



THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY

No.69, ANNA SALAI, GUINDY, CHENNAI - 600 032.

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**Dr.PARAMESWARI SRIJAYANTH, M.B.B.S., M.Sc.(Epid.),
REGISTRAR (FAC).**

Reminder Letter- 1

Ref: No. UCO(2)/ 58824/2019

Dated : 04.12.2019.

To

The Director / Dean / Principals
of all the affiliated Colleges of this University

Sir/Madam,

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Sub: UCO Section – The Tamil Nadu Dr.M.G.R. Medical University, Chennai –
Nineth Meeting of State Level Monitoring Cell to eradicate ragging under
the Chairmanship of Governor of Tamil Nadu– Action taken report – Called
for – Regarding.

Ref: This University letter of even no dated 9.10.2019.

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I invite your kind attention to the reference cited , where in the Deans / Principals of
all the affiliated institutions were already been requested to send the action taken report on
Anti-Ragging to this University. But Most of the Institution have not submitted their report.

In this regard the institution who have not sent the action taken report on the items
recorded in the minutes of State Level Monitoring Cell which was held on 08.12.2018 in
Yes / No format (copy enclosed) are requested to send the report to this University
immediately.

Further, the send records may be forwarded to the Government highereducation@gmail.com

This may be treated as **“Most Urgent”**.

Encl : As above.

M. Srinivasan
4/12/19
for REGISTRAR(FAC)

Copy to:

The System Analyst(UCC upload in the University Website)

4/12/19

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Annexure - II

Periodical Report on Anti -Ragging Measures taken by the Educational Institutions:

Name of the Educational Institution with Address :

Sl. No	Details	Remarks	Enclosures
1.	Whether Anti - Ragging Committee formed	Yes / No	Order copy of the constitution of Committee along with Name, Position (Chairman or Member), Designation, E-mail ID and Contact number of the Committee members.
2.	Whether students are included in the Committee	Yes / No	Name, Branch of study, Year and semester, E-mail ID and Contact number of the students.
3.	Whether Anti - Ragging Squad formed	Yes / No	Order copy of the constitution of squad along with Name, Position (Chairman or Member), Designation, E-mail ID and Contact number.
4.	Number of cases reported	Details of cases i.e. complainant name and address, year and branch of study and complaint to whom was registered. Copy of the	

		<i>complaint may be sent.</i>	
5.	<i>Action taken on the complaints</i>	<i>Yes / No</i>	<i>Nature of action taken along with documentary evidence.</i>
6.	<i>Whether FIR filed</i>	<i>Yes / No</i>	<i>Copy of FIR</i>
7.	<i>Whether bill boards and hording on Anti – Ragging and details of the Committee are displayed</i>	<i>Yes / No</i>	<i>Photographic evidence</i>
8.	<i>Whether online undertaking have been obtained</i>	<i>Yes / No</i>	<i>Documentary evidence</i>
9.	<i>Whether undertaking from parents and students have been obtained</i>	<i>Yes / No</i>	<i>Documentary evidence</i>
10.	<i>Whether web site address and phone numbers of Committee members are printed in the ID cards of students for registering complaints</i>	<i>Yes / No</i>	<i>Sample of ID Card</i>
11.	<i>Action taken to create awareness about the penal provisions against ragging</i>	<i>Yes / No</i>	<i>Documentary evidence</i>
12.	<i>Whether separate hostels are provided for First year students</i>	<i>Yes / No</i>	<i>Photographic evidence</i>
13.	<i>Whether CCTV cameras have been provided</i>	<i>Yes / No</i>	<i>Photographic evidence</i>
14.	<i>Date of Proceedings in which the Anti – Ragging Committee constituted.</i>	<i>Copy to be enclosed with the composition of its members</i>	
15.	<i>Date of minutes of last meeting held by the Anti-Ragging Committee.</i>	<i>Copy to be enclosed</i>	
16.	<i>Whether awareness was created among the students about Legal punishments as per Court of Law</i>	<i>Documentary and Photographic evidence</i>	