

**The Tamil Nadu Dr. M.G.R. Medical University, Chennai**

Dr. G. Chenthamarai, M.D.,  
Controller of Examinations.

13.11.2024

To  
All the Deans/Principles of Affiliated Institutions  
The Tamil Nadu Dr. M.G.R. Medical University,

Subject : Student Data Entry in the UMIS Portal of TNeGA – for the Academic Year 2024-25  
requested – reg.

----

In Continuation to this University letter dated 06.05.2024, I am to inform your esteemed office that the following points are to be perused at your institution for student registration for the academic year 2024-25.

1. To upload the student data in the UMIS portal for the academic year 2024-25 in the UMIS Portal well in advance to get student EMIS ID to submit to university registration.
2. On completion of the entry the same need to be printed and produced to the University at the time of spot verification.
3. The details in the UMIS portal shall be uploaded for all the students on or before student registration entry at University Portal.
4. I am also to inform you to review the old data available in UMIS portal.
5. If any queries regarding in the updation of UMIS student data, the following UMIS portal support number shall be contacted for further clarification.  
toll-free number 14417 or email to [umishelpdesk@tn.gov.in](mailto:umishelpdesk@tn.gov.in).
6. It is also reiterated again that the institution should enter the student details correctly and maintain security of Institution Login and Password.

Your kind cooperation is solicited at the earliest.

Sd/-

Controller of Examinations