Hematology for Students			
2.	Stop watch reading at 1/5 second.	5		
3.	Haemo-cytometers with red and white pipettes	90		
4.	Staining jars for slides.	As required		
III	Clinical Pathology for Students			
1.	Urinometers (Mercury based instruments to be replaced with other alternatives)	As required		
2.	Centrifuge tubes graduated.	As required		
3.	Graduated cylinders for various capacities ranging from 100 cc to 1000 cc. (for students)	As required		
4.	Pipettes of various sizes with disposal tips. (for students)	As required		
5.	Reagent bottles (for students)	As required		
6.	Dropping bottles (for students)	As required		
7.	Reagents (for students)	As required		
(B)	Morbid Histology and Morbid Anatomy			
1.	Manual Rotary Microtome	2		
2.	Automated Rotary Microtome	1		
3.	Cryostat	1		
4.	Hot plate	2		

5.	Paraffin embedding bath	2		
6.	Heated Paraffin Embedding Module	2		
7.	Cold Plate for Modular Tissue Embedding System	1		
8.	Automated Tissue Processor –Histokinette	2		
9.	Autoclave	2		
10.	Ultrapure water solutions - Distilled water plant	1		
11.	Water bath	1		
12.	Centrifuge machine	5		
13.	Digital SLR at least 20 megapixel with micro, macro, wide angle zoom lenses, Flash and other accessories	1		
14.	Digital Automatic camera > 5 megapixel	1		
15.	Fully Automated high throughput Multi-Stainer Workstation	1		
16.	Fully Automated Embedding System (Heated embedding module & cold plate)	1		
17.	Fully Automated Flexible Coverslipping Workstation	1		
18.	Standalone paraffin dispensing module cold plate holding more than 100 cassettes	1		
9	Stand-alone cold plate	1		
20.	Coplin jars	As required		
21.	Water bath (Tissue Floation)	As required		
22.	Single Pan Digital Balance, Chemical	2		
23.	Balance, chemical with weights	2		
24.	Microscopes			
25.	For Diagnostic & Research Work - Trinocular head Microscope with Bright field, Dark field, Fluorescent & Polarizing Facility, high end Apochromatic lenses with Camera with HDMI Multi output camera Minimum 5MP with Projector & Ultra HD TV > 52 inches & Screen including Software Capable of Brightfield& Immunofluorescence Photography with connectivity to projector & LED TV (At least 55 inches Ultra HD)	1		
26.	Penta Head Microscope with High end Optics with HDMI Multi output Photographic Camera (> 5 MP) including Software	1		
27.	Deca Head Microscope with High end Optics with HDMI Multi output Photographic camera (> 5 MP) including Software	1		
28.	Grossing Station - Stainless steel, with Control panel, air filtration system, Track mounted adjustable computer arm with	1		

	articulation, LED lights that are color and intensity, Dedicated USB ports for camera control and data transfer adjustable, Integrated pathology camera system, Instrument Set (High quality) Height Adjustable Stainless Steel Chairs With Split AC of appropriate capacity.			
29.	Fully Automated Immuno-histo-chemistry Setup with Continuous supply of Important Antibodies, Lymphoma Panel etc.	1		
(C)	Hematology Lab:			
30.	Five part Fully Automated Cell Counter	1		
31.	Three Part Fully Automated Cell Counter	1		
32.	Coagulometer (Fully automated)	1		

Signature of the HOD

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University Inspection Team

Signature of the Member

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Signature of the Convenor

M.B.B.S. DEGREE COURSE
TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL
AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION
250 ADMISSIONS
MICROBIOLOGY

Note : Enter the actuals in the “Available” Column

I. TEACHING FACULTIES

Sl.No.	Faculties	Required	Available	Remarks
1	Professor	1		
2	Assoc. Prof	2		
3	Asst. Prof.	4		
4	Tutors/Demonstrator/Sr. Resident	5		
5	Medical Microbiologist trained in Virology	1		

II. NON-TEACHING STAFF

Sl.No.	Staffs	Required	Available	Remarks
1	Technical Assistant / Technician	9 (2 should have relevant experience in molecular virology compulsorily)		
2	Lab Attendant	2		
3	Steno cum computer operator	1		
4	Store Keeper cum Record Keeper	1		
5	Sweepers	2		
6	Multi tasking staff for Virology lab	1		

III. SPACE

Sl.No	Space	Required	Available	Remarks
1	<u>Practical Lab:</u> 60 students in each lab for work benches(3.5 sqm/student) Every seat provided with Steel Wash Basin/ electric point Additional Teaching area for 20 students should be available	1		
	Preparation Room : Laboratory benches, gas, water and electric points, microscopes and light with a preparation room	14 sq.mt. area		
2	Service Laboratory 1. Bacteriology including anaerobic, 2. Serology, 3. Virology, 4. Parasitology, 5. Mycology, 6. Tuberculosis and 7. Immunology .	40 sq.mt for each service laboratory		
	The Virology Lab should be BSL II Level Standard			
	o Media preparation and storage	20 sq.mt area		
	o Autoclaving	12 sq.mt area		

	Washing and drying room with regular and continuous water supply contaminated culture plates, test tubes and glassware shall be provided.	12 sq.mt area		
4	Museum with adequate Specimens, Charts, Models (In addition to Display area, separate seating accommodation for 50 students @ 1.2 sq m per student to be available)	1(to be shared with Pharmacology & Community Medicine dept)		
5	Departmental Library cum Seminar room not more than 2 copies of any book shall be counted towards computation of the total number of books.	30 sq.mt area 80-100 books		
6	Research Laboratory	1 (50 sq.mt area)		
7	Professor & Head of the Department	1-18 sq.mt. area		
	Associate Professor	1 room for each Associate Professor 15 sq.mt each		
	Assistant Professor	1 room for every Assistant professor ,10 sq.mt each		
	Tutors	1 room for every 2 Tutors - 15 sq.mt each		
	Department office cum clerical room	1 room - 12 sq.mt. area		
	Working accommodation for non teaching staff	1 room - 12 sq.mt. area		

IV. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	No. of Bacteriology Investigations		
2	No. of Serology Investigations		
3	No. of Virology Investigations		
4	No. of Parasitology Investigations		
5	No. of Mycology Investigations		

V.COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI- Fill up the relevant columns

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
	Vertical		

	AETCOM (Attitude, Ethics, Communication) sessions		
	Any other teaching /training activities		
C	Whether Assessment has been done as per new University Norms – Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
		Clinicals	
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VI. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STC Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
(A)	For Students			
1.	Microscopes (Specified as in Pathology)	As required		
2.	Culture Plates/ Petri Dishes	As required		
3.	Glass wares including Pasteur Pipettes	As required		
4.	Facility for heating slides	As required		

(B)	General			
1	Anaerobic apparatus	2		
2	Autoclave	2		
3	Balance Electronic Digital	1		
4	Biosafety Cabinet Type - 2A	3		
5	BOD Incubator	1		
6	Centrifuge	3		
7	CO2 Incubator/Candle Jar	2		
8	Computer Unit	2		
9	Deep Freeze -20° C & Deep Freezer	1 each		
10	Distilled water Plant	1		
11	Elisa Reader	1		
12	Elisa Washer	1		
13	Hot Air Oven	2		
14	Incubator	2		
15	Lab Refrigerator (minimum 400 litres)	3		
16	Laminar flow	1		
17	Micrometer eye pieces	1		
18	Micrometer stage	1		
20	Microscope Binocular	Every Faculty		
21	Microscope with universal condenser containing oil immersion, Bright field, Phase Contrast & Dark ground	1		
23	pH determination apparatus	2		
24	Serum inspissators	1		
25	VDRL shaker	1		
26	Vortex Mixer	2		
27	Water bath with variable temperature	2		
28	Oil-immersion lens for student microscope	25		
29	Automated Blood Culture System	1		
30	Colony Counter	1		
(C)	Consumables for Culture and Serological Diagnosis			
31	Antibiotic Discs for Antibiotic susceptibility testing	As required		

32	Antibiotic zone scale	As required		
33	Antisera-Salmonella	As required		
34	Antisera- <i>Shigelladysenteriae</i>	As required		
35	Antisera- <i>Shigella flexneri</i>	As required		
36	Antisera- <i>Shigella sonnei</i>	As required		
37	Antisera- <i>Vibrio cholerae</i>	As required		
38	ATCC strain - <i>Enterococcus faecalis</i> 29213	As required		
39	ATCC strain - <i>E. coli</i> 25922	As required		
40	ATCC strain - <i>E. coli</i> 35218	As required		
41	ATCC strain - <i>Pseudomonas aeruginosa</i> 27853	As required		
42	ATCC strain - <i>Staphylococcus aureus</i> 25923	As required		
43	ATCC strain - <i>Staphylococcus aureus</i> 29213	As required		
44	Bottles for blood culture	As required		
45	Micropipettes – Multi channel & Single channel	As required		
46	Digital Thermometers of different temperatures	As required		
(D)	BSL 2 Lab			
47	-80°C deep freezer with UPS	1		
48	Real-time PCR machine calibrated for the fluorophore dyes with UPS (2 nos., 2KVA each, with 2 hours back-up)	1		
49	Microcentrifuge / Refrigerated Centrifuge	1		
50	<ol style="list-style-type: none"> 1. Personal protective equipment (PPE) 2. Viral Transport Medium (VTM) 3. All other consumables and kits as required for Virology studies. 	As required		

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

FORENSIC MEDICINE

Note : Enter the actuals in the "Available" Column

I. TEACHING FACULTIES

Sl.No.	Faculties	Required	Available	Remarks
1	Professor	1		
2	Assoc. Prof	1		
3	Asst. Prof.	2		
4	Tutors/Demonstrator/Sr. Resident	4		

If more than 500 postmortems conducted annually, 2 additional Tutors to be provided

II. NON-TEACHING STAFF

Sl.No.	Staffs	Required	Available	Remarks
1	Technical Assistant / Technician	2		
2	Lab Attendant	2		
3	Steno Typist	1		
4	Store Keeper cum Clerk cum Computer Operator	1		
5	Sweepers	4		

III. SPACE

Sl.No.	Space	Required	Available	Remarks
1	Museum To display medico-legal specimens charts, Models, Prototype fire arms, Wax models, slides, poisons, photographs, etc(In addition to Display area, separate seating accommodation for 50 students @ 1.2 sq m per student to be available).	1(To be shared with pathology Department)		
2	Laboratory To be shared with Histopathology & Cyto pathology lab of Dept of Pathology			
3	Autopsy Block : With facilities for cold storage, cadavers, ante- rooms, washing facilities, with an accommodation capacity of 20-25 students, waiting hall, office etc., The location of Mortuary /Autopsy blocks should be either in the hospital or adjacent to the hospital in a separate structure and may be shared with the dept. of pathology.	500 sq.mt area		

4	Departmental Library cum Seminar room not more than 2 copies of any book shall be counted towards computation of the total number of books.	30 sq.mt area 80-100 books		
5	Research Laboratory	1 (50 sq.mt area)		
6	Professor & Head of the Department	1-18 sq.mt. area		
	Associate Professor	1 room for each Associate Professor 15 sq.mt each		
	Assistant Professor	1 room for every Assistant professor ,10 sq.mt each		
	Tutors	1 room for every 2 Tutors - 15 sq.mt each		
	Department office cum clerical room	1 room - 12 sq.mt. area		
	Working accommodation for non teaching staff	1 room - 12 sq.mt. area		

IV. SERVICES (Numbers to be given for the previous 12 months)

Sl.No	Item	Previous Calendar Year	On the day of Inspection
1	No. of Post mortems performed		

In case, the college is not permitted to carry out medicolegal autopsies, the college shall have a MOU with the Govt/ District Hospital for Postmortem to teach and train students

V.COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI- Fill up the relevant columns

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			
C	Whether Assessment has been done as per new University Norms – Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
Clinicals			
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VI. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STs Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VII. EQUIPMENTS

S.No.	Name of the items	Required	Available	Remarks
1	Anthropometric Set including	1		
	A) Folding Metal Rod Upto 7 Ft			
	B) Osteometric Board			
	C) Craniometer			
	D) Mandibulometer			
	E) Goniometer			
	F) Vernier Calipers			
	G) Equipment for Reporting Height			
	H) Weighing Machine Dial Type Human			
2	Digital pH Meter	1		
3	Digital Spectrophotometer	1		
4	Chemical Balance	1		
5	Distillation Plant	1		
6	Refrigerator	1		
7	Centrifuge	1		
8	Slide Warming Table	1		
9	Hot Plate	1		
10	Spectroscopic Lens With Adjustable Slit	2		
11	Dissection Set Complete	2		
12	Digital BP Instrument	2		
13	Stethoscope	2		
	Medico legal work			

14	Cold Storage For Dead Bodies	As required		
15	Weighing Machine For Dead Bodies	1		
16	Autopsy Tables	As required		
17	Stryker Type Autopsy Saw With Accessories	2		
18	Weighing Machine For Organs	2		
19	Weighing Machine For Fetus	2		
20	Dissection Set Complete	4		
21	Brain Knife	2		
22	Hack Saw	2		
23	Rib Shear Left & Right	1 Each		
24	Measuring Tape(Steel Tape Roll)	2		
25	Magnifying Lens	2		
26	X- Ray View Box (4 In 1)	1		
27	Tooth Extractor Left & Right	1		
28	Hand Set Heat Sealer	1		
29	Instrument Trolley	As required		
30	Rectal Thermometer	1		
31	Portable X-ray Machine (can be shared with Radiology Department)	1		
	Additional Equipment For Medico Legal Work For Each 500 Medico legal Post Mortems Beyond 500 Post Mortems Annually			
32	Cold Storage For Dead Bodies	As required		
33	Autopsy Tables	As required		
34	Stryker Type Autopsy Saw With Accessories	1		
35	Weighing Machine For Organs	1		
36	Weighing Machine For Fetus	1		
37	Dissection Set Complete	1		
38	Brain Knife	2		
39	Hack Saw	2		
40	Rib Shear Left & Right	1 Each		
41	Measuring Tape(Steel Roll)	2		
42	Magnifying Lens	2		

Signature of the HOD

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University Inspection Team

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Signature of the Member

Signature of the Convenor

**M.B.B.S. DEGREE COURSE
TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL
AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION
250 ADMISSIONS
COMMUNITY MEDICINE**

Note : *Enter the actuals in the “Available” Column*

I. A. TEACHING FACULTIES

Sl.No.	Faculties	Required	Available	Remarks
1	Professor	1		
2	Assoc. Prof	3		
3	Asst. Prof.	6		
4	Statistician cum Asst. Prof.	1		
5	Tutors / Demonstrators/ Sr. Resident	6		

I B. STAFF FOR RURAL TRAINING HEALTH CENTRE (INCLUDING FIELD WORK & EPIDEMIOLOGICAL STUDIES)

Sl.No.	Staff	Required	Available	Remarks
1	Medical Officer of Health cum Lecturer / Asst. Prof.	1		
2	Lady Medical Officer	1		
3	Medical Social Workers	2		
4	Public Health Nurse	1		
5	Health Inspector / Health Assistant (Male)	1		
6	Health Educator	1		
7	Technical Asst. / Technician	1		
8	Peon	1		
9	Van Driver	1		
10	Store Keeper cum Record Clerk	1		
11	Sweepers	2		

I C. URBAN TRAINING HEALTH CENTRE

Sl.No.	Staff	Required	Available	Remarks
1	Medical Officer of Health cum Lecturer / Asst. Prof.	1		
2	Lady Medical Officer	1		
3	Medical Social Workers	2		
4	Public Health Nurse	1		
5	Health Inspector	2		
6.	Health Educator	1		
7	Technical Asst. / Technician	2		
8	Peon	1		
9	Van Driver	1		
10	Store Keeper	1		
11	Record Clerk	1		
12	Sweepers	2		

II. NON-TEACHING STAFF

Sl.No.	Staffs	Required	Available	Remarks
1	Medical Social Worker	1		
2	Technical Assistant / Technician	1		
3	Stenographers	1		
4	Record Keeper cum Clerk cum Computer Operator	1		
5	Store Keeper	1		
6	Sweepers	1		

III. SPACE

Sl.No.	Space	Required	Available
1	Laboratory	1	
2	Museum For the display of models, charts, specimens and other material concerning Communicable Disease, Community Health, Family Welfare Planning, Biostatistics, Sociology, National Health Programmes, Environmental Sanitation etc., (In addition to Display area, separate seating accommodation for 50 students @ 1.2 sq m per student to be available)	1 (To be shared with Pharmacology & Microbiology Departments)	
3	Departmental Library cum Seminar room not more than 2 copies of any 1 book shall be counted towards computation of the total number of books.	30 sq.mt area 80-100 books	
4	Research Laboratory	1 (50 sq.mt area)	
5	Professor & Head of the Department	1-18 sq.mt. area	
	Associate Professor	1 room for each Associate Professor 15 sq.mt each	
	Assistant Professor	1 room for every Assistant professor ,10 sq.mt each	
	Statistician cum Lecturer	1 room - 12 sq.mt. area	
	Tutors/Demonstrators	1 room for every 2 Tutors @ 15 sq.mt. area each	
	Department Office cum Clerical Room	1 room - 12 sq.mt. area	
	Working accommodation for non teaching staff	1 room - 15 sq.mt. area	

Every medical college shall have one Rural Health Training Center affiliated to it from 2nd batch (1st renewal) onwards. This Rural Health Training Center shall be owned by the college or it should be affiliated to Government owned Health Center. Academic control shall be with the Dean of the college for training of students and interns in community oriented primary health care and rural based health education for the rural community attached to it. This Health Center shall be within a distance of 30 kms. except in Urban agglomeration Class A cities specified in Establishment of Medical College Regulations, 1999 as amended where it should be within 50 kms. Separate residential arrangements for boys, girls and interns with mess facilities shall also be provided. Hostel accommodation shall be provided for 10 % of annual intake. Adequate transport (both for staff and students) shall be provided for carrying out field work and teaching and training activities by the department of Community Medicine.

Every medical college shall have one Urban Health Training Center affiliated to it from 2nd batch(1st renewal) onwards. This Urban Health Training Center shall be owned by the college or it should be affiliated to Government owned Health Center. Academic control shall be with the Dean of the college for training of students and interns in community oriented primary health care and rural based health education for the rural community attached to it. Adequate transport (both for staff and students) shall be provided for carrying out field work and teaching and training activities by the department of Community Medicine.

IV. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI- Fill up the relevant columns

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			
C	Whether Assessment has been done as per new University Norms – Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
Clinicals			
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

V. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)		
2	Seminar (Hours)		
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)		
4	No of Conferences attended by Faculty		
5	No of Podium Presentations		
6	No of Poster Presentations		
7	No of Guest Lectures		
8	Research		
	No of Publications in Indexed Journals		
	No of Projects sponsored by National Agencies / State Agencies		
	No of Ongoing Projects participated by MBBS students		
	No of ICMR-STC Project approvals received by MBBS students		
	State whether any innovations in teaching & research are implemented / created in the Department		

VI. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
1	Hydrometer, milk	2		
2	Incubator, electric (can be procured from Microbiology)	1		
3	Balance for weighing food stuff (Capacity 2 Kg).	1		
4	Centrifuge clinical	1		
5	Weighing machine adult	6		
6	Baby weighing machine	2		
7	Salters Baby weighing machine	2		
8	Harpenden Calipers (for skinfold thickness)	2		
9	Height measuring stand	3		
10	Refrigerator 9 cu.ft.	3 + Additional one each at RHTC and UHTC		
11	Ice Lined Refrigerator (I.L.R.) (at Health Centre)	1		
12	Smart TV	1		
13	Vehicles for transport of students/interns/faculty/ paramedical staff to the RHTC and UHTC	1 Bus (32 capacity) & 1SUV		
14	Multimedia Projector with Screen	2		
15	Public Address system (2 portable for field based activities and one each for RHTC & UHTC)	4 Sets		
16	Chloroscope	10		
17	Horrock's Apparatus	3		
18	MUAC tapes	10		
19	Haemoglobinometer	5		
20	BP Apparatus (Digital)	10		
21	Stethoscope	10		
22	Sound level meter	3		
23	Water sampling bottle from any depth	1		
24	Needle Shredder	3		
25	Vaccine carrier	5		

26	Craft water testing kit	1		
27	Treatment kits as per national health programs	3 each		
28	Iodine testing kit	10		
29	Glucometer	10		
30	Mosquito catching kit	1		
31	Clinical Thermometer	10		
32	First Aid Kit	1		
33	Otoscope	1		
34	Ophthalmoscope	1		

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS GENERAL MEDICINE

Note :1. Enter the actual in the "Available" column.

2.Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	7		
3	Assistant Professor	8		
4	Senior Resident	8		
5	Junior Resident	16		

II. NON-TEACHING STAFF (for the Department of General Medicine / TB & Rep. Diseases/DVL/Psychiatry)

Sl.No.	Staff	Required	Available	Remarks
1	Electro Cardiograph Technician	1		
2	Technicians /Technical Assistants	3		
3	Laboratory Attendants	4		
4	Store Keeper	1		
5	Steno Typist	1		
6	Record Clerks	2		

III.OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception space for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	4 (2 Males & 2 Females)		
4.	Case demonstration room	1 - Accommodating 15- 20 students		
5.	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENTSECTION

No of Units: _____ Available No of Beds : _____

Sl.No.	Space	Required	Available	Remarks
1	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors & Students duty room	20 sq.mt		
	Clinical Demonstration Room (with examination couch)	1 room accommodating 30 students @ 1.2 sq.mt per student		
2	Professor & HOD of the department	18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	1 room for every 4 JRs @ 15 sq.mt each room		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3	No. of Procedures		
4	Speciality clinics (Add rows as required for each speciality clinic)		

VI. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI- Fill up the relevant columns

A.	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			
C	Whether Assessment has been done as per new Norms of the University Norms –Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
Clinicals			
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VII. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted whether credit points from University/Tamil Nadu Medical Council is obtained	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STs Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VIII. EQUIPMENTS

S.No	Name of the items	Required	Available	Remarks
1	B.P. Apparatus (Mercury containing instruments should be replaced by digital or other suitable alternatives)	60		
2	Ophthalmoscope	16		
3	Lumbar puncture needles (disposable)	As required		
4	Pleural biopsy needles (disposable)	As required		
5	Liver biopsy needles (disposable)	As required		
6	Kidney biopsy needles (disposable)	As required		
7	Bone marrow biopsy needles (disposable)	As required		
8	Bone marrow aspiration needles (disposable)	As required		
9	X-ray viewing box	24		
10	Flexible Video End viewing Oesophago-Gastroduodenoscope (optional)	1		
11	Flexible Video Colonoscope (optional)	1		
12	Flexible Video Side viewing Gastroduodenoscope for ERCP (optional)	1		
13	Proctoscope	12		
14	Fiber optic bronchoscope (May be shared with TB&CD)	1		
15	Spirometer	6		
16	Bed side cardiac monitors	24		
17	Central Cardiac monitor Console	2		
18	Defibrillator	1 per unit + 1 each for MICU, ICCU and 1 for casualty ward		
19	Non-invasive B.P. Apparatus	24		
20	Pulse oximeter	26		
21	Equipment for Cardiac pacing	1		
22	Ambu bag	18		
23	Laryngoscope	16		

24	ECG machine	14		
25	Echocardiography machine	2 (1 + 1 portable unit)		
26	Tread mill test machine	1		
27	Hemodialysis machine	6		
28	Peritoneal dialysis catheters	As required		
29	Arterial blood gas analyzer	2		
30	Glucometer	20		
31	EMG and nerve conduction velocity machine	1		
32	Fine needle aspiration needle	As required		
33	Aspiration needle	As required		
34	Endotracheal tubes	As required		
35	Invasive Mechanical Ventilator	12		
36	Non Invasive mechanical ventilator (Maybe shared with TB and CD)	8		
37	Nebulizer	20		
38	Portable Suction Machine	2 with each ward, 2 for MICU, 2 for ICCU, 1 for casualty ward, 1 for OPD		
39	Infusion pumps	1 with each bed of MICU and ICCU plus 4 / unit		
40	Weighing scale	2/unit Plus 4 in OPD		
41	<i>Multimedia Projector with Screen</i>	3		
42	Patient Examination table	10		
43	Rubber Hammer	14		
44	Computer	1/unit 1/MICU, 1/ICCU, 1/OPD		
45	Torch	20		
46	Emergency Lights	8		

47	Upper GI endoscope (Optional)	5		
48	Sigmoidoscope (optional)	5		
49	Colonoscope (optional)	5		
*50	*Haemocytometer	7		
*51	*Light Microscope	5		
*52	*Haemoglobinometer	7		
*53	*Urinometer	5		
	* Required where ward side laboratories are available			

IX. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					
II					
III					
IV					
V					
VI					
VII					
VIII					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

**M.B.B.S. DEGREE COURSE
TO GRANT LETTER OF CONSENT OF AFFILIATION /
PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL
AFFILIATION
250 ADMISSIONS
PAEDIATRICS**

Note :1. Enter the actual in the “Available” column

2.Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	3		
3	Assistant Professor	4		
4	Senior Resident	4		
5	Junior Resident	8		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Child Psychologist	1		
2	Health Educator	1		
3	Social Worker	1		
4	Technicians /Technical Assistants	1		
5	Laboratory Attendants	1		
6	Store Keeper	1		
7	Steno Typist	1		
8	Record Clerks	1		

III. OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception space for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	4		
4	Case demonstration room	1 – Accommodating 15- 20 students		
5	Child Welfare including Immunization Clinic	1		
6	Child Guidance Clinic	1		

7	Child Rehabilitation clinic including facilities for speech therapy	1		
8.	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION

No of Units: _____ Available No of Beds : _____

Sl.No.	Space	Required	Available	Remarks
1	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors & Students duty room	20 sq.mt		
	Clinical Demonstration Room(with examination couch)	1 room – accommodating 30 students @ 1.2 sqm per student		
2	Professor & HOD of the department	18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	1 room for every 4 JRs @ 15 sq.mt each room		
	Child Psychologist/ Health Educator/ Social Worker	1 room @ 15 Sq.m		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3.	Speciality clinics (Add rows as required for each speciality clinic)		

VI. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI - Fill up the relevant column

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			
C	Whether Assessment has been done as per new Norms of the University Norms –Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
Clinicals			
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VII. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	

	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STC Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VIII. EQUIPMENTS

S.No.	Name of the items	Required	Available	Remarks
(A)	Resuscitation equipment:			
1	Ambu bag and Face mask - Neonate & infant	6		
2	Ambu bag & Face mask – Children	6		
3	Nasal prongs	As required		
4	Nasal catheters	As required		
5	Endotracheal tubes	As required		
6	Suction apparatus	6		
7	Suction catheters	As required		
8	Laryngoscope – Infant	4		
9	Laryngoscope – Children	4		
(B)	Oxygen Delivery System-			
10	Oxygen Cylinder	8		
11	Oxygen regulator	8		
12	Oxygen Humidifiers	8		
13	Oxygen head-box (of each size)	As required		
14	Nebulizers	8		
(C)	Drug Delivery Equipment/ Catheter/tube-			
15	Blood Transfusion Set	As required		
16	Intra-venous (I.V.) Drip set	As required		
17	Measure volume Set	As required		
18	Intra-venous (I.V.) Cannula (Butterfly type)	As required		
19	Intracath (different sizes)	As required		

20	Umbilical vein Catheter	As required		
21	Infant Feeding tubes	As required		
22	Three way and four way valve	As required		
(D)	Measurement Equipment			
	Digital Weighing machine			
23	- Infant	4		
24	- Child	4		
25	- Neonates	4		
26	Infantometer	6		
27	Stadiometer	6		
28	Measuring tape	As required		
29	Shakir's tape	As required		
30	Digital Thermometer-Oral *(Mercury based instruments to be replaced with other alternatives)	As required		
31	BP measuring Instrument with various cuff sizes - Digital (Only Non mercury alternatives to be used)	8		
(E)	Work Lab and Investigations:			
32	Bone marrow needle	6		
33	Lumbar Puncture (L.P.) Needles	6		
34	Pleural aspiration needle	6		
35	Vim-Silverman liver biopsy needle	4		
36	True Cut Renal biopsy needle	4		
37	X-ray view box	10		
(F)	Miscellaneous			
38	Glucometer	4		
39	Pulse Oximeter	8		
40	CPAP machine*	4		
41	Mechanical Ventilator (neonatal and child)	3+3		

42	Radiant Warmer	8		
43	Phototherapy unit	8		
44	Ophthalmoscope	4		
45	Pleural Fluid Collection Bag	As required		
46	Urine Collection Bag	As required		
47	LED phototherapy unit	4		
48	Multimedia Projector with Screen	1		
49	Laptop	1		
	Note: CPAP machine, Mechanical Ventilator, Radiant Warmer, Phototherapy unit, Pulse oximeters, Multipara monitors, are required in proportion to Neonatal and Pediatric ICU bed capacity. Phototherapy unit should preferably be double surface. NICU should preferably have Transcutaneous Bilirubinometer.			
	Oxygen supply should be from central pipeline through manifold gas supply system, liquid oxygen supply, suction should be through wall mount supply system. Essential equipment should be according to age of the children i.e. neonate/infant/toddler/children.			

IX. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					
II					
III					
IV					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

RESPIRATORY MEDICINE

Note :1. Enter the actuals in the "Available" Column.

2. Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	1		
3	Assistant Professor	1		
4	Senior Resident	1		
5	Junior Resident	4		

II. NON-TEACHING STAFF (for the Department of General Medicine / TB & Rep. Diseases/DVL/Psychiatry)

Sl.No.	Staff	Required	Available	Remarks
1	Technicians /Technical Assistants	3		
2	Laboratory Attendants	4		
3	Store Keeper	1		
4	Steno Typist	1		
5	Record Clerks	2		
6	TB & Chest Diseases Visitors	2		

III. OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception space for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	2(1Male & 1 Female)		
4	Case demonstration room	1 – Accommodating 15- 20 students		
5	Procedure room	1		
6	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION

No of Units: _____ Available No of Beds : _____

Sl.No.	Space	Required	Available	Remarks
1.	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors & Students duty room	20 sq.mt		
	Clinical Demonstration Room(with examination couch)	1 room – accommodating 30 students @ 1.2 sqm per student		
2	Professor & HOD of the department	18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	1 room for every 4 JRs @ 15 sq.mt each room		
	Department office cum clerical room	1 room – 12 sq.mt		
	Working accommodation for non teaching staff	1 room – 12 sq.mt		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3	No. of Procedures		
4	Speciality clinics (Add rows as required for each speciality clinic)		

VI. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI– Fill up the relevant columns

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			
C	Whether Assessment has been done as per new Norms of the University –Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
Clinicals			
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VII. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STs Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VIII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
1	Peak flow meters	8		
2	Nebulizers	8		
3	Intercostal Drainage Facility	6		
4	Pleural Biopsy Needles	4		
5	Pulse Oximeter	8		
6	Fiber optic Bronchoscope	2		
7	Rigid Bronchoscope	1		
8	Pulmonary function Test machine with facility for spirometry, lung volume and diffusion capacity	1		
9	BP Instrument (Mercury based instruments to be replaced with suitable alternatives)	10		
10	Weighing Scale	2		
11	Non Invasive Mechanical Ventilator	10		
12	Height Scale	4		
13	Multimedia Projector with Screen	1		

IX. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE
TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL
AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION
250 ADMISSIONS
DERMATOLOGY, VENEREOLOGY & LEPROSY

Note :1. Enter the actuals in the “Available” Column

2. Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	1		
3	Assistant Professor	1		
4	Senior Resident	1		
5	Junior Resident	2		

II. NON-TEACHING STAFF (for the Department of General Medicine / TB & Rep. Diseases/DVL/Psychiatry)

Sl.No.	Staff	Required	Available	Remarks
1	Technicians /Technical Assistants	3		
2	Laboratory Attendants	4		
3	Store Keeper	1		
4	Steno Typist	1		
5	Record Clerks	2		

III. OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception space for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	2(1 Male & 1 Female)		
4	Case demonstration room	1 – Accommodating 15- 20 students		
5	Procedure Room	1		
6	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION

No of Units: _____ Available No of Beds : _____

Sl.No.	Space	Required	Available	Remarks
1	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors & Students duty room	20 sq.mt		
	Clinical Demonstration Room (with examination couch)	1 room – accommodating 30 students @ 1.2 sqm per student		
2	Professor & HOD of the department	1 room -18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	1 room for every 4 JRs @ 15 sq.mt each room		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3	No. of Day care Procedures		
4	Speciality clinics (Add rows as required for each speciality clinic)		

VI. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI- Fill up the relevant columns

A.	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			
C	Whether Assessment has been done as per new Norms of University –Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
Clinicals			
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VII. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STs Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VIII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
1	Hyfreicator/ Electrosurgical instrument	1		
2	Cryotherapy with liquid Nitrogen	1		
3	Iontophoresis machine	1		
	Facilities for examining smears for bacteria, fungi, mycobacteria and acantholytic cells			
4	(a) Light microscope	2		
5	(b) Giemsa stain	As required		
6	(c) KOH smear	As required		
7	Wood's lamp	1		
8	Multi media Projector with Screen	1		

IX. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

PSYCHIATRY

Note :1. Enter the actuals in the "Available" Column.

2. Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	1		
3	Assistant Professor	1		
4	Senior Resident	1		
5	Junior Resident	2		

II. NON-TEACHING STAFF (for the Department of General Medicine / TB & Rep. Diseases/DVL/Psychiatry)

Sl.No.	Staff	Required	Available	Remarks
1	Clinical Psychologists	1		
2	Psychiatric Social Workers	2		
3	Technicians /Technical Assistants	3		
4	Laboratory Attendants	4		
5	Store Keeper	1		
6	Steno Typist	1		
7	Record Clerks	2		

III. OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception space for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	2 (1 Male & 1 Female)		
4	Counselling Room	1		
4	Case demonstration room	1 – Accommodating 15- 20 students		
5	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION

No of Units: _____ Available No of Beds : _____

Sl.No.	Space	Required	Available	Remarks
1.	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors & Students duty room	20 sq.mt		
	Clinical Demonstration Room (with examination couch)	1 room – accommodating 30 students @ 1.2 sqm per student		
2.	Professor &HOD of the department	1 room -18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	1 room for every 4 JRs @ 15 sq.mt each room		
	Room for Clinical Psychologist & Psychiatric Social Workers	1 @ 15 sq.m		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3	No. of Procedures		
4	Speciality clinics (Add rows as required for each speciality clinic)		

VI. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI- Fill up the relevant columns

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			
C	Whether Assessment has been done as per new Norms of University –Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
Clinicals			
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VII. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)		
2	Seminar (Hours)		
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)		
4	No of Conferences attended by Faculty		
5	No of Podium Presentations		
6	No of Poster Presentations		
7	No of Guest Lectures		
8	Research		
	No of Publications in Indexed Journals		
	No of Projects sponsored by National Agencies / State Agencies		
	No of Ongoing Projects participated by MBBS students		
	No of ICMR-STs Project approvals received by MBBS students		
	State whether any innovations in teaching & research are implemented / created in the Department		

VIII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
(A)	General			
1	Electro Convulsive Therapy (E.C.T.) machine preferably with ECG & EEG monitoring	1		
2	EEG Machine (may be shared with medicine department)	2		
3	ECT machine without monitor	3		
4	EEG machine (may be shared with medicine/ neurology department)	1		
5	Lithium analyzer (may be shared with clinical pathology department)	1		
6	Bio feed-back instruments (sets)	1		
7	Thin layer chromatography (for drug dependence treatment) (may be shared with other departments or in Central Research lab)	1		
8	Alcohol breath analyzer	1		
(B)	Psychological Tests equipment			
9	a) Projective tests	4		
10	b) Intelligence Tests	4		
11	c) Personality Tests	4		
12	d) Neuro psychological tests	4		
13	Multi media Projector with Screen	1		
	Note: ECT treatment room to be equipped with the basic anesthesia machine with ventilating circuit, monitors, ECG/ETCO ₂ and paO ₂ , noninvasive BP monitoring equipment for resuscitation, intubation, ventilation and suction.			

IX. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

GENERAL SURGERY

Note :1. Enter the actuals in the “Available” Column.

2. Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	7		
3	Assistant Professor	8		
4	Senior Resident	8		
5	Junior Resident	16		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Technicians /Technical Assistants	3		
2	Laboratory Attendants	4		
3	Store Keeper	1		
4	Steno Typist	1		
5	Record Clerks	2		

III. OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception room for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	4(2 Males& 2 Females)		
4	Case demonstration room	1 – Accommodating 15- 20 students		
5.	Dressing rooms	2 (1 for Male & 1 for Female)		
6.	OP Operation Theatre	1(Common for all Surgical OP Departments)		
7.	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION

No of Units: _____ Available No of Beds: _____

Sl.No.	Space	Required	Available	Remarks
1.	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors & Students duty room	20 sq.mt		
	Clinical Demonstration room (with Examination couch)	1 room – accommodating 30 students @ 1.2 sqm per student		
2.	Professor & HOD of the department	18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	1 room for every 4 JRs @ 15 sq.mt each room		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		
3.	Operation Theatre Unit			
	Each Operation Theatre Unit should comprise the following			
	Waiting room for patients	15 sq.mt		
	Pre-anaesthetic /preparation room	15 sq.mt (Minimum 4 beds)		
	Operation theatre	75 sq.mt (1 OT table)		
	Post-operative recovery room (minimum of 6 bed)	30 sq.mt		
	Soiled linen room	15 sq.mt		
	Instrument room	15 sq.mt		
	Sterilization room	15 sq.mt		
	Nurses rooms	20 sq.mt		
	Surgeon's rooms	20 sq.mt each (separate for Male & Female)		
	Anaesthetist's rooms	20 sq.mt each (separate for Male &Female)		
	Theatre Assistant's room	15 sq.mt		
Supportive staff room	15 sq.mt			

Store rooms	15 sq.mt		
Washing room for Surgeons & Assistants	10 sq.mt		
Students washing up & dressing up room	10 sq.mt		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3	No. of Major surgeries		
4	No. of Minor surgeries		
5	No. of Day Care procedures		
6	Speciality clinics (Add rows as required for each speciality clinic)		

VI. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI- Fill up the relevant columns

A.	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bed side Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			
C	Whether Assessment has been done as per new Norms of University – Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
Practicals			
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VII. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1.	Symposia (Hours)	
2.	Seminar (Hours)	
3.	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4.	No of Conferences attended by Faculty	
5.	No of Podium Presentations	
6.	No of Poster Presentations	
7.	No of Guest Lectures	
8.	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STC Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VIII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
(A)	OPD			
1	Digital/Electronic BP Apparatus, Weighing Machine, Stethoscope, Height scale	6 each		
2	X ray viewing box 4 in 1	6		
3	Proctoscope	10		
(B)	Minor O.T.	2		
4	Operation Theatre Table	2		
5	Operation Theatre Ceiling light	2		
6	Pedestal lights	4		
7	Electro-surgical cautery unit	4		
8	Suction	4		
9	Pulse oximeter	2		
10	Anesthesia Equipment	1 set		
11	Resuscitation kit	1		
12	Assorted surgical instrument for minor operation sets	12		

13	Autoclave	1		
(C)	Wards			
14	Digital/Electronic BP Apparatus, Stethoscope	32 each		
15	Weighing Machine, Height scale	16 each		
16	Proctoscope	16		
17	Non invasive Multi Para Monitors	8		
18	ECG machines	8		
(D)	Operation Theatre			
19	CC Camera for Student demonstration for OT	11		
20	Operation Theatre Table	11		
21	Operation Theatre Ceiling light	11		
22	Pedestal lights	11		
23	Electro-surgical cautery unit	16		
24	Suction machine	11		
25	Pulse oximeter	11		
26	Anesthesia Equipment (as per requirement of Dept)	11 sets		
27	General Sets including open Urological surgery (4 for each Operation Theatre)	44		
28	Pediatric surgical instrument set	2		
29	Burr hole set with electric craniotome	2		
30	Vascular set	2		
31	Diagnostic and Operative laparoscope including one High Definition with all accessories and hand instruments.	3		
32	Cystoscope & Resectoscope	1		
33	Flexible Video Colonoscope	1		
34	Flexible Video Side viewing Gastroduodenoscope for ERCP	1		
35	Flexible Video End viewing Oesophago-Gastroduodenoscope	1		

36	Flexible Video Sigmoidoscope	1		
37	Flexible Video Bronchoscope	1		
38	C-arm image intensifier	1		
39	Operative ultrasound	1		
40	Harmonic Scalpel	3		
41	Assorted Open & Laparoscopic Stapling devices	3 sets		
42	Multimedia Projector with Screen	3		
	Note: All the surgical wards should have wall mounted suction lines along with piped wall mounted central O ₂ lines on all beds. They should have resuscitation equipment like laryngoscope, all size endotracheal tubes, nasal and oral airways, Magill's forceps , LMA / PLMA of all sizes, Electrical suction apparatus, AED -1.			

IX. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					
II					
III					
IV					
V					
VI					
VII					
VIII					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

ORTHOPAEDICS

Note : 1. Enter the actuals in the “Available” Column

2. Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	3		
3	Assistant Professor	4		
4	Senior Resident	4		
5	Junior Resident	10		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Technicians /Technical Assistants	1		
2	Laboratory Attendants	1		
3	Store Keeper	1		
4	Steno Typist	1		
5	Record Clerks	1		

III. OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception room for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	4(2 males& 2 Females)		
4	Case demonstration room	1 -Accommodating 15- 20 students		
5	Dressing rooms	2(1 for male & 1 for female)		
6	OP Operation Theatre	1 (Common for all Surgical OP Departments)		
7	Plaster room	1		
8	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION

No of Units: _____ Available No of Beds: _____

Sl.No.	Space	Required	Available	Remarks
1.	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors & Students duty room	20 sq.mt		
	Clinical Demonstration room (with Examination couch)	1 room – accommodating 30 students @ 1.2 sqm per student		
2.	Professor & HOD of the department	18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	1 room for every 4 JRs @ 15 sq.mt each room		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		
3.	Operation Theatre Unit			
	Each Operation Theatre Unit should comprise the following			
	Waiting room for patients	15 sq.mt		
	Pre-anaesthetic /preparation room	15 sq.mt (Minimum 4 beds)		
	Operation theatre	75 sq.mt (1 OT table)		
	Post-operative recovery room (minimum of 6 bed)	30 sq.mt		
	Soiled linen room	15 sq.mt		
	Instrument room	15 sq.mt		
	Sterilization room	15 sq.mt		
	Nurses rooms	20 sq.mt		
	Surgeon's rooms	20 sq.mt each (separate for Male & Female)		
	Anaesthetist's rooms	20 sq.mt each (separate for Male &Female)		
	Theatre Assistant's room	15 sq.mt		
	Supportive staff room	15 sq.mt		
	Store rooms	15 sq.mt		
	Washing room for Surgeons & Assistants	10 sq.mt		
Students washing up & dressing up room	10 sq.mt			

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1.	Out patients		
2.	Inpatients		
3.	No. of Major surgeries		
4.	No. of Minor surgeries		
5.	No. of Day Care procedures		
6.	Speciality clinics (Add rows as required for each speciality clinic)		

VI. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI- Fill up the relevant column

A.	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bed side Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
	Any other teaching /training activities		
C	Whether Assessment has been done as per new Norms of the University –Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
		Practicals	
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VII. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	

	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STs Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VIII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
1	General instrumentation set for fracture reduction	10 sets		
2	Set for Hip Replacement	1		
3	Set for knee replacement	1		
4	Interlock nailing sets	2 each		
5	Specific fixation sets (Proximal Humerus, Distal humerus, Intertrochanter, proximal and distal tibia, pelvic fixation, pedicle screw, lateral mass screw and ACDF for cervical spine)	2		
6	Small Fragment and large fragment	5		
7	External Fixator	10		
8	Fracture reduction OT tables	2		
9	Simple OT tables	2		
10	Cautery machines	2		
11	Pneumatic drill and reamer	1		
12	Electrical drill and reamer set	2		
13	Laminar airflow system in OT (for OT - where joint replacement surgeries are carried out)	As mentioned		
14	C-Arm (Image Intensifier)	2		
15	Portable X-ray Machine	1		
16	Arthroscope	2		
17	Multimedia Projector	1		
18	Plaster room equipment (sets) with plastic table.	2		
19	Physiotherapy and occupational Therapy equipment sets	As required		
20	Movie Camera for demonstration of live operations	1		

	Note: All the orthopaedic wards should have wall mounted suction lines along with piped wall mounted central O ₂ lines on all beds. They should have resuscitation equipment like laryngoscope, all size endotracheal tubes, nasal and oral airways, Magill's forceps , LMA / PLMA of all sizes, Electrical suction apparatus, AED -1.			
	The OPD should have –			
21	Plaster tables	2		
22	Electric plaster cutter	4		
23	Reflex hammer	10		
24	Measure tape	20		
25	Goniometer	10		

IX. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					
II					
III					
IV					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

**M.B.B.S. DEGREE COURSE
TO GRANT LETTER OF CONSENT OF AFFILIATION /
PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL
AFFILIATION
250 ADMISSIONS
OTO RHINO LARYNGOLOGY**

Note :1. Enter the actuals in the “Available” Column

2.Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	1		
3	Assistant Professor	2		
4	Senior Resident	2		
5	Junior Resident	2		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Technicians /Technical Assistants	1		
2	Laboratory Attendants	1		
3	Store Keeper	1		
4	Steno Typist	1		
5	Record Clerks	1		
6	Speech Therapist	1		
7	Audiometry Technician	1		

III.OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception room for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	2(1 Male & 1 Female)		
4	Case demonstration room	1 - Accommodating 15- 20 students		
5	Dressing rooms	2 (1 for Male & 1 for Female)		
6	OP Operation Theatre	1(Common for all Surgical OP Departments)		
7	Sound Proof Audiometry room	1		
8	ENG laboratory	1		
9	Speech Therapy Laboratory	1		
10	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION:

No of Units: _____ Available No of Beds: _____

Sl.No.	Space	Required	Available	Remarks
1	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors & Students duty room	20 sq.mt		
	Clinical Demonstration room (with Examination couch)	1 room – accommodating 30 students @ 1.2 sqm per student		
2	Professor & HOD of the department	18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	1 room for every 4 JRs @ 15 sq.mt each room		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		
3	Operation Theatre Unit			
	Each Operation Theatre Unit should comprise the following			
	Waiting room for patients	15 sq.mt		
	Pre-anaesthetic /preparation room	15 sq.mt (Minimum 4 beds.		
	Operation theatre	75 sq.mt (1 OT table)		
	Post-operative recovery room (minimum of 6 bed)	30 sq.mt		
	Soiled linen room	15 sq.mt		
	Instrument room	15 sq.mt		
	Sterilization room	15 sq.mt		
	Nurses rooms	20 sq.mt		
	Surgeon's rooms	20 sq.mt each (separate for Male & Female)		
	Anaesthetist's rooms	20 sq.mt each (separate for Male & Female)		
	Theatre Assistant's room	15 sq.mt		
Supportive staff room	15 sq.mt			

Store rooms	15 sq.mt		
Washing room for Surgeons & Assistants	10 sq.mt		
Students washing up & dressing up room	10 sq.mt		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3	No. of Major surgeries		
4	No. of Minor surgeries		
5	No. of Day Care procedures		
6	Speciality clinics (Add rows as required for each speciality clinic)		

VI. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI -Fill up the relevant column

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bed side Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			
C	Whether Assessment has been done as per new Norms of the University –Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
Practicals			
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VII. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	

6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STC Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VIII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
(A)	OPD			
1	Sterilizer	1		
2	Cidex instrument sterilization tray	2		
3	Digital /Electronic BP Apparatus	1		
4	Stethoscope	2		
	X-ray view box in all OPD rooms 5 sets each consisting of :			
5	Thudicum / St.Clair Thomson Nasal Speculum different sizes	4		
6	Lac's Tongue depressor different sizes	4		
7	Laryngeal mirrors different sizes	4		
8	Nasopharyngeal mirrors different sizes	4		
9	Aural speculum different sizes	4		
10	Ear Suction different sizes	2		
11	Nasal Suction different sizes	2		
12	Suction apparatus	1		
13	Siegel's speculum	1		
14	Tuning fork (512 Hz)	1		
15	Tuning fork (256 Hz)	1		
16	Tuning fork (1024 Hz)	1		

17	Otoscope with halogen bulb, rechargeable battery and Single attachment	1		
18	Bayonet forceps	2		
19	Bulls lamp	1		
20	Head Mirror	1		
21	Head Light With LED/Halogen lamp	1		
22	Jobson Horne probe	2		
23	Instrument tray	1		
24	Kidney tray	2		
25	The OPDs should have Oto endoscope, Nasal endoscope, Laryngeal telescope with camera, monitor and light source for teaching purposes (1 Unit of the above may be placed either in Minor OT or Endoscopy room or in the OPD in the Consultant Chamber)	As mentioned		
26	Optional- One treatment unit may be placed in the Consultant Chamber in the OPD which will facilitate and replace the instruments required in that room for examination purposes and help in teaching clinical skills.	As mentioned		
(B)	Ward			
27	Four sets consisting of the instruments required in the OPD should be kept in the ward for teaching purposes and for examination time.	As mentioned		
28	One mobile spotlight, One Tracheostomy set should be placed in the ward.	As mentioned		
29	The ward side room/emergency treatment room should have a mobile spotlight.	As mentioned		
(C)	Major Operation Theatre.			
	The OTs should be equipped with the requisite equipment for anaesthesia, cautery machines, suction machines and general operative sets.			
	(a) Tonsillectomy and adenoidectomy set - 2 sets, each consisting of			
30	Biopod	1		
31	Boyle-Davis mouth gag with difference size blades	1		
32	Tonsil holding forceps	1		

33	Tonsil dissector and pillar retractor	1		
34	Waugh's tenaculum forceps: plain and tooth	2		
35	Tonsil snare	1		
36	Burkit artery forceps	1		
37	Wilson's double curved artery forceps	1		
38	Negus artery forceps	1		
39	Tonsil scissors	1		
40	Adenotome	1 (optional)		
41	Adenoid curette with and without cage	2		
42	Yankauer oropharyngeal suction (disposable)	1		
	(b) Set for nasal bone fracture			
43	Asch forceps	1		
44	Walsham forceps	1		
45	St.Vlair Thompson Nasal Speculum	1		
46	Killian Long bladed Nasal speculum	1		
	(c) Septoplasty set			
47	Nasal dressing forceps	1		
48	Knife handle	1		
49	Killian's nasal speculum	1		
50	Freer elevator	1		
51	Howarth elevator	1		
52	Cottle elevator	1		
53	Sickle knife	1		
54	Ballenger's swivel knife	1 (optional)		
55	Luc tissue cutting forceps	1		
56	Takahashi forceps	1		
57	Fish tail (bayonet shape) gouge	2		
58	Nasal mallet	1		

	(d) FESS set			
59	Rigid nasal endoscope 0 degree,4 mm and 2.7 mm size	1 each		
60	Rigid nasal endoscope 30 degree, 4 mm and 2.7 mm size	1 each		
61	Light source and light cable	1		
62	Endoscopic Camera with suitable display with recording & archiving facility. (with High Definition Camera)	1		
63	Sickle knife	1		
64	Retrograde punch	1		
65	Blakesley forceps – straight 1 and upturn	1		
66	Nasal suction cannula different sizes	4		
67	Double curved suction cannula different sizes	4		
68	Sinus probe and curette	1		
69	Lacrimal probes for endoscopic DCR (optional)	1		
70	General Fess Instruments	1		
	(e) Direct laryngoscopy set			
71	Anterior commissure laryngoscope for adult and pediatric sizes	2		
72	Laryngoscope for adult and pediatric sizes	2		
73	Negus laryngoscope	2 (optional)		
74	Light source	1		
75	Light cable	1		
76	Biopsy forceps	2		
77	Foreign body removal forceps	2		
78	Laryngeal suction	2		
	(g) Microlaryngoscopy set			
79	Kleinsasser's laryngoscope	2		
80	Fibreoptic lighting system	2		
81	Suspension system for Laryngoscope	2		
82	Microlaryngeal cup forceps	2		

83	Microlaryngeal Scissors	2		
	(h) Tympanoplasty set			
84	Graft knife	1		
85	Graft scissors	1		
86	Graft press	1		
87	Aural speculum	4		
88	Rosen first incision knife	1		
89	Curette	2		
90	Drum elevator	1		
91	Blunt elevator	1		
92	Sickle knife	1		
93	Ball probe	1		
94	Micro suction Cannula with thumb adaptor	4		
95	Ear granulation forceps straight, up turn and side turn	3		
96	Graft forceps	1		
	(i) Mastoidectomy set			
97	Mallet	2 (optional)		
98	Gouge (different sizes)	4 (optional)		
99	Knife handle	1		
100	Mosquito artery forceps	4		
101	Cat's paw retractor	2		
102	Endaural retractor/post aural retractor for right and left ear	2		
103	Electric drill (motor, hand piece and burrs)	2 sets		
104	Mastoid seeker	2		
105	Aditus seeker	2		
106	Malleus head nipper	2		
107	Suction cannula with adapter for thumb control	4		
108	Ear granulation forceps straight, up turn and side turn	3		

	(j) Stapedectomy set			
109	Pick-straight	2		
110	70 Angled	2		
111	Perforator	2		
112	Measuring rod	2		
113	Prosthesis crimper	2		
	(k) Oesophagoscopy set			
114	Oesophagoscopes sizes for different age group	3		
115	Light source and cable	1		
116	Biopsy forceps	3		
117	Foreign body removal forceps	3		
118	Suction cannula	3		
119	Oesophageal dilators	1 set		
	(l) Bronchoscopy set			
120	Bronchoscopes different sizes for different age groups	3		
121	Light source and cable	1		
122	Biopsy forceps	3		
123	Foreign body removal forceps	3		
124	Peanut forceps	3		
125	Suction cannula	3		
	(m) Tracheostomy set			
126	Needle holder	1		
127	Bard Parker knife handle	1		
128	Ribbon right angled retractors	2		
129	Curved arteries	4		
130	Straight arteries	1		
131	Cricoid hook	1		
132	Tracheal dilator	1		

	(n) Excision Biopsy Set			
133	Doyen mouth gag	1		
134	Jenin's mouth gag	1		
135	Knife handle	2		
136	Adson's tissue holding forceps toothed	2		
137	Adson's tissue holding forceps plain	2		
138	Mayo scissors different sizes	3		
139	Mosquito curved artery forceps	6		
140	Curved artery forceps	6		
141	Ellis tissue forceps	4		
142	Babcock tissue forceps	2		
143	Cat's paw retractors	2		
144	Right angle retractors	2		
145	Skin hook single	2		
146	Skin hooks double	2		
147	Needle holder different sizes	3		
148	Thread cutting scissors	1		
	Minor Operation Theatre			
	(a) Direct laryngoscope set			
149	Laryngoscope – Anterior Commissure	1		
150	Negus	1		
151	Lighting system	1		
152	Biopsy forceps	1		
153	Foreign body removal forceps	1		
	(b) Micro ear examination set	2		
154	Aural speculum	4		
155	Suction cannula	4		
156	Aural cup forceps	2		

	(c) Nasal packing set	2		
157	St Clair Thompson nasal speculum different sizes	4		
158	Nasal packing forceps	1		
159	Nasal suction cannula	4		
	(d) Nasal endoscopy trolley with 0 degree & 30 degree 4mm endoscope with light source, cable, monitor & camera	1		
	(e) Others			
160	Higginson syringe	2		
161	Sterilizer	As required		
162	Aural Syringe	As required		
163	Tracheostomy set	As required		
164	Intubation set	As required		
165	Bowls, kidney treys, towel clips, sponge holding forceps and Cheatle forceps	As required		
(E)	Miscellaneous Equipment			
166	Operating microscope for major Operation Theatre (with camera attachment & monitor for teaching and recording)	1		
167	Electrocautery Unit	1		
168	Spot Mobile Light	1		
169	Basic OT table	1		
170	Operating microscope for minor Operation Theatre	1		
171	Puretone audiometer	As required		
172	Brainstem evoked response audiometer with ASSR	As required		
173	OAE Impedance audiometer (with sound treated air-conditioned room for audiometry)	As required		
174	Multimedia Projector with Screen	1		
	Teaching models/simulators as a part of the college CAL lab to teach clinical skills and procedure to the students must be available			
(F)	Additional Equipment			

175	Flexible nasopharyngolaryngoscope	1		
176	Electronystagmograph(Optional)	1		
177	Brainstem evoked response audiometer	1		
178	Goggles, plastic apron, gloves for examination of patients with biohazard (HIV & AU +ve)	As required		

IX. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

**M.B.B.S. DEGREE COURSE
TO GRANT LETTER OF CONSENT OF AFFILIATION /
PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL
AFFILIATION
250 ADMISSIONS
OPHTHALMOLOGY**

Note :1. Enter the actuals in the “Available” Column

2.Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	1		
3	Assistant Professor	2		
4	Senior Resident	2		
5	Junior Resident	4		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Technicians /Technical Assistants	1		
2	Laboratory Attendants	1		
3	Store Keeper	1		
4	Steno Typist	1		
5	Record Clerks	1		
6	Optometrist	1		

III.OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception room for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	2 (1 Male & 1 Female)		
4	Case demonstration room	1 - Accommodating 15- 20 students		
5	Dressing rooms	2(1 for Male & 1 for Female)		
6	OP Operation Theatre	1(Common for all Surgical OP Departments)		
7	Refraction room	1		
8	Dark room	1		
9	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION

No of Units: _____ Available No of Beds: _____

Sl.No.	Space	Required	Available	Remarks
1	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors & Students duty room	20 sq.mt		
	Clinical Demonstration room(with Examination couch)	1 room – accommodating 30 students @ 1.2 sqm per student		
2	Professor & HOD of the department	18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	1 room for every 4 JRs @ 15 sq.mt each room		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		
3	Operation Theatre Unit			
	Each Operation Theatre Unit should comprise the following			
	Waiting room for patients	15 sq.mt		
	Pre-anaesthetic /preparation room	15 sq.mt (Minimum 4 beds)		
	Operation theatre	75 sq.mt (1 OT table)		
	Post-operative recovery room (minimum of 6 bed)	30 sq.mt		
	Soiled linen room	15 sq.mt		
	Instrument room	15 sq.mt		
	Sterilization room	15 sq.mt		
	Nurses rooms	20 sq.mt		
	Surgeon's rooms	20 sq.mt each (separate for Male &Female)		
	Anaesthetist's rooms	20 sq.mt each (separate for Male &Female)		
	Theatre Assistant's room	15 sq.mt		
Supportive staff room	15 sq.mt			

Store rooms	15 sq.mt		
Washing room for Surgeons & Assistants	10 sq.mt		
Students washing up & dressing up room	10 sq.mt		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3	No. of Major surgeries		
4	No. of Minor surgeries		
5	No. of Day Care procedures		
6.	Speciality clinics (Add rows as required for each speciality clinic)		

VI. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI – Fill up the relevant column.

A.	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bed side Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
AETCOM (Attitude, Ethics, Communication) sessions			
Any other teaching /training activities			
C	Whether Assessment has been done as per new Norms of the University –Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
Practicals			
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VII. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	

5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STs Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VIII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
(A)	O.P.D.			
1	Snellen Chart/Snellen drum with or without remote control	6		
2	Trial set with trial frame both for adult and children	6		
3	Automated Perimeter	2		
4	Color vision chart –Original Ishihara	4		
5	Near vision chart with different languages	6		
6	Torch	As required		
7	Ophthalmoscope (Direct)	6		
8	Streak Retinoscope	6		
9	Indirect Ophthalmoscope	4		
10	Slit lamp	4		
11	Applanation tonometer	4		
12	Keratometer	2		
13	Synoptophore	1		
14	Maddox Rod	1		
15	Maddox Wing	2		
16	Diplopia goggles	2		
17	Gonioscope	3		
18	Placido disc	2		

19	Prism Bar	2		
20	Schiotz's tonometer	4		
(B)	Major Operation Theatre			
21	Operating microscope with TV Unit with camera	2		
22	Cryo Unit	2		
23	Cataract set	10		
24	Glaucoma set	4		
25	DCT/ DCRR set	3		
26	Entropion set	4		
27	Enucleation set	6		
28	Evisceration set	2		
29	Squint set	4		
(C)	General Ophthalmic Equipment			
30	Operation Theatre Table	3		
31	Operation Theatre Light	3		
(C)	Minor Operation Theatre: Minor O.T. should have the equipment for the removal of the foreign body, sutures, and chalazion or sty.			
(D)	Wards:			
32	Slit lamp	2		
33	Snellen chart/Snellen drum with or without remote control	2		
34	Trial set with trial frame both for adult and children	2		
35	Near vision chart with different languages	2		
36	Torch	As required		
37	Ophthalmoscope	2		
38	Indirect Ophthalmoscope	2		
39	Multi media Projector with Screen	1		
	Note:			
	Wards should have wall mounted suction lines along with piped wall mounted central O2 lines on atleast 5 beds.			

Wards should have resuscitation equipment like laryngoscope, all size endotracheal tubes, nasal and oral airways, Magill's forceps, LMA / PLMA of all sizes, Electrical suction apparatus, AED -1.			
Operation theatres should have wall / dongle mounted suction lines along with piped wall / dongle mounted central gas (O2, NO2 lines).			
Operation theatres should have resuscitation equipment like Anesthesia machine and accessories like laryngoscope, all size endotracheal tubes, nasal and oral airways, Magill's forceps ,Mechanical ventilator - separate or with anesthesia machine, LMA /PLMA of all sizes, Electrical suction apparatus			

IX. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

OBSTETRICS & GYNAECOLOGY

Note :1. Enter the actuals in the “Available” Column

2. Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	4		
3	Assistant Professors (plus One Antenatal Medical Officer & One Maternity and Child Welfare Officer)	5+2		
4	Senior Residents	5		
5	Junior Residents	10		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Social Workers	2		
2	Technicians /Technical Assistants	2		
3	Laboratory Attendants	2		
4	Store Keeper	1		
5	Steno Typist	1		
6	Record Clerks	1		

III. OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception room for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	4		
4	Case demonstration room	1 - Accommodating 15- 20 students		
5	Dressing room	1		
6	Procedure room	1		
7	Ante natal clinic	1		
8	Fertility Clinic	1		
9	Family Welfare Clinic	1		
10	Cancer Screening Clinic	1		
11	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION

No of Units: _____ Available No of Beds: _____

Sl.No.	Space	Required	Available	Remarks
1	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors & Students duty room	20 sq.mt		
	Clinical Demonstration room (with Examination couch)	1 room – accommodating 30 students @ 1.2 sqm per student		
2	Professor & HOD of the department	18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	1 room for every 4 JRs @ 15 sq.mt each room		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		
3	Labour Room Complex			
	Obstetric casualty room	15 sq.mt		
	Preparation room	15 sq.mt		
	Labour room	100 sq.mt		
	Paediatric Resuscitation room	10 sq.mt		
	Post Partum Recovery room	75 sq.mt		
	Eclampsia room	75 sq.mt		
	Duty Obstetrician Room	20 sq.mt		
	Residents room	15 sq.mt		
	Nurses room	20 sq.mt		
	Attendants room	15 sq.mt		
	Instrument room	15 sq.mt		
	Sterilisation room	15 sq.mt		
	Store room	15 sq.mt		
	Washing room	105 sq.mt		
Dressing Up room	10 sq.mt			
Soiled Linen room	15 sq.mt			

4	Operation Theatre Unit			
	Each Operation Theatre Unit should comprise the following			
	Waiting room for patients	15 sq.mt		
	Pre-anaesthetic /preparation room	15 sq.mt (Minimum 4 beds)		
	Operation theatre	75 sq.mt (1 OT table)		
	Paediatric Resuscitation room	10 sq.mt		
	Post-operative recovery room (minimum of 6 bed)	30 sq.mt		
	Soiled linen room	15 sq.mt		
	Instrument room	15 sq.mt		
	Sterilization room	15 sq.mt		
	Nurses rooms	20 sq.mt		
	Surgeon's rooms	20 sq.mt each (separate for Male &Female)		
	Anaesthetist's rooms	20 sq.mt each (separate for Male &Female)		
	Theatre Assistant's room	15 sq.mt		
	Supportive staff room	15 sq.mt		
	Store rooms	15 sq.mt		
Washing room for Surgeons & Assistants	10 sq.mt			
Students washing up & dressing up room	10 sq.mt			

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3	Total No. of Deliveries		
4	No. of Normal Deliveries		
5	No. of Caesarean Sections		
6	No. of Family Welfare surgeries		
7	No. of Major Gynaecological surgeries		
8	No. of Minor Gynaecological surgeries		
9	No. of Day Care procedures		
10	Speciality clinics (Add rows as required for each speciality clinic)		

VI. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI – Fill up the relevant column

A	Curriculum as prescribed by MCI: Yes / No	
B	Methodology (Please give the No of sessions conducted last year)	
	Didactic Lectures	
	Practical Demonstrations	
	Bed side Clinics	
	SDL (Self Directed Learning) sessions	

	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
	Any other teaching /training activities		
C	Whether Assessment has been done as per new Norms of the University –Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
		Practicals	
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VII. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STS Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VIII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
(A)	General			
1	Speculums and retractors	150		
2	EA + ECC sets	20		
3	Cytology bottle	10		
4	Microscope	2		
5	MR Syringes	8		

6	Colposcope	1		
7	Cryo/electro cautery apparatus	2		
8	Simple fetal Doppler	3		
9	NST machine	3		
10	Stitch removal sets	10		
11	Dressing sets	12		
12	Ultrasound machine	2		
13	Weighing machine	3		
14	Height scale	2		
15	View box	1		
16	Digital/ Electronic Blood Pressure apparatus, measuring tapes, gloves, syringes, needles, torch	7		
17	Resuscitation tray (Laryngoscope, ET tube, Ambu bag, suction catheter)	3		
18	Suction machine	3		
19	Hysterosalphigogram Cannula	3		
20	PCT forceps	7		
21	Ayer's spatula	45		
(B)	Main Operation Theatre			
22	Abdominal Hysterectomy set (Artery forceps, scissors, scalpel, Allis's kelly's clamp, Babcock forceps, thumb forceps, Harington & Richardson retractors.)	4		
23	Vaginal Hysterectomy set	3		
24	Scalpel, scissors, metal catheter, Sim's, Speculum volsellum, Kelly's clamps, right angle retractor, arteries, Allis, uterine sound, bladder sound.	3		
25	Tuboplasty set	2		
26	Myomectomy instruments (Myoma screw, Boney's clamp)	1		
27	Diagnostic laparoscopy set	1		
28	Operating laparoscopy set including one with HD	2		

	with all accessories & hand instruments.			
29	Laparocator for tubal ligation	1		
30	Operative Hysteroscopy set	1		
31	Electronic Carbondioxide insuffator/ Insuffator basic unit	2		
32	Resectoscope	1		
33	Hysteromat	1		
34	Operative microscope	1		
35	Electrocautery	3		
(C)	Labour Room			
36	Delivery sets	25		
37	Digital/ Electronic B.P. Apparatus	4		
38	Weighing machine	2		
39	Fetal Doppler	2		
40	Cardiotocogram machine	3		
41	Portable ultrasound	1		
42	High suction machine	3		
43	Resuscitation tray	2		
(D)	Special Equipment			
44	Oxytocin infusion pumps	3		
45	Multichannel monitors	4		
(E)	Teaching Set			
46	Doll and Dummy	2		
47	Female Pelvis	2		
48	Gross specimens	15		
49	X-ray/US films	8		
50	View box	1		
51	Multimedia Projector with Screen	2		
52	Set of instruments for teaching purpose	1		

(F)	Minor Operation Theatre			
53	Cervical biopsy set	3		
54	MTP set	3		
55	D&C set	4		
56	IUCD insertion/removal set	7		
57	High suction machine	2		
58	Resuscitation tray	1		
59	E.B. set	4		
60	Operation Theatre table, Operation Theatre lights, Central O2 and suction	As required		
(G)	Maternity Operation Theatre			
61	Set for LSCS	15		
62	D&C set	4		
63	MTP set	4		
64	High suction machine	2		
65	Cervical exploration set	3		
66	Uterine packing forceps	4		
67	Abdominal hysterectomy set	2		
68	Diagnostic laparoscopy set	1		
69	Postpartum ligation	2		
70	Outlet forceps	2		
71	Low mid cavity forceps/Keill and forceps	1		
72	Vacuum Extractor and suction machine	2		
73	Resuscitation tray	2		
74	Infusion Pump	2		
75	EB set	3		
76	Laparocator for tubal ligation	1		
77	Operation Theatre table, Operation Theatre lights, Central O2 and suction	As required		

(H)	Wards			
78	Blood Pressure Apparatus (Digital/Electronic)	5		
79	Weighing machine	2		
80	Height scale	2		
81	Speculum and retractors	50		
82	Glucometer	2		
83	Microscope	2		
84	Suture removal sets	10		
85	Dressing sets	10		
86	Ultrasound	1		
87	Cutdown sets	1		
88	CTG machine	2		
89	Suction machine	2		
90	Resuscitation tray	3		
91	X ray View box	1		
92	Central O2 and suction	As required		
(I)	Special Equipment			
93	Ultrasound machine with Doppler/Vaginal probe/facilities for Interventional procedure	1		
94	Oxytocin infusion pumps	3		
95	Multichannel Monitor with ECG, BP, HR, Pulse oximeter for high risk pregnant patients (eclampsia, heart diseases etc.)	4		
96	Fetal Monitor for Antepartum Surveillance	3		
97	Multimedia Projector with Screen	3		

IX. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					
II					
III					
IV					
V					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

ANAESTHESIOLOGY

Note :I. Enter the actuals in the “Available” Column

I. TEACHING FACULTY

Sl.No.	Faculties	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	4		
3	Assistant Professor	6		
4	Senior Resident	4		
5	Junior Resident	7		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Technicians /Technical Assistants	8		
2	Store Keeper	1		
3	Steno Typist	1		
4	Record Clerks	1		

III. OUTPATIENT SECTION – PAIN & PRE ANAESTHETIC CLINIC

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception room for patients and attendants	2 (1 each for Pain clinic & pre Anaesthetic clinic)		
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	2(1 each for Pain clinic & pre Anaesthetic clinic)		

IV. INPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Post Anaesthesia Care Unit (PACU)	To accommodate 10 patients		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors room	20 sq.mt		

2	Professor & HOD of the department	18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		
3	Clinical Demonstration Room	30 sq.mt		
4	Department Library cum Seminar room	30 sq.mt with seating capacity of 50 students		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients in Pain clinic		
2	No. of Pre Anaesthetic Assessments		
3	Inpatients		
4	No. of Caesereans		
5	No. of Major surgeries		
6	No. of Minor surgeries		
7	No. of Day Care procedures		

VI. COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI -(Fill up the relevant columns)

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bed side Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
C	Any other teaching /training activities		
	Whether Assessment has been done as per new Norms of University – Yes/ No		
	No. of formative assessments for class room learning		
D	No. of internal assessments	Theory	
		Practicals	
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VII. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STS Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VIII.EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
(A)	OPD Anesthesia Clinic			
1	Patient examination table	3		
2	Blood Pressure Instrument (Non-invasive)	3		
3	Height Measurement Scale	3		
4	Weighing machine	3		
(B)	Operation Theatre			
5	Anesthesia machine and accessories like laryngoscope, all size endotracheal tubes, nasal and oral airways, Magill's forceps,	One set for EACH operation table		
6	Multipara monitor- with P, NIBP, ECG facility, SpO2	One set for each operation table		
7	Electrical Suction apparatus	One set for each operation table		
8	LMA / PLMA of all sizes	One set for each operation table		
9	Spinal epidural set	One set for each operation table		

10	EtCO2 monitor	One for 5 operation Tables		
11	Defibrillator	One for 5 operation tables		
12	Mechanical ventilator Separate or with anesthesia machine	One for 5 operation Tables		
13	Fibre optic bronchoscope	1		
14	USG machine (Desirable)	1		
15	PNS (Desirable)	1		
16	Resuscitation equipment (CPR)- Ambu bag with face mask	3 sets		
17	a) Adult Manikin	3		
18	b) Pediatric Manikin	3		
19	Multimedia Projector with screen	2		
20	Computer with Printer & Scanner	2		
21	Photocopier	1		
22	High definition TV	1		
(C)	Postoperative Recovery Room			
23	Oxygen therapy unit	10		
24	Blood Pressure Monitor (digital/Electronic)	10		
25	Pulse oximeter	10		
26	E.C.G. Monitor	10		
27	Suction Machine	10		
28	Provision for resuscitation equipment and CPR Algorithms	1		
29	Airway crash cart	1		
30	ABG machine (Optional)	1		
31	Side lab for emergency investigations (Optional)	1		
32	TOF monitor (PNS) (Optional)	1		
(D)	Pain Clinic			

33	Radio frequency ablation machine	3		
34	Fluoroscopy machine (e-ARM)(may be shared with other department)	2		
35	Ultrasound machine	2		
36	Patients controlled analgesia system (portable)	3		
37	Styleted Epidural catheter	15		
38	Rac's catheters	As required		
39	Intrathecal infusion pumps	As required		
40	Pain assessment chart	5		
41	OT Table fluoroscopy compatible	3		
42	Nerve locator	1		
43	Computer	3		
44	Anodyne Machine (Optional) (for diabetic foot care)	3		
45	Transcutaneous Electric Nerve Stimulating Machine (optional)	3		
46	Anesthetic machine with resuscitation equipment	3		
47	Crash cart	3		
48	Monitors for vital signs (NIBP, P.R, ECG, SPO2, Temperature, R.R)	3		
49	Nerve stimulator	3		
50	18 G epidural needle	5		
51	Multimedia Projector with screen	1		

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE
TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL
AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION
250 ADMISSIONS
RADIO DIAGNOSIS

Note :1. Enter the actuals in the “Available” Column

2. All staff shall be covered by Personal Monitoring System of BARC

3. All Diagnostic Imaging Systems should have AERB certificates

4. PNDD certificate for relevant equipments is mandatory

I. TEACHING FACULTY

Sl.No.	Faculties	Required	Available	Remarks
1	Professor	1		
2	Assoc. Prof	2		
3	Asst. Prof.	2		
4	Senior Residents	3		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Radiographic Technicians	8		
2	Dark Room Assistants	4		
3	Stenographer	1		
4	Storekeeper	1		
5	Record Clerks	1		

III. INPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting Room for patients	40 sq.mt		
	Room for 300 mA, 600 mA, 800 mA X ray	36 sq.mt for every unit		
	IITV system, Fluoroscopy system	15 sq.mt		
	Ultrasound room	15 sq.mt		
	Room for 60 mA & 100 mA mobile X Ray system	15 sq.mt each		
	CT scan system(There shall be 3 rooms- Examination room, Control room & Computer room)	80 sq.mt Required from 2nd renewal		
	MRI	As per standard specifications		

2	Professor & HOD of the department	18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		
3	Museum	25 sq.mt		
4	Store room	15 sq.mt		
5	Clinical Demonstration room	30 sq.mt		

IV. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	No. of X Rays		
2	No. of Contrast X Rays		
3	No. of Fluoroscopy procedures		
4	No of USG		
5	No of Doppler studies		
6	No. of USG guided Biopsies		
7	No. of CT scans		
8	No. of CT guided biopsies		
9	No. of MRI scans (where applicable)		
10	Any other		

V.COMPETENCY BASED CURRICULUM AS PRESCRIBED BY MCI- Fill up the relevant columns

A	Curriculum as prescribed by MCI: Yes / No		
B	Methodology (Please give the No of sessions conducted last year)		
	Didactic Lectures		
	Practical Demonstrations		
	Bedside Clinics		
	SDL (Self Directed Learning) sessions		
	Integrated Teaching sessions	Horizontal	
		Vertical	
	AETCOM (Attitude, Ethics, Communication) sessions		
Any other teaching /training activities			

C	Whether Assessment has been done as per new University Norms –Yes/ No		
	No. of formative assessments for class room learning		
	No. of internal assessments	Theory	
		Clinicals	
D	Examination performance		
	Total Number of students Appeared for Univ. Examination in Last Academic Year		
	Pass Percentage		

VI. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STS Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
1	Static X-ray units (Direct digital/CR)	As per annexures I-IV		
2	Fluroscopy facilities	Available		
3	Mobile X-ray units \geq 60Ma	As per annexures I-IV		
4	Ultrasonography equipment with color doppler	As per annexures I-IV		
5	CT scan machine (\geq 16 slice)	1		
6	MRI (desirable for annual intake of 150 or less; mandatory for annual intakes of 200 and above)	1		

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

DENTISTRY

Note : 1. Enter the actuals in the "Available" Column.

2. Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	1		
3	Assistant Professor	1		
4	Senior Resident	1		
5	Junior Resident	3		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Dental Technicians	4		
2	Store Keeper cum clerk	1		

III. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

RADIO-THERAPY (OPTIONAL)

Note : 1. Enter the actuals in the “Available” Column.

2. Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	1		
3	Assistant Professor	2		
4	Senior Resident	3		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Physicist	1		
2	Radiotherapy Technicians (1 per treatment unit)	2		
3	Dark Room Assistant	1		
4	Stenographer	1		
5	Storekeeper	1		
6	Record Clerk	2		

III. OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception space for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	2 (1 Male & 1 Female)		
4	Case demonstration room	1- Accommodating 15- 20 students		
5	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION

No of Units: _____ Available No of Beds : _____

Sl.No.	Space	Required	Available	Remarks
1	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors & Students duty room	20 sq.mt		
	Clinical Demonstration Room (with examination couch)	1 room – accommodating 30 students @ 1.2 sqm per student		
	Teletherapy Unit	100 sq.mt. area		
	Intracavitary Treatment Room	50 sq.mt. area		
	Interstitial , Endocavitary, Surface Mould Therapy room	50 sq.mt area		
	Planning Room	50 sq.mt area		
	Rooms for metalling treatment planning equipments, mould room	50 sq.mt area		
	Record Room	100 sq.mt area		
	Medical Physics Laboratory	50 sq.mt. area		
Day care ward for short Chemotherapy/Radiotherapy procedures etc.,	70 sq.mt.			
2	Professor &HOD of the department	1 room -18 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	-		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3	No. of Procedures		
4	Speciality clinics (Add rows as required for each speciality clinic)		

VI. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STs Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
A	General			
1	Examination Table	4		
2	ENT examination set up	2		
3	Gynae./pelvic examination tables	2		
B	Treatment planning and mould room including			
4	Computerised treatment planning system	2		
5	Simulator	1		
6	Immobilization cast making system	2		
C	Brachytherapy setup			
7	Manual after loading intercavity system (sets)	2		
8	Manual after loading Interstitial / surface mould system (sets)	1		

D	Teletherapy set-up			
9	Isocentrically mounted	2		
10	Rotational Telecobalt			
11	Unit minimum 80cm SSD			
E	Radiation Protection and Dosimetry set-up			
12	Secondary standard dosimeter with ionization chamber	2		
13	Survey meter	2		
14	Area/Zone monitors (by BARC) as per the number of staff members in the department	4		
F	Radiotherapy Department			
15	Dual Photon energy linear accelerator with electrons and multileafcollimeter	1		
16	Remote controlled intracavitary system	1		
17	Remote controlled interstitial system	1		
18	CT. Sim 3D treatment	1		
19	Planning System			
20	Isodoseplotte (Automatic)	1		
21	Customised shielding	1		
22	Block making system			
23	Customised compensator making system	1		
24	Computerised Dosimetry system	1		
25	Thermoluminiscentdosimetry system	1		
26	Intra operation Radiotherapy and stereotactic radiotherapy set up along with linear accelerator (multi leaf)	1		
	Note: Normally one teletherapy unit should be provided for every 1000 new cancer cases. All radiation therapy equipments (tele/Brachy) should be BARC type approved with BARC Sanctioned layout/installation plan.			

VIII. UNIT COMPLEMENT SHEET

Unit	Professor	Asso.Prof.	Asst.Prof.	Sr. Resident	Jr. Resident
I					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

PHYSICAL MEDICINE AND REHABILITATION

Note : 1. Enter the actuals in the “Available” Column.

2. Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	1		
3	Assistant Professor	1		
4	Senior Resident	2		
5	Junior Resident	2		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Physiotherapists	2		
2	Occupational Therapists	2		
3	Speech Therapist	1		
4	Prosthetic and Orthotic Technicians	2		
5	Workshop Workers	6		
6	Clinical Psychologist	1		
7	Medico-social Worker	1		
8	Public Health Nurse/Rehabilitation Nurse	1		
9	Vocational Counsellor	1		
10	Multi-rehabilitation Workers(MRW)/Technician/Therapist	4		
11	Stenographer	1		
12	Record Clerk	1		
13	Store Keeper	1		

III. OUTPATIENT SECTION

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception space for patients and attendants			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	2 (1 Male & 1 Female)		
4	Case demonstration room	1 - Accommodating 15- 20 students		
5	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION

No of Units: _____ Available No of Beds : _____

Sl.No.	Space	Required	Available	Remarks
1	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Ward pantry	15 sq.mt		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors duty room	20 sq.mt		
	Clinical Demonstration Room (with examination couch)	1 room- accommodating 30 students @ 1.2 sqm per student		
2	Professor &HOD of the department	1 room -15 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Junior Residents	1 room for every 4 JRs @ 15 sq.mt each room		
	Therapists/ Counsellors/Clinical Psychologists	1 room @ 20 Sq m		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3	No. of Procedures		
4	Speciality clinics (Add rows as required for each speciality clinic)		

VI. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STC Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
1	Rehabilitation Diagnosis and treatment equipments including exercise set-uos			
2	Remedial and recreational setup			
3	Electrotherapy equipments			
4	Prosthetic-Orthotic Workshop equipments			

VIII. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

EMERGENCY MEDICINE

Note : 1. Enter the actuals in the “Available” Column.

2. Attach the Unit complement sheet with the signature of the faculty

I. TEACHING FACULTY

Sl.No.	Faculty	Required	Available	Remarks
1	Professor	1		
2	Associate Professor	1		
3	Assistant Professor	1		
4	Senior Resident	9		

II. NON-TEACHING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Technicians	4		
2	Laboratory Attendants	2		
3	ECG Technician	1		
4	Stenographer	1		
5	Record Clerk	1		
6	Store Keeper	1		
7	Class IV Workers	12		

III. CASUALTY AREA

Sl.No.	Space	Required	Available	Remarks
1	Waiting / reception space for patients and attendants			
	Triage Area			
2	Enquiry and record room	1		
3	Examination rooms (cubicles)	2 (1 Male & 1 Female)		
4	Case demonstration room	1 - Accommodating 15- 20 students		
5	Seminar room for students	Should be equipped with furniture and AV aids		

IV. INPATIENT SECTION

No of Units: _____ Available No of Beds : _____

Sl.No.	Space	Required	Available	Remarks
1	General Ward	Shall not exceed 30 patients (distance between 2 beds shall not be less than 1.5m.)		
	Nurses duty room/ nursing station	20 sq.mt		
	Examination & Treatment room	15 sq.mt		
	Decontamination & Isolation room	To be available		
	Store room for linen & other equipments	15 sq.mt		
	Resident Doctors room	20 sq.mt		
	Clinical Demonstration Room (with examination couch)	1 room- accommodating 30 students @ 1.2 sqm per student		
2	Operation Theatre Unit			
	Each Operation Theatre Unit should comprise the following			
	Waiting room for patients	15 sq.mt		
	Pre-anaesthetic /preparation room	15 sq.mt (Minimum 4 beds)		
	Operation theatre	75 sq.mt (1 OT table)		
	Paediatric Resuscitation room	10 sq.mt		
	Post-operative recovery room (minimum of 6 bed)	30 sq.mt		
	Soiled linen room	15 sq.mt		
	Instrument room	15 sq.mt		
	Sterilization room	15 sq.mt		
	Nurses rooms	20 sq.mt		
	Surgeon's rooms	20 sq.mt each (separate for Male &Female)		
	Anaesthetist's rooms	20 sq.mt each (separate for Male &Female)		
	Theatre Assistant's room	15 sq.mt		
	Supportive staff room	15 sq.mt		
	Store rooms	15 sq.mt		
	Washing room for Surgeons & Assistants	10 sq.mt		
	Students washing up & dressing up room	10 sq.mt		
3	Plaster room	1		

4	Professor &HOD of the department	1 room -15 sq.mt		
	Associate Professor	1 room for each Associate Professor @15 sq.mt each room		
	Assistant Professor	1 room for every Assistant professor @10 sq.mt each room		
	Senior Residents	1 room for every 2 SRs @ 15 sq.mt. area each room		
	Department office cum clerical room	1 room - 12 sq.mt		
	Working accommodation for non teaching staff	1 room - 12 sq.mt		

V. SERVICES (Numbers to be given for the previous 12 months)

Sl.No.	Item	Previous Calendar Year	On the day of Inspection
1	Out patients		
2	Inpatients		
3	No. of Major Surgeries		
4	No of Minor Surgeries		
5	No of Procedures		

VI. ACADEMIC AND RESEARCH ACTIVITIES (in the previous academic year)

1	Symposia (Hours)	
2	Seminar (Hours)	
3	CMEs Conducted (whether credit points from University/Tamil Nadu Medical Council is obtained)	
4	No of Conferences attended by Faculty	
5	No of Podium Presentations	
6	No of Poster Presentations	
7	No of Guest Lectures	
8	Research	
	No of Publications in Indexed Journals	
	No of Projects sponsored by National Agencies / State Agencies	
	No of Ongoing Projects participated by MBBS students	
	No of ICMR-STs Project approvals received by MBBS students	
	State whether any innovations in teaching & research are implemented / created in the Department	

VII. EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
1.	ICU beds (should have facilities for propping up the patient along with railings and wheels)	06		
2.	Emergency trolley-cum-beds (Should have facilities for propping up the patient along with railings and wheels)	24		
3.	Central oxygen and suction points	All beds/bed-cum-trolleys		
4.	Cardiac monitors (with EtCO ₂ facility) with appropriate accessories for all age groups- including neonates, infants, children, adolescents and adults	For all ICU and "Red" beds		
5.	Cardiac monitors (for NIBP, Oxygen saturation and heart rate): (atleast 2 should have additional pulse oximeter probes and Blood pressure cuffs for neonates, infants, children and adolescents)	For all "Yellow" beds		
6.	Pulse oximeter with probes for all age groups including neonates, infants, children and adolescents	02		
7.	Defibrillator with external pacer (with additional attachments/ paddles for pediatric age group)	One for ICU and one for "Red" area		
8.	ECG machine (12 lead)	02		
9.	ICU ventilators (should be universal ventilators with facility to ventilate neonates and children also)	For each ICU and "Red" area beds		
10.	Transport ventilators (with facility of deliver tidal volume as low as 50 mL and have pressure control mode)	02		
11.	HHHFNC (heated humidified high-flow nasal cannula) with circuits and interfaces for all age groups (neonates, infants, children, adolescents and adults)	02		
12.	Trolleys/Fowler beds	As per total number of beds/trolleys plus additional trolleys for receiving patients (10% of total patient attendance Emergency Medicine)		
13.	Infusion pumps	2 per ICU bed and "Red" beds; one per "Yellow" bed		
14.	Portable ultrasound with multiple probes including ECHO probe (including probes for pediatric/ infant evaluation)	02		
15.	Portable X-ray unit	01		

16.	Resuscitation cart	One for ICU and one for the "Red" area		
17.	Artificial self-inflating breathing bag	Four sets (adult, pediatric, infant and neonatal) with Face masks – Of all sizes		
18.	Laryngoscope with all sized blades (straight and curved) including sizes for neonates, infants and children	Four sets		
19.	Point-of-care laboratory for quantitative estimation of cardiac enzymes, ABG and electrolytes	Atleast one		
20.	Oxygen cylinders	04		
21.	Portable suction machines	04		
22.	Ultrasonic nebulizers	04		
23.	Spine boards with slings and scotch tape of all sizes	02		
24.	Splints for all types of fractures	As required		
25.	Basic equipment for suturing and wound care	As required		
26.	Glucometer	02		
27.	ACLS, BLS and Airways mannequins (child and adult)	01 each		
28.	Suturing mannequin	01		
29.	Infant radiant warmer with bassinet	02		
30.	Blood and Fluid warmer	01		
31.	Electric Warming blanket	01		
32.	Rapid autoclave machine	01		
33.	Labor cot	01		

VIII. UNIT COMPLEMENT SHEET

Unit	Professor	Asso. Prof.	Asst. Prof.	Sr. Resident	Jr. Resident
I					

Signature of the HOD

Signature of the Dean / Principal

University Inspection Team

Signature of the Member

Signature of the Member

Signature of the Convenor

M.B.B.S. DEGREE COURSE

TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION

250 ADMISSIONS

PART – IV

ANCILLARY SERVICES

I. NURSING STAFF

Sl.No.	Staff	Required	Available	Remarks
1	Nursing Superintendent	1		
2	Deputy Nursing Superintendent	8		
3	Assistant Nursing Superintendent	18		
4	Nursing Sisters	75		
5	Staff Nurses	450		
	TOTAL	552		

RECOMMENDED DISTRIBUTION OF NURSING STAFF

INPATIENT DEPARTMENTS

	Staff Nurse	Sister	Department Senior/ANS
Medical Ward.	1:3	1:25	Each Shift 1 For 3-4 wards
Surgical Ward	1:3	1:25	” -do-
Orthopaedic ward	1:3	1:25	” -do-
Paediatric ward	1:3	1:25	” -do-
Gynaecology ward	1:3	1:25	” -do-
Maternity ward	1:3	1:25	” -do-
(Including new borns)			
Intensive Care Unit (24Hrs.)	1:1	1 each shift	1 Departmental Sister/ ANS for 3-4 units
Coronary Care Unit (24Hrs.)	1:1	1 each shift	
Special wards Eye, ENT etc. (24 hrs.)	1:1	1 each shift	

Operation Theatre	3 for 24 hrs per table 1 each shift	1 Departmental sister/ANS for 4-5 Operation theatres, 1 Dept. Sister/ANS for emergency casualty etc.
Casualty and Emergency unit	2-3 Staff Nurse 1 each shift depending on the No of beds	

OUT PATIENT DEPARTMENTS

	Department	Required
a.	Minor Operation Theatre	1 Staff Nurse for every 13 Patients
b.	Injection Room	1 Staff Nurse for every 86patients
c.	Surgical OP	1 Staff Nurse for every 120patients
d.	Medical OP	1 Staff Nurse for every 140patients
e.	Gynaecology OP	1 Staff Nurse for every 35patients
f.	Paediatric OP	1 Staff Nurse for every 85patients
g.	Orthopaedic OP	1 Staff Nurse for every 120patients
h.	Dental OP	1 Staff Nurse for every 120patients
i.	ENT OP	1 Staff Nurse for every 120patients
j.	Ophthalmology OP	1 Staff Nurse for every 86patients
k.	Dermatology OP	1 Staff Nurse for every 100patients

II. PHARMACY

Sl.No.	Name of the Items	Available	Remarks
1	Pharmacist (B.Pharmacy /D.Pharma)		
2	Other Dispensing Staff		
3	Drug and Poison information Services		
4	Pharmacopoeias/National Formularies & important text books & journals should be available in central library		

EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
1	Refrigerators	3		
2	Tables	10		
3	Chairs	15		
4	Dispensing Tables (2x8ft)	5		
5	Computers(Depending on the need)	5		
6	Computer Chairs	5		
7	File Cabinets	2		
8	Text Book Racks	2		
9	Computer Tables	2		
10	Telephone Facilites	5		
11	Printing Facilities			
12	Internet Facilities(high speed)			

III. BLOOD BANK

Sl.No.	Name of the Staff	Required	Available	Remarks
1	Professor / Reader	1		
2	Lecturer	1		
3	Technicians	6		
4	Laboratory Attendants	6		
5	Store Keepers	6		
6	Record Clerks	2		

SPACE

Sl.No.	Space	Required	Available	Remarks
1	Registration and Medical Examination room and Selection of Donors room with suitable furniture and facilities.	100 sq.mt.		
2	Blood collection room			
3	Room for laboratory for blood group serology			
4	Room for laboratory for transmissible disease like Hepatitis, Syphillis, Malaria, HIV antibodies, etc.,			
5	Sterilization and Washing room			
6	Refreshment room			
7	Stores and record room Equipment and accessories etc., shall be provided as prescribed Part XII-B in Schedule F to the Drugs and Cosmetics Rules, 1945 amended from time to time.			

EQUIPMENTS

Sl No.	Name of the Items	Available	Remarks
1	Donor Couches		
2	Donors Weighing balance		
3	Hemoglobinometer		
4	Sphygmomanometer		
5	Stethoscope		
6	Blood mixer and shaker		
7	Tube Stripper		
8	Di- Electric tube sealer		
9	Needle Destroyer		
10	Oxygen Cylinder		
11	Refrigerated Centrifuges		
12	Double Pan Balance		
13	Plasma Expresser(Manual)		
14	Plasma Expresser (Automated)		
15	Blood bank Refrigerator		
16	40 Deg.C Deep Freezers		

17	80 Deg.C Deep Freezers		
18	Platelet Agitator & Incubator		
19	PH meter		
20	Cell Counter		
21	Coagulometer		
22	Sterile Connecting Devices		
23	Laminar Air – Flow bench		
24	Walk-in-Cooler(Cold Room)		
25	Leuco-reduction device		
26	Blood Irradiator		
27	Cell separators(Aphaeresis machine)		
28	Automated Cell grouping system		
29	Equipment for Gel Technology		
30	Table top centrifuge		
31	Serological Water Bath		
32	Binocular Microscope		
33	Di incubator		
34	Automatic Cell Washer		
35	Digital Analytical Balance		
36	Elisa Washer		
37	Micro Plate Centrifuge		
38	Elisa Reader(Plate Reader)		
39	Fully Automated Elisa System		
40	VDRL Shaker		
41	Autoclave		
42	Distill Water Still		
43	Air-Conditioner(1/1.5/2 tonnes)		
44	Generator (5KVA/30KVA)		
45	Ultrasonic Cleaner		
46	TV		
47	VCR / DVD		
48	Music System		
49	OHP Projector		
50	Slide Projector		
51	Computer Network		
52	Transportation Vans		
53	Blood Mobile Vans		

IV. MEDICAL EDUCATION UNIT

Sl.No.	Name of the Staff	Required	Available	Remarks
1	Officer In-charge (Principal / Dean)	1		
2.	Coordinator(Head of a department nominated by Principal/Dean)	1		
3.	College faculty on part-time basis	8		
4.	Stenographer	1		
5.	Computer Operator	1		
6.	Technicians in Audio-Visual Aids, Photography and Artist	2		

EQUIPMENTS

Sl.No.	Name of the Items	Required	Available	Remarks
1	Multimedia Projector	1		
2	Projection Screen	1		
3	Computer with printer and scanner	2		
4	Video Camera	1		
5	Television	1		
6	Blackboard	2		
7	Photocopier	1		
8	Flip Charts with accessories	2		
9	Soft Board	2		
10	White Board with accessories	2		
11	Laptop	1		
12	Dedicated Internet facility			
13	Public Address system with wireless collar and hand microphones	1		
14	Cupboards and display cabinets for books	As required		
15	Books and Journals	As required		

V. CENTRAL LIBRARY

Sl.No.	Name of the Staff	Required	Available	Remarks
1	Librarian with degree in Library science	1		
2	Assistant Librarian	2		
3	Library Assistants	4		
4	Support Staff	As required		

VI. SKILL LAB

MODELS/MANNEQUINS

Sl.No.	Item	Required	Available	Remarks
1	Various injections (IM,IV, SC etc.,)	5		
2	Catheter Insertion	4		
3	Skin Suturing	5		
4	Normal Delivery+Pelvic Trainers	4		

5	CPR- (Adult + Paediatric)	3 + 1		
6	Tracheal Intubation	4		
7	Breast Examination Trainer	2		
8	Whole Body Mannequins	(Optional)		

SPACE

Sl.No.	Space	Required	Available	Remarks
1	Patient examination rooms Equipped with facility for video recording and review	4 (Preferably 8)		
2	Room for demonstration of skills for small group	1		
3	Room for review or debriefing	1		
4	Cubicles of appropriate size for practicing skills individually or in groups	As required		
5	Adequate storage space for storage of mannequins and/or other equipments	As required		
6	Room for faculty co-ordinator and for support staff	As required		

VII. CENTRAL STERILIZATION SERVICES DEPARTMENT

Sl.No.	Name of the Staff	Required	Available	Remarks
1	Matron	1		
2	Staff Nurses	4		
3	Technical Assistants	8		
4	Technicians	8		
5	Ward Boys	8		
6	Sweepers	4		

EQUIPMENTS

Sl.No.	Name of the Item	Available	Remarks
1	Separate Entry & Exit points		
2	Horizontal Autoclaves		
3	Ultrasonic Flash Autoclaves		
4	Plasma Sterilisers		
5	Ethylene Oxide Sterilizer & Packing Unit		
6	Sterile bins & Sterilisation indicators		
7	Up to date Registers		

VIII. MODERN LAUNDRY

Sl.No.	Name of the Staff	Required	Available	Remarks
1	Supervisors	2		
2	Dhobi/Washerman/Women	12		
3	Packer	12		

EQUIPMENTS

Sl.No.	Name of the Item	Available	Remarks
1	Bulk washing machine		
2	Hydro-extractor		
3	Flat rolling machine		

IX. CENTRAL RECORD SECTION

Sl.No.	Name of the Staff	Required	Available	Remarks
1	Medical Record Officer	1		
2	Statistician	1		
3	Coding Clerks	4		
4	Record Clerks	6		
5	Draftaries	2		
6	Peons	2		
7	Steno Typist	1		

Sl.No.	Item	Available	Remarks
1	Whether ICD 10 classification followed		
2	Whether all records (IP & OP)are computerized		

X. CENTRAL AUDIOVISUAL UNIT

Sl.No.	Name of the Staff	Required	Available	Remarks
1	Audiovisual Technician	3		
2	Attendant	2		

XI. CENTRAL ANIMAL HOUSE (Only for Colleges having PG Training in Pharmacology)

Sl.No.	Name of the Staff	Required	Available	Remarks
1	Veterinary Officer	1		
2	Animal Attendants	2		
3	Technicians for animal operation room	1		
4	Sweepers	2		

Sl.No.	Item	Available	Remarks
1	Whether required license is available?		
2	Animal Hold area		

XII. CENTRAL WORKSHOP

Sl.No.	Name of the Staff	Required	Available	Remarks
1	Superintendent – who shall be a qualified engineer	1		
2	Senior Technicians (Mechanical, Electrical, Electronic , Refrigeration)	4		
3	Junior Technicians	2		
4	Carpenter	1		
5	Blacksmith	1		
6	Attendants	4		

M.B.B.S. DEGREE COURSE
TO GRANT LETTER OF CONSENT OF AFFILIATION / PROVISIONAL
AFFILIATION/ CONTINUANCE OF PROVISIONAL AFFILIATION
250 ADMISSIONS
MANDATORY DOCUMENTS

Sl.No.	Name of the Documents	Available	Remarks
1	Building Stability Certificate		
2	Blood Bank License		
3	Fire Safety License		
4	Lift License		
5	TNPCB License		
6	MOU for Hospital Biomedical Waste Management		
7	Registration Certificate under Tamil Nadu Clinical Establishment Act		
8	Government Order – Anatomy act to handle cadavers for dissection purposes		
9	MOU / Order for affiliation of UHTC to the college		
10	MOU/ Order for affiliation of RHTC to the college		
11	Government Order to conduct Autopsies		
12	AERB Certificate		
13	PNDT Certificate for every equipment		
14	Constitution of Pharmaco Vigilance Committee		
15	Constitution of Anti Ragging Committee		
16	Constitution of Gender Harassment Committee		
17	Constitution of Curriculum Committee		
18	Constitution of Institutional Ethics Committee		
19	Constitution of Animal Ethics Committee		
20	Constitution of MEU with members		
21	Constitution of College Council		
22	Aadhar Enabled Biometric Attendance System (AEBAS)		

Signature of the Member
(Name in Block Letters)

Signature of the Member
(Name in Block Letters)

Signature of the Convenor
(Name in Block Letters)

Signature of the Dean/Principal
of the Institution with Seal & Date

AFFIDAVIT FORM – B(Faculty / Resident)

(INR. 200/- NON JUDICIAL STAMP PAPER)

Faculty / Resident Affidavit Form – B		RECENT PHOTOGRAPH TO BE COUNTERSIGNED BY THE DEAN / PRINCIPAL
Academic Year		
Purpose of Inspection		
Date of Inspection		
Name of the Medical College		
Name of Course / Speciality		

- 1) Name (as in Degree Certificate) : _____
- 2) S/o. D/o. W/o. : _____
- 3) Date of Birth & Age : _____
- 4) PAN Number : _____
- 5) Speciality : _____
- 6) Present Designation : _____
- 7) Residential Address : _____
- _____

8) Telephone No. (Res): _____ Telephone No. (Off): _____

Moble No.: _____ Mail Id: _____

9) Proof of Address: **Faculty:** Aadhaar /Passport / Voter Id /Landline Telephone Bill

Residents: Quarter's Allotment Letter

10) Qualification & Medical Council & Registration Details:

Qualification	College	University	Year of passing	Registration No. with date	Name of the State Medical Council
MBBS					
MD/MS/DNB					
DM/M.Ch/DNB					

11) Date of Joining Present Institution: _____ as _____

12) Relieved from Previous Institution on Transfer /Promotion /Resignation /Retirement on _____
as _____

13) Teaching Experience:

Sl. No	Designation	Name of the Institutions	From	To	Experience		
					Years	Months	Days
1	Junior Resident						
2	Senior Resident						
3	Tutor						
4	Assistant Professor						
5	Associate Professor						
6	Professor						
Total Experience							

14) Details of Research Project / Publication /Basic Courses

Research Publications					
Sl.No.	Title of the Publication	Name of the Journal	Authorship Details	Date of Publication	Indexing Agency
1					
2					
3					
4					

Research Projects				
Sl.No	Name of the Research Project	Name of the Supporting National Research Body like ICMR/DST/DBT	Research Investigator Status	
			Principal Investigator (PI)	Co -Principal Investigator (CoPI)
1				
2				

Basic Courses			
Sl No	Name of the Course	Dates & Duration	Name of the Institution designated by NMC
1	Medical Education Technology		
2	Bio Medical Research		

Form 16 (TDS) of the Last Financial year : _____

Note: Attach copies of the relevant Certificates and Documents

DECLARATION

I, Dr. _____ working as _____ in the Department of _____ at _____

Medical College do hereby give an undertaking that I am a **Full Time Teacher** working from _____ A.M. to _____ P.M. daily at this Institute.

Or

2. I, Dr. _____ am working as _____ in the Department of _____ at _____ Medical College and do hereby give an undertaking that I am a **Full time Regular Resident** in _____ and I am staying in Room No. _____ in the Residents Hostel in the college premises.

3. I have not presented myself to any other Medical College / Institution as a faculty / Resident in the current academic year for the purpose of MCI / The Tamil Nadu Dr. M.G.R. Medical University Assessment.

4. I am not working in any other Medical College/Dental College in the State or outside the State in any capacity : Regular / Contractual / Adhoc as Full time / Part time / Honorary faculty / Resident.

5. It is declared that each statement and/or contents of this declaration and /or documents, certificates submitted along with the declaration form, by the undersigned are absolutely true, correct and authentic. In the event of any statement made in this declaration subsequently turning out to be incorrect or false, the undersigned has understood and accept that such **misdeclaration in respect to any content of this declaration shall also be treated as a gross misconduct thereby rendering the undersigned liable for necessary disciplinary action.**

Place:

Date:

Signature of the Faculty

Signature of the HOD

Signature of the Dean / Principal

Signatures of the Inspection Team Convenor / Members