

THE TAMIL NADU DR.M.G.R MEDICAL UNIVERSITY, CHENNAI-32.

XXXI - CONVOCATION - 2019

INSTRUCTIONS TO “IN PERSON” CANDIDATES

The convocation is a Solemn Occasion which ought to be conducted with the fullest sense of discipline, dignity and decorum.

1. Candidates without ADMIT CARD will not be allowed inside the Auditorium. The Admit Card **will not be issued** at the Venue. No Candidates will be allowed to enter the auditorium after **9.30 A.M.** Convocation Ceremony will start at **11.00 A.M.**
2. Candidates have to produce any one of the following documents along with Admit Card for the purpose of Identification.
 - Original Mark Statements / Provisional Certificate issued by this University (or) Council Registration Certificate.
3. Candidates attending the Convocation must be properly & decently dressed. **The male candidates shall wear formal dress like FULL SUIT OR SAFARI SUIT. The female candidates shall wear SAREE AND HAIR SHOULD BE GROOMED PROPERLY.** All are required to pay due regard to formality and uniformity in their dress, in their respective academic robes. Candidates not following the prescribed Dress Codes **WILL NOT BE ADMITTED** to the **Convocation**.
4. Candidates should not bring children of any age inside the Auditorium.
5. Eatables, Water Bottles, Cigarettes, Matchbox, Lighters, Handbags, Briefcases, Mobile Phones, Cameras, Smart Phones, iPods, Note Pads, Weapons and Electronic Gadgets will not be allowed inside the Auditorium.
6. All the Medal candidates will be allowed to receive Medal and Certificate of Honour “In Person” at the Convocation. The Degree Certificate of the Medal candidate will however be awarded either “In Person” or “In Absentia” according to their original application as already approved by the parent Institution.
7. The “In Person” candidates are hereby informed to confirm the venue of the Convocation through the University Official website. (www.tnmgrmu.ac.in).
8. The name of the candidates under the category of “In Person” who are allotted at **the Centenary Auditorium, University of Madras, Chepauk., Chennai – 600 005** are to be present at the venue on **29/6/2019** at **9.30 A.M.**
9. The name of the candidates under the category of “In Person” Candidates who are allotted at **the Silver Jubilee Auditorium, The T.N. Dr. MGR Medical University, No. 69, Anna Salai, Guindy, Chennai – 600 032** are to be present at the venue on **29/6/2019** at **9.30 A.M.** The list of candidates are available in the University Website.

HIRING CHARGES FOR CONVOCATION ROBES :

10. The candidates are hereby requested to remit below mentioned hiring charges for Convocation robes hiring through payment gateway system through online which is available at homepage of the University web-site. www.tnmgrmu.ac.in under the head of **on-line remittance system** select **Payment Gateway for Student and others**, select **47. Convocation Robes hiring charges** and then pay the hiring charges before 27/06/2019, 12.00 midnight.

U.G. Degree	-	Rs. 1000/-
P.G. Degree / Diploma	-	Rs. 1500/-
Ph.D.,	-	Rs. 2000/-

Further, also requested to **pay cash in addition to hiring charges of Rs. 300/- as refundable deposit for receiving the robes at the venue and strictly instructed to submit the copy of the remittance receipt starting with “MG...” along with photo ID proof for receiving their Convocation robes on the occasion of the Convocation to be held on 29.06.2019 at the concerned Convocation venue, from 7.00 A.M. onwards. After the Convocation is over the robes have to be returned and the deposit amount of Rs. 300/- will be refunded.**

11. **The hiring charges once remitted will not be refunded.**
12. If the “In Person” Candidates have not attended the Convocation, those candidates will have to pay the penal fee for obtaining their Degree Certificate from the University as per the existing rules.

INSIDE THE HALL

1. Candidates should **REMAIN STANDING** when the Academic procession enter the Hall and remain standing till the Members of the procession are seated.
2. Every candidate shall wear the robes for his / her degree and shall occupy the seat allotted to him/her in the Auditorium.
3. **As the names of Recipients of Medals, Degree Certificates are called, they shall one after the other, ascend the dais by the steps on the left, proceed to the front of the Chancellor, obtain the Degree and descend the dais by the steps on the right and resume their seats.**
4. For other candidates, when the particular Degrees are being presented they shall **STAND** and **REMAIN STANDING** till the Chancellor admit them to their Degree.
5. **Candidates are specially requested to REMAIN STANDING and to repeat the pledge audibly when the Chancellor reads out the pledge.**

6. After the close of the Convocation, the National Anthem will be played and all the candidates shall **STAND UP** and continue to **REMAIN STANDING** till the Chancellor and others come down from the dais and leave the Auditorium.
7. Candidates are required to maintain **STRICT SILENCE** during the entire programme.

III - PHOTOGRAPH:

The Graduands/Graduates can take photos from the official photographer designated by the University for the 31st Convocation of The Tamil Nadu Dr. M.G.R. Medical University without making any payment at the Convocation venue.

Name of the Designated Photographer : Saritha Digital Studio

Contact Person : Mr. K. Sampath

Website : www.sarithastudios.com

Contact Number : +91 9840386637/9444188328 :

Email sarithaphoto1976@gmail.com

The photos can be downloaded on the same day from 1.00 pm onwards from the website www.sarithastudios.com after online payment.

The University is NOT responsible for any payment made to any other photographers at the Venue.

REGISTRAR
(FAC)

THE TAMIL NADU DR.M.G.R. MEDICAL UNIVERSITY,
CHENNAI-32

31st CONVOCATION ON 29th JUNE 2019

KIND ATTENTION TO THE INVITEES:

- *Invitees are requested to be in their seats by 9.30 a.m.*
- *All present will stand when the academic procession enters the hall and remain standing till members of the procession have taken their seats*
- *When the Convocation is over, all will remain standing in their places till the procession leaves the hall.*
- *Invitees are requested not to bring children with them.*
- *Official Photographers will alone be allowed to take photographs during the ceremony.*

SECURITY INSTRUCTIONS:

- *Eatables, Water Bottles, Cigarettes, Matchbox, Lighters, Handbags, Briefcases, Cameras, Weapons and Electronic Gadgets will not be allowed inside.*
- *Invitation Card is Non-Transferable.*

REGISTRAR (FAC)