

**ANNEXURE FOR MEDICAL TEACHING FACULTIES**

**ii) MEDICAL TEACHING STAFF (Eligibility will be as per MCI Regulations – Latest)**

S. No.	Designation	Faculty Name	DOB	Original Affidavit with date	DCI UID (if available) & Adhaar No.	Form 16	Total Service college wise in all the previous Institutes (attach appendix)	DOJ & Experience in present institute	Total Experience as on 15 <sup>th</sup> June of current year	*Present during Inspection with signature or absent
<b>ANATOMY</b>										
1.	Reader									
1.	Lecturer									
2.	Lecturer									
3.	Lecturer									
4.	Lecturer									
<b>PHYSIOLOGY</b>										
1.	Reader									
1.	Lecturer									
2.	Lecturer									
<b>BIOCHEMISTRY</b>										
1.	Reader									
1.	Lecturer									
2.	Lecturer									
<b>PHARMACOLOGY</b>										
1.	Reader									
1.	Lecturer									

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

2.	Lecturer									
3.	Lecturer									
<b>GENERAL PATHOLOGY</b>										
1.	Reader									
1.	Lecturer									
2.	Lecturer									
<b>MICROBIOLOGY</b>										
1.	Reader									
1.	Lecturer									
2.	Lecturer									
<b>GENERAL MEDICINE</b>										
1.	Reader									
1.	Lecturer									
2.	Lecturer									
3.	Lecturer									
<b>GENERAL SURGERY</b>										
1.	Reader									
1.	Lecturer									
2.	Lecturer									
3.	Lecturer									
<b>ANESTHESIA</b>										
1.	Reader									
1.	Lecturer									

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

**2. b) SUMMARY - MEDICAL TEACHING STAFF – 100 admissions**

Departments	Number of Readers			Number of Lecturers		
	Required	Available	Remarks of Inspector	Required	Available	Remarks of Inspector
Anatomy	1			4		
Physiology	1			2		
Biochemistry	1			2		
Pharmacology	1			3		
General Pathology	1			2		
Microbiology	1			2		
General Medicine	1			3		
General Surgery	1			3		
Anesthesia	1			1		
<b>TOTAL</b>	<b>9</b>			<b>22</b>		

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

**ANNEXURE FOR NON CLINICAL TEACHING FACULTIES**

**3. a) NON-TEACHING STAFF/ MINISTERIAL STAFF\*:**

Please furnish the details of non-teaching staff available at the said college.

Sr. No.	Designation	Requirement	Available	Remarks of the Inspector
1	Managers/ Office Suptd Officer	4		
2.	Assistants/Clerk	8		
3.	Receptionist	8		
4.	Librarian	1		
5.	C.S.A.(Chair side Attendant)/ DORA/ANM / Para Medical staff with 6 months (minimum Class10 <sup>th</sup> Pass) experience in dental college / Clinic / Hospital	10		
6.	Dent. Tech. (Dental Mechanic)	6		
7.	Dent. Hygst.	3		
8.	Radiographer	2		
9.	Photographer	1		
10	Artist	1		
11	Programmer	1		
12	Data Entry Operators	1		
13	Physical Director	1		
14	Engineer	1		
15.	Electricians	2		
16.	Plumber	1		
17.	Carpenter	1		

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

Sr. No.	Designation	Requirement	Available	Remarks of the Inspector
18.	Mason	1		
19.	A.C. Tech.	1		
20.	Helpers Electrical / Trained Dental Chair service personnel	1		
21.	Sweepers & Scavengers	10		
22.	Attenders/Peon/Orderly	18		
23.	Security Personal	5		
24.	Dept. Secretaries	4		
25.	Driver	4		
26.	Nurses	4		
27.	Lab. Technicians	3		
	<b>Total</b>	<b>102</b>		

te: Identify proof and documents/certificate of the staff to be submitted which should be duly counter signed by the Head of the Institution.

**3. b) DETAILS OF NON-TEACHING STAFF AVAILABLE AT THE SAID COLLEGE.**

Sr. No.	Name	Designation	*Present during Inspection with signature or absent
1.		Managers/ Office Suptd. (1)	
2.		Managers/ Office Suptd. (2)	
3.		Managers/ Office Suptd. (3)	
4.		Managers/ Office Suptd. (4)	
5.		Assistants (1)	
6.		Assistants (2)	
7.		Assistants (3)	
8.		Assistants (4)	
9.		Assistants (5)	
10.		Assistants (6)	
11.		Assistants (7)	
12.		Assistants (8)	
13.		Receptionist (1)	
14.		Receptionist (2)	
15.		Receptionist (3)	

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>*Present during Inspection with signature or absent</b>
16.		Receptionist (4)	
17.		Receptionist (5)	
18.		Receptionist (6)	
19.		Receptionist (7)	
20.		Receptionist (8)	
21.		Librarian (1)	
22.		D.S.A.(Chair side Attendant) (1)	
23.		D.S.A.(Chair side Attendant) (2)	
24.		D.S.A.(Chair side Attendant) (3)	
25.		D.S.A.(Chair side Attendant) (4)	
26.		D.S.A.(Chair side Attendant) (5)	
27.		D.S.A.(Chair side Attendant) (6)	
28.		D.S.A.(Chair side Attendant) (7)	
29.		D.S.A.(Chair side Attendant) (8)	
30.		D.S.A.(Chair side Attendant) (9)	
31.		D.S.A.(Chair side Attendant) (10)	
32.		Dent. Tech. (Dental Mechanic) (1)	
33.		Dent. Tech. (Dental Mechanic) (2)	
34.		Dent. Tech. (Dental Mechanic) (3)	
35.		Dent. Tech. (Dental Mechanic) (4)	
36.		Dent. Tech. (Dental Mechanic) (5)	
37.		Dent. Tech. (Dental Mechanic) (6)	
38.		Dent. Hygst. (1)	
39.		Dent. Hygst (2)	
40.		Dent. Hygst (3)	
41.		Radiographer (1)	
42.		Radiographer (2)	
43.		Photographer (1)	
44.		Artist (1)	
45.		Programmer (1)	
46.		Data Entry Operators (1)	

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>*Present during Inspection with signature or absent</b>
47.		Physical Director (1)	
48.		Engineer (1)	
49.		Electricians (1)	
50.		Electricians (2)	
51.		Plumber (1)	
52.		Carpenter (1)	
53.		Mason (1)	
54.		A.C. Tech. (1)	
55.		Helpers Electrical / Trained Dental Chair service personnel (1)	
56.		Sweepers & Scavengers (1)	
57.		Sweepers & Scavengers (2)	
58.		Sweepers & Scavengers (3)	
59.		Sweepers & Scavengers (4)	
60.		Sweepers & Scavengers (5)	
61.		Sweepers & Scavengers (6)	
62.		Sweepers & Scavengers (7)	
63.		Sweepers & Scavengers (8)	
64.		Sweepers & Scavengers (9)	
65.		Sweepers & Scavengers (10)	
66.		Attenders (1)	
67.		Attenders (2)	
68.		Attenders (3)	
69.		Attenders (4)	
70.		Attenders (5)	
71.		Attenders (6)	
72.		Attenders (7)	
73.		Attenders (8)	
74.		Attenders (9)	
75		Attenders (10)	
76.		Attenders (11)	
77		Attenders (12)	

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

Sr. No.	Name	Designation	*Present during Inspection with signature or absent
78.		Attenders (13)	
79.		Attenders (14)	
80.		Attenders (15)	
81.		Attenders (16)	
82.		Attenders (17)	
83.		Attenders (18)	
84.		Security Personal (1)	
85.		Security Personal (2)	
86.		Security Personal (3)	
87.		Security Personal (4)	
88.		Security Personal (5)	
89.		Dept. Secretaries (1)	
90.		Dept. Secretaries (2)	
91.		Dept. Secretaries (3)	
92.		Dept. Secretaries (4)	
93.		Driver (1)	
94.		Driver (2)	
95.		Driver (3)	
96.		Driver (4)	
97.		Nurses (1)	
98.		Nurses (2)	
99.		Nurses (3)	
100.		Lab. Technicians (1)	
101.		Lab. Technicians (2)	
102.		Lab. Technicians (3)	
	<b>Total</b>	<b>102</b>	

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

**4. A) MAN POWER REQUIREMENT**

**(THE CONSULTANTS IN THE VARIOUS DEPARTMENTS SHOULD HAVE AT LEAST 8 YEARS TEACHING EXPERIENCE AFTER POST GRADUATION)**

**Medical Staff**

Sr. No.	Name	Present Designation	Date of Birth	Qualification			Details of Teaching Experience in an approved/ recognized institution				*Present during Inspection with signature or absent
				Degree (Subject)	Year of Passing	University	After P.G				
							Designation	Place	Date & Years		
				From	Till date						
<b>Name of the Department: General Surgery</b>											
1.											
2.											
<b>Name of the Department: General Medicine</b>											
1.											
2.											
<b>Name of the Department: Obstetrics &amp; Gynaecology</b>											
1.											
2.											
<b>Name of the Department: ENT</b>											
1.											
2.											
<b>Name of the Department: Paediatrics</b>											
1.											
2.											

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

<b>Name of the Department: Anaesthesia</b>											
1.											
2.											
<b>Name of the Department: Orthopaedics</b>											
1.											
2.											
<b>Name of the Department: Pharmacologist</b>											
1.											
<b>Name of the Department: Radiologist</b>											
1.											
<b>Name of the Department: GDMO</b>											
1.											
<b>Name of the Department: Community Medicine</b>											
1.											
<b>Name of the Department: Hospital Administration</b>											
1.											

Sr. No.	Name	Designation	*Present during Inspection with signature or absent
	<b>Nursing Staff</b>		
1.		Matron	
2.		Sister Incharge (1)	
3.		Sister Incharge (2)	
4.		Sister Incharge (3)	
5.		Sister Incharge (4)	

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

Sr. No.	Name	Designation	*Present during Inspection with signature or absent
6.		Sister Incharge (5)	
7.		Sister Incharge (6)	
8.		O.T. Nurses (1)	
9.		O.T. Nurses (2)	
10.		O.T. Nurses (3)	
11.		O.T. Nurses (4)	
12.		O.T. Nurses (5)	
13.		O.T. Nurses (6)	
14.		General Nurses (1)	
15.		General Nurses (2)	
16.		General Nurses (3)	
17.		General Nurses (4)	
18.		General Nurses (5)	
19.		General Nurses (6)	
20.		General Nurses (7)	
21.		General Nurses (8)	
22.		General Nurses (9)	
23.		General Nurses (10)	
24.		General Nurses (11)	
25.		General Nurses (12)	
26.		General Nurses (13)	
27.		General Nurses (14)	
28.		General Nurses (15)	
29.		General Nurses (16)	
30.		General Nurses (17)	
31.		General Nurses (18)	
32.		General Nurses (19)	
33.		General Nurses (20)	
34.		Labour Room Nurses (1)	
35.		Labour Room Nurses (2)	
36.		Labour Room Nurses (3)	

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

Sr. No.	Name	Designation	*Present during Inspection with signature or absent
37.		Labour Room Nurses (4)	
	<b>Health Staff</b>		
38.		Female Health Assistant	
39.		Extension Educator Paramedical Staff	
40.		Lab Technician/Blood Bank Tech (1)	
41.		Lab Technician/Blood Bank Tech (2)	
42.		Lab Technician/Blood Bank Tech (3)	
43.		Lab Technician/Blood Bank Tech (4)	
44.		ECG Technician	
45.		Pharmacist (1)	
46.		Pharmacist (2)	
47.		Pharmacist (3)	
48.		Pharmacist (4)	
49.		Sr. Radiographer	
50.		CSSD (1)	
51.		CSSD (2)	
52.		Medical Records	
	<b>Engineering Staff</b>		
53.		Civil (1)	
54.		Civil (2)	
55.		Mechanical (1)	
56.		Mechanical (2)	
57.		Electrical (1)	
58.		Electrical (2)	
59.		Engineering Aid (1)	
60.		Engineering Aid (2)	
61.		Engineering Aid (3)	
62.		Engineering Aid (4)	
	<b>Other Staff</b>		
63.		Drivers (1)	
64.		Drivers (2)	

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

Sr. No.	Name	Designation	*Present during Inspection with signature or absent
65.		Carpenter	
66.		Cooks (1)	
67.		Cooks (2)	
68.		Barber	
69.		Class IV including chowkiders (1)	
70.		Class IV including chowkiders (2)	
71.		Class IV including chowkiders (3)	
72.		Class IV including chowkiders (4)	
73.		Class IV including chowkiders (5)	
74.		Class IV including chowkiders (6)	
75.		Class IV including chowkiders (7)	
76.		Class IV including chowkiders (8)	
77.		Class IV including chowkiders (9)	
78.		Class IV including chowkiders (10)	
79.		Class IV including chowkiders (11)	
80.		Class IV including chowkiders (12)	
81.		Class IV including chowkiders (13)	
82.		Class IV including chowkiders (14)	
83.		Class IV including chowkiders (15)	
84.		Class IV including chowkiders (16)	
85.		Class IV including chowkiders (17)	
86.		Class IV including chowkiders (18)	
87.		Class IV including chowkiders (19)	
88.		Class IV including chowkiders (20)	
89.		Class IV including chowkiders (21)	
90.		Class IV including chowkiders (22)	
91.		Class IV including chowkiders (23)	
92.		Class IV including chowkiders (24)	
93.		Class IV including chowkiders (25)	
94.		Class IV including chowkiders (26)	
95.		Class IV including chowkiders (27)	

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

Sr. No.	Name	Designation	*Present during Inspection with signature or absent
96.		Class IV including chowkiders (28)	
97.		Class IV including chowkiders (29)	
98.		Class IV including chowkiders (30)	
99.		Class IV including chowkiders (31)	
100.		Class IV including chowkiders (32)	
101.		Class IV including chowkiders (33)	
102.		Class IV including chowkiders (34)	
103.		Class IV including chowkiders (35)	
104.		Class IV including chowkiders (36)	
105.		Class IV including chowkiders (37)	
106.		Class IV including chowkiders (38)	
107.		Class IV including chowkiders (39)	
108.		Class IV including chowkiders (40)	
109.		Class IV including chowkiders (41)	
110.		Class IV including chowkiders (42)	
111.		Class IV including chowkiders (43)	
112.		Class IV including chowkiders (44)	
113.		Class IV including chowkiders (45)	
114.		Class IV including chowkiders (46)	
115.		Class IV including chowkiders (47)	
116.		Class IV including chowkiders (48)	
117.		Class IV including chowkiders (49)	
118.		Class IV including chowkiders (50)	
119.		Class IV including chowkiders (51)	
120.		Class IV including chowkiders (52)	
121.		Class IV including chowkiders (53)	
122.		Class IV including chowkiders (54)	
123.		Class IV including chowkiders (55)	
	<b>Administrative Staff</b>		
125.		Office Superintendent	
126.		Head Clerk	

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

Sr. No.	Name	Designation	*Present during Inspection with signature or absent
127.		Cashier	
128.		Stenographer	
129.		UDC (1)	
130.		UDC (2)	
131.		LDC (1)	
132.		LDC (2)	
133.		LDC (3)	
134.		LDC (4)	

Signature of Member :

Signature of Dean / Principal :

Signature of Convenor :

Signature of Dean / Principal :

Signature of Member :

Signature of Convenor :